

Trustee Wishau called the meeting to order at 6:30 p.m., at East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin. Present were

Committee Members: Trustee Wishau, Trustee Wanggaard and President Bradley
Also present were Trustee Prott, Trustee Dobbs and Trustee Trentadue

Absent: None

Department Managers: Administrator Tom Christensen, Finance Director Larry Borchert and Fire Chief Dick Roeder

1. Approval of minutes

Motion by President Bradley to approve the minutes. Seconded by Trustee Wanggaard. Motion carried.

2. Authorizing The Village Of Caledonia To Enter Into An Agreement With Impact Networking To Provide Electronic Workflow For Documents And Legacy Document Imaging (Resolution 2016-98)

Christensen explained that the village hall is filled with documents that need to be retained and it would be beneficial to set up an electronic scanning process. Working with a cloud based system would be the best because it contains all the necessary modules. First priority would be the 16 filing cabinets in the Assessor's office. Trustee Wishau wanted to make sure there wouldn't be additional fees involved with other software programs that may be used in the future. Trustee Dobbs wanted to know how the system works and what the savings would be. Christensen explained that the key reasons for this software is it would eliminate many of the filing cabinets that are currently being used to comply with the retention schedule associated with government documents and the ability to conduct a computer search for documents versus searching through boxes and filing cabinets that take up space. The committee decided they wanted to see a presentation of how it works by the vendor.

Motion by President Bradley to recommend laying over Resolution 2016-98 until a presentation of the software is presented to the board. Seconded by Trustee Wanggaard. Motion carried.

3. 2017 WHS Animal Control Contract (Resolution 2016-102)

Motion by President Bradley to recommend approving the 2017 Wisconsin Humane Society (WHS) Contract (Resolution 2016-102). Seconded by Trustee Wanggaard. Motion carried.

4. Recycling cart update

Borchert explained that as part of the recycling cart contract, John's Disposal keeps an inventory of the carts tracking number with the address it is assigned to. This being the first full year with the carts, Borchert expressed how useful the inventory sheet is when it comes to charging tax bills.

5. DOR Expenditure Restraint Program

Borchert explained that the DOR was going to be auditing all the expenditure restraint programs according to an article in the League of Municipalities. There are many municipalities that are not happy with this new method. He was happy to announce that the village has always stayed within the budget restraint limits.

Motion by Trustee Wanggaard to adjourn. Seconded by President Bradley. Motion carried unanimously. Meeting adjourned at 6:54p.m.

Respectfully submitted,

Karie Torkilsen
Village Clerk