

**Village of Caledonia Utility District
Commissioners Meeting
July 6, 2016**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, July 6, 2016, in the Utility District office, located at 333 4 ½ Mile Road, Racine, Wisconsin. The meeting was called to order by Howard Stacey, President at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, and Lee Wishau. Commissioners. Bill Infusino, absent, Mark Brigman being excused. Also present was Andy Schultz representing Foth Infrastructure and Environment LLC., Julie Craig of Gordon J. Maier, Dave Wagner of Ehlers and Associates and Robert J. Lui, Utility District, General Manager. Commissioner Wishau left the meeting at 7:30.

2. Communications and Announcements

None

3. Approval of Minutes

a. Upon a motion by Garnette and seconded by Wishau the Commission approved the minutes from the Utility District's previous regular meeting held June 1, 2016, A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4. Approval of O&M Bills

a. Upon a motion by Garnette and seconded by Pirk the Commission approved payment of O&M Bills listed under checks #8007 through #8044 totaling \$595,626.95. Motion Carried.

5. Project Updates

a. Schultz updated the Commission on the Hwy K / V lift station. The masons completed the split face masonry units and the glass block windows. The Generator and electric cabinets were installed, the HVAC contractor began installing ducts. The contractor began installing the roof trusses.

b. Schultz reported the Hwy V Water Extension / Forcemain project is nearing completion, hydrostatic testing is ongoing, pavement restoration on Hwy V began this week. Schultz informed the Commission that substantial completion for the project was June 30, 2016, and to date, the contractor, has not requested a contract extension, therefore, per the contract the contractor is subject to liquidated damages from June 30, 2016. Upon a motion by Ruffalo and seconded by Garnette the Commission directed Schultz to notify A.W. Oakes of the contract language. Motion Carried.

Lui presented the Commission with Change Order (C.O.) #1 for the same project, Lui and Schultz explained the C.O., due to a deteriorated culvert in Hwy V. Upon a motion by Garnette and seconded by Pirk the Commission approved C.O. #1 as presented. Motion Carried.

c. Schultz reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to I-94 has brought in a second crew to begin restoration. Next week they will be installing the sewermain from the lift station to Hwy V.

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d. Schultz updated the Commission on the sewer and water extension from Carol Drive to 1-94, he indicated a meeting with the City of Racine, Town of Raymond, SEWRPC, Mt. Pleasant and Caledonia was held to discuss the sewermain size and projected flows from west of I-94. This decision needs to be made prior to Caledonia installing the sewermain on Hwy K, SEWRPC would also have to approve a revised plan.

e. Schultz updated the Commission on the Douglas Avenue resurfacing project, projected for 2017. He reported survey is complete, awaiting updated plans from the State.

f. Schultz updated the Commission on the Goley's Lane sewer relay. The project is out to bid, pre qualification forms are do at the Utility District office by 9:00am tomorrow morning for any contractor planning on bidding on the project. Bid opening is July 14, 2016.

g. Stacey informed the Commission that he sent a communication to the Village of Wind Point informing them that the Caledonia Utility District is not interested in purchasing their Water Utility, at this time.

6. Lui presented the Commission with the Utility District's 2015 Water Quality Report. He indicated the report has been reviewed and approved by our DNR representative. The report has been put on the Village's web site, a notice on the 2nd quarter utility bill, hand delivered to businesses and available upon request.

7. Lui presented the Commission with the Utility District's 2016, Capacity, Management, Operations and Maintenance Report (CMOM). He informed the Commission that this year's report has been consolidated to reflect the entire Utility District's operations, not just the MMSD area. In 2017 this report will be required for the Racine Service Area. Lui answered questions from the Commission, the Commission thanked Lui for the report.

8. Julie Craig of Gordon Maier reviewed the May 2016, financial Statements with the Commission. The Commission questioned Craig about "Front Loading" the "Accounting", line item in the 2017 Budget. Craig answered questions from the Commission. Craig informed the Commission that Michele Jones is no longer with Gordon Maier.

9. Lui presented the Commission with a breakdown of costs that the Utility District incurred on February 1, 2016, for repairs at the River Meadows lift station, due to a faulty We Energies line. Lui explained that on March 7, 2016, he submitted the \$6,806.49 cost to the Village Administrator, to submit to the Village Insurance Co, The Village Administrator is requesting, should the claim be pursued, at this point due to, the increase in premiums and due to ongoing negotiations with We Energies on several Village projects. Following discussion a motion was made by Ruffalo and seconded by Garnette to not submit the claim to the Village Insurance Co. Motion Carried.

10. Newly hired Utility District Integrator, Chris Knitter provided the Commission with a list of items that need to be addressed as part of the Utility District SCADA system. He went over the list and explained what has been done since he came on board and what needs to be done. Following a lengthy discussion the

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Commission asked Knitter to prepare a list and prioritize the repairs so they can be incorporated into the Utility District 2017 Budget.

11. Dave Wagner of Ehlers and Associates updated the Commission on the recent Simplified Rate Application that was approved by the Public Service Commission (PSC). for the City of Oak Creek. He provided a spread sheet showing the impact on the Caledonia rates based on Oak Creek's 3 % approval. Wagner indicated that when you calculate the 3% over Caledonia, using the blended rate, it results in a 1% for Caledonia customers and Wind Point

12. President Stacey presented all the Commissioners with a current Village of Caledonia Land Use Plan. This reflects the recent decision by the Village Board and the Plan, he asked the Commissioners to look over the map so their familiar with where development can occur in Caledonia.

13. Lui presented the Commission with the survey results of the Debby Lane Water Extension, he reported that, 41 surveys were sent out, of the 41, 26 – No's, 3 – Yes and 1 was returned, the remainder did not respond. Steve Bayer, of 3727 Debby Lane, presented the Commission with a petition that has 33 residents on Debby Lane opposed to the water extension. Following discussion a motion was made by Garnette and seconded by Pirk to seize moving forward with extending municipal on Debby Lane at this time and receive and file the petition submitted by Bayer. Motion Carried.

14. Adjournment

Upon a motion by Garnette and seconded by Ruffalo the Commission voted to adjourn the regular meeting at 8:25pm. Motion Carried.

Robert J. Lui, General Manager
Caledonia Utility District