

May 14, 2019 Park Commission Minutes

Present: Patrick Flynn (President), Earl Bednar (Vice-President), Kathy Burton (Secretary), Fran Martin (Trustee Liaison), Sara Kierzek (Commissioner), and Michael Lambrecht (Commissioner)

Also present: Randall Solberg (Supervisor), Elaine Ekes (Village of Caledonia Attorney), Tom Lazcano (Caledonia Public Works Director), Tyler Hesel (Village of Caledonia Attorney), and Clair Breckenridge (public)

- 1) Call to Order- The meeting was called to order at 7:00 P.M..
- 2) Public Comments- Mr. Breckenridge introduced himself and let the Commission know that he was there to learn about the possibility and requirements to allow him to metal detect in the parks or other Village properties.
- 3) Approval of Minutes- **Vice President Bednar made a motion to approve the April 9, 2019 Minutes. Seconded by President Flynn. Motion carried unanimously.
- 4) President's Report- President Flynn asked for patience as this was his first meeting as President.
- 5) Introduction of New Members and Board Liaison- Everyone introduced themselves.
- 6) Review of Procedures, Requirements and Duties Related to the Park & Rec Commission- Attorney Ekes went over policy, procedures, and ordinances relating to the Park Commission and its members; followed by discussion.

***Vice-President Bednar made a motion to take item #11 on the agenda out of order. Seconded by Trustee Martin. Motion carried unanimously.

11) Metal Detector use in the Parks – Mr. Breckenridge talked to the Commission about his hobby of metal detecting. He explained how it's done, including digging and replacing the dirt. He also spoke to, "leaving the area better than how you found it" and returning things of value to the property owner.

Commissioner Lambrecht asked Mr. Breckenridge how items of cultural significance are handled? Mr. Breckenridge informed the Commission that items of cultural significance are reburied, flagged, and reported.

The Commission asked Tom Lazcano to look at ordinances from other communities regarding metal detecting and to bring that information back for review and consideration.

**Secretary Burton made a motion to grant Mr. Breckenridge a temporary 30-day permit to perform metal detecting and hand excavation within designated parks of the Village except for sporting fields (ball diamonds, soccer fields, etc.). This does not include other Village properties. Seconded by Trustee Martin. Motion carried unanimously.

7) Review of Village's Expenditure Ordinance 2.4.25- Attorney Ekes reviewed the Expenditure Ordinance with the Commission; followed by discussion.

8) Oversight of Cemetery under Chapter 4 of Title 12 of Village Ordinance- Attorney Hesel informed the Commission that it is their charge to oversee the Caledonia Memorial Cemetery. These duties consist of setting landscaping, headstone, and décor policies; and include making recommendations to the Village

Board regarding fees and the ordinance. He explained that the day to day operations, maintenance, and plots are overseen by a Sexton. He then reviewed the ordinance regarding the cemetery with the Commission; followed by discussion.

Attorney Ekes and Attorney Helsel echoed that the ordinances for the Parks and Cemetery are currently being reviewed by the Village's legal team and will be updated.

9) Review of Park Rental and other Fees- The Commission reviewed and discussed the rental fees.

**Trustee Martin made a motion to retain resident rental fees at \$75.00 and to increase non-resident fees by \$20.00 with fees being inclusive of beer and wine. Seconded by Commissioner Kierzek. Motion carried unanimously.

10) Set Meeting Schedule- **Secretary Burton made a motion to meet on the second Tuesday of every month. Seconded by Commissioner Kierzek. Motion carried unanimously.

12) Adjournment- **Trustee Martin made a motion to adjourn. Seconded by Commissioner Kierzek. Motion carried unanimously. The meeting adjourned at 9:31 P.M..

Respectfully Submitted By: Kathy Burton