
Caledonia/ Mt. Pleasant Joint Park Commission

August 25th 2016

I. Call to Order/Roll Call

Meeting called to order at 6:02 by T. Maier- Acting Chairperson

Roll Call: John Hewitt, Doug Wroblewski, Terri Maier, Ed Willing, E. Kocjan, B. Stauss-excused

Others in attendance: Jim Svoboda

II. Public Comment- None

III. Approval of the April 28th 2016 meeting minutes- Motioned to accept the April 28th 2016 meeting minutes was made by J. Hewitt, seconded by E. Willing. Motion passed.

IV. Treasures' Report- Treasurer's report was distributed for review. Filed for audit with no questions. E. Willing motioned to accept Treasurer's report as presented. D. Wroblewski seconded. Motioned passed.

V. Old Business

- A. **Special Events update:** J. Svoboda gave an update on KMF as well as other events still to occur in 2017. He stated that there were no more larger concerts/ festivals slated still this year. Labor Fest in September and Mexican Fest, both small in size are still taking place. He hopes to expand on more events in 2017 such as movie in the park, Farm to Table dinner under the oak tree's and a continued effort for family friendly activities.

VI. New Business

- A. Election of new Chairperson: J. Svoboda stated that since long time Chairperson, M. Christensen resigned; we have been operating without an official chair. T. Maier has and will continue to fill the role of Chairperson. J. Svoboda stated that he is still waiting for Caledonia to appoint the empty position on this Commission so that we are at the 7 members recommended in the bi-laws of the Joint Park contract. J. Svoboda suggested that we table this until Caledonia has appointed a new person and we have a full board to vote on this matter. Item tabled.
- B. 2017 Budget: J. Svoboda presented to the Commission a draft of the 2017 Joint Parks budget in which he will present to both Village boards. Summary of the 2017 budget was as followed; no increase request from either Village, an overall budget increase of \$5000.00 which will be from increased revenue anticipated in 2017. A CIP of \$5000.00 in case of unexpected expenses. The well pump at the hall went bad this year, had to be replaced. This item alone caused the overall budget on building maintenance to exceed its budgeted amount by \$4200.00. These unplanned expenses at least need to be considered moving forward. Asking each Village to pay for unexpected expenses is hard as both have to agree to cover their portion. No wage increases were factored in by J. Svoboda. Caledonia determines this as the fiscal agent for the Joint Parks. Contracted mowing is still slated for 2017, but will have to be rebid as it was a one year contract. This can be addressed once both Villages' formally adopt their budgets in November. Items in the mowing contract will have to be addressed as well.

VII Adjourn:

- C. Wroblewski motioned to adjourn. E. Willing seconded.

Respectively Submitted, Jim Svoboda- Caledonia/Mt. Pleasant Memorial Park Manager

