

May 8th, 2018 Park Commission Minutes

Present: Scott Warner (President), Kathy Burton (Secretary), Jay Benkowski (Trustee), Ed Willing, Patrick Flynn, Earl Bednar, and Kathy Trentadue

Also present: Randall Solberg (Supervisor), Robbie Robinson (SEWRPC), Ben McKay (SEWRPC), and Wendy McCalvy

1) Call to Order- The meeting was called to order at 7:00 P.M..

2) Public Comments- none

3) Approval of Minutes- * Commissioner Willing made a motion to approve the March 2018 Minutes. Seconded by Secretary Burton. Motion carried unanimously.

4) President's Report

a) Welcome New Commission Members- President Warner welcomed the new Commissioners and had the entire Commission introduce themselves. He then briefly updated the new members on what the Commission has been doing.

5) Trustee Liaison Update- none

6) Park and Open Space Plan

a) Robbie Robinson- SEWRPC- President Warner opened the discussion. He explained the background of the Park Plan and the need for it to allow us to obtain grants. Robbie Robinson added that the DNR recommends an update every five years for Stewardship Grants. He went on to explain that the Park Plan is based on the Regional Comprehensive Plan thru 2035, and the standards used in the plan were based on The National Standards for Parks.

Wendy McCalvy expressed a concern regarding passive parks and would like impact fees directed towards that. Robbie Robinson explained that the Conservancy Trails were factored into the equation and that the need for future parks was based on projected future growth in the 2035 Comprehensive Plan. He noted that within the plan there are designated conservation areas. He also explained that what defines a "park" was based on The National Standards for Parks and includes playground equipment.

b) Preliminary Village Plan- Robbie Robinson asked the Commission about the Heritage Trail System (an East to West, North and South trail system). He was concerned about the three railroad crossings that exist within the trail system and wondered if the Commission wanted it omitted from the plan? Because the plan serves as a "wish list", the Commission opted to keep it in.

Commissioner Flynn asked about canoe launches and grants. There was brief discussion regarding the canoe launch at Linwood Park.

Robbie Robinson went on to ask about the status of the Joint Park being absorbed by Caledonia. He was informed that the discussion is ongoing.

There was discussion about dog parks within the Village. Robbie Robinson brought forward a concern that was raised by staff regarding a dog park in the Markay Storm Basin and the possibility of fecal contamination should the basin fill and flood. The Commission agreed to leave it in the plan with a notation.

Ben McKay presented the schedule options for adoption:

- 1) Public Informational Meeting before the Village Board Meeting on 6/4 or 6/18
- 2) Commission to review public comments and settle on the Plan 7/10
- 3) Public Hearing
- 4) Plan Commission
- 5) Approval and Adoption by Ordinance of the Village Board

Ben McKay stated that this process is also laid out in the Plan.

c) Impact Fee Statutes- President Warner explained how impact fees are collected and spent. Robbie Robinson informed the Commission that the impact fee statutes have been included in the Park Plan.

7) Supervisor/Maintenance Update

a) Supervisor's Report- Supervisor Solberg offered to take the new members on a tour of the parks.

He informed the Commission that the hot water tank is broken at Crawford and there is also a leaky faucet in the women's bathroom. He received two quotes to fix them.

The remote for the scoreboard at Crawford has been fixed for \$300.00.

The first of five spring toys has been installed.

The dugout roofs will soon be built with the \$2,200.00 made from the bowling and golf fundraisers.

And park rentals have begun.

b) Leagues- The leagues are going well. We have outside groups wanting to use our parks.

c) 2018 Projects/Preliminary Plans- Supervisor Solberg handed out packets of flyers to show what the Commission has been doing for fundraising efforts and opportunities.

He announced that O. Brown School has donated their old playground equipment to the parks, and he is waiting on a quote from Finishing Touch to repaint it.

d) Expenditures- * Commissioner Willing made a motion to allow Supervisor Solberg to spend \$100.00. for advertising at the Old Timer's tournament. Seconded by Trustee Benkowski. Motion carried unanimously.

* Commissioner Willing made a motion to accept the quote from Success Plumbing for \$1,110.00 to replace the water heater and faucet. Seconded by Trustee Benkowski for discussion. There was discussion regarding the water heater. The element on the water heater tank is not functioning. However the tank itself is fine. Therefore it was decided that replacing the tank was unnecessary. Motion failed.

* Commissioner Bednar made a motion to approve \$235.00 for a replacement faucet by Success Plumbing. Seconded by Commissioner Willing. Motion carried unanimously.

8) Budget Report- President Warner went over the budget for the new Commission.

9) Election of Officers- * Commissioner Willing made a motion to nominate Scott Warner for President. Seconded by Commissioner Trentadue. Motion carried unanimously.

* Secretary Burton made a motion to nominate Ed Willing for Vice-President. Seconded by Trustee Benkowski. Motion carried unanimously.

* Commissioner Trentadue made a motion to nominate Kathy Burton for Secretary. Seconded by Commissioner Willing. Motion carried unanimously.

10) Communications and Announcements- none

11) Adjournment- * Commissioner Willing made a motion to adjourn. Seconded by Commissioner Trentadue. Motion carried unanimously. The meeting adjourned at 9:13 P.M..

Respectfully Submitted By: Kathy Burton