

Trustee Wishau called the meeting to order at 6:15 p.m., at East Side Community Center, 6156 Douglas Avenue, Racine, Wisconsin. Present were

Committee Members: Trustee Wishau and President Bradley.

Absent: Trustee Dobbs were excused

Staff/Others: Administrator Tom Christensen, Finance Manager Larry Borchert, Fire Chief Dick Roeder and Battalion Chief Jeff Henningfeld

1. Approval of minutes

Motion by President Bradley to approve the minutes. Seconded by Trustee Wishau. Motion carried unanimously.

2. Purchasing Policy (Ordinance 2016-03)

Trustee Wishau talked about the need for a strong purchasing policy per a conversation he had with a previous auditor. He suggested adding language stating Written contracts should be obtained for all purchases. They discussed putting a dollar limit on the contracts before a written contract is needed but a final amount was not decided upon. Adding language stating Purchases should not be divided into small increments to avoid or circumventing the competitive procurement process requirements for items/services less than or equal to \$3,000.

Adding language stating Purchases greater than ten thousand dollars up to and including twenty-five thousand dollars. The bids shall be received. Add internet bids. Add written quotes from vender on letterhead. Add the village administrator is inquired to verify that there is indeed one sole source.

Motion by Trustee Wishau to send amendments back to L/L for review. Seconded by President Bradley. Motion carried.

3. Fire Engine Purchase (Resolution 2016-29)

Battalion Chief Henningfeld talked about the 2001 E-One pumper to be moved into reserve status and replacing a 1991 Quint 12. The total amount of the engine \$541,365. They would also like to replace the radios at \$13,255.

They discussed prepaying the \$500,000 minus the performance bond, saving approx. 12,000.

Net Total is \$550,000.

They discussed why it's not feasible to respond to smaller calls in a utility vehicle rather than a tanker. They need to have their equipment with them for calls. The resources are bigger in other areas. There is a lack of water on the northwest side and the big tool box is nice to have. They discussed why fire trucks are responding to car accidents where there is no fire. Roeder explained that extrication equipment may be needed, fuel clean up, etc. Roeder explained that dispatch has done a great job notifying the departments of what kind of call it is and what departments should respond. The only time a fire truck shows up unneeded, is if there is not enough details on the accident.

Motion by President Bradley to recommend the board approve Resolution 2016-29.
Seconded by Trustee Wishau. Motion carried.

4. Adjournment

Motion by President Bradley to adjourn. Seconded by Trustee Wishau. Motion carried
unanimously. Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Karie Torkilsen
Village Clerk