

**Village of Caledonia Utility District
Commissioners Meeting
February 3, 2016**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, February 3, 2016, in the Utility District office, located at 333 4 ½ Mile Road, Racine, Wisconsin. The meeting was called to order by Howard Stacey, President at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Mark Brigman, Dave Ruffalo, Mike Pirk and Bill Infusino, Commissioners. Commissioner Bob Bradley, being excused. Also present was Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

Manager Lui reminded Commissioners Brigman and Stacey that their reappointments to the Commission are up in 2016 and they need to reapply with the Village Clerk.

Lui also informed the Commission of a power outage that happened on February 1, 2016, at the Rivermeadows Lift Station. The outage was caused by a We Energies faulted underground wire. The Village Administrator is working with We Energies on the issue.

3. Approval of Minutes

a. Upon a motion by Garnette and seconded by Infusino the Commission approved the minutes from the Utility District's previous regular meeting held January 6, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

Upon a motion by Garnette and seconded by Pirk the Commission approved the minutes of the special meeting held January 27, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4. Approval of O&M Bills

a. Upon a motion by Infusino and seconded by Garnette the Commission approved payment of O&M Bills listed under checks #7812 through #7850 totaling \$646,069.43. Motion Carried.

5. Project Updates

a. Manager Lui reported all the wall anchors for the Hwy K / V lift station have been installed and have passed inspection. The contractor has completed the earth removal for the base, their beginning to stone the base, once the stone is completed the contractor will begin installing the rebar for the base. The project is approximately 2 weeks behind schedule.

b. Manager Lui reported a quarter of the sewer forcemain has been installed on the Hwy V forcemain / watermain project. The first air release valve was installed on the forcemain, south of Golf Road. Directional boring has begun on the project required segments. The watermain installation will immediately follow the forcemain.

c. Manager Lui informed the Commission a resident requested a Public Hearing, (PH) on the wetland permit for the sewer and water extensions on Hwy K west of Hwy K / V to I-94. The hearing will be next Tuesday,

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February 9, 2016, 5:30pm at the East Side Community Center, on Douglas Avenue. The project cannot move forward until after the comment time has expired, following the PH.

6. Manager Lui presented the Commission with the “First Amendment to the Racine Wholesale Water Agreement” The agreement addresses subdivisions in Mt. Pleasant served off of Caledonia watermains. Following discussion a motion was made by Garnette and seconded by Brigman to approve the agreement as presented. Motion Carried. This agreement will be on the Village Board agenda February 15, 2016.

7. Manager Lui presented the Commission with an Easement Agreement for the new Olympia Brown School at 2115 5 ½ Mile Road. The agreement allows Caledonia access to the master meter vault that was installed as part of the new school construction. Following discussion a motion was made by Garnette and seconded by Infusino to approve the agreement with the revised exhibit and legal description. Motion Carried.

8. Manager Lui presented the Commission with an Easement Agreement for Gifford School at 8332 Northwestern Avenue. The agreement allows Caledonia access to the master meter vault that was installed as part of the new addition. Following discussion a motion was made by Garnette and seconded by Infusino to approve the agreement with the revised exhibit and legal description. Motion Carried.

9. Manager Lui presented the Commission with two proposals for non residential, cross connection inspection services. Lui explained the proposals address the 83 Industrial, Commercial and Public Authority customers. Lui explained the process used of notifying and working with the customer. The Commission wants the letter to the customers indicating this is a DNR driven inspection and the Utility will be covering the inspection cost. Following discussion a motion was made by Garnette and seconded by Brigman to hire Aqua Backflow to conduct the non residential cross connection inspections at a cost of \$9,877. The inspections will be conducted over a two year period, ½ in 2016 & ½ in 2017. Motion Carried.

10. Upon a motion by Brigman and seconded by Infusino the Commission authorized Foth Engineering to respond to the City of Racine letter dated January 19, 2016, regarding Caledonia’s 2015 sewer flows. Motion Carried.

11. Upon a motion by Infusino and seconded by Pirk the Commission voted to enter into CLOSED SESSION, pursuant to Wis. Stat. Section 19.85(1)©&(f), to discuss a personal matter related to a previous public employee over which the government body has jurisdiction or exercises responsibility. Stacey called for a roll call vote. The vote was recorded as follows.

Infusino – Aye	Pirk – Aye
Brigman – Aye	Ruffalo – Aye
Garnette – Aye	Stacey – Aye

The Motion Carried.

The Commission discussed a letter submitted to the Village President from a former Utility District employee.

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12. Upon a motion by Infusino and seconded by Garnette the Commission voted to RECONVENE INTO OPEN SESSION. Motion Carried.

No action was taken on the item discussed in closed session.

13. Adjournment

Upon a motion by Infusino and seconded by Garnette the Commission voted to adjourn the regular meeting at 7:30pm. Motion Carried

Robert J. Lui, General Manager
Caledonia Utility District