

**Village Board Meeting Minutes
November 25, 2025**

1 - Order

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

2 - Pledge of Allegiance

President Weatherston led the board in the Pledge of Allegiance to the Flag.

3 - Roll Call

PRESENT: 6 – President Weatherston, Trustee Martin, Trustee Pierce, Trustee McManus, Trustee Stillman and Trustee Wishau

EXCUSED: 1 – Trustee Lambrecht

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Public Works Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Lt Erin Laehr, Fire Chief Walter Leininger, Deputy Clerk Brittany Kickland, and Village Clerk Jennifer Bass

4 – Approval of Minutes

Motion by Trustee Pierce to approve the minutes of the November 11, 2025 Village Board meeting, seconded by Trustee McManus.

Motion by Trustee Pierce to amend the minutes by attaching the results of the SWOT and word cloud analysis from that meeting, seconded by Trustee Pierce.

The motion carried 6-0.

Minutes as amended approved 6-0.

5 – Public Comment

The following people appeared to speak before the Village Board:
None

6 – Ordinances and Resolutions

- A. **Resolution 2025-094** – Approving and Authorizing the Village of Caledonia to Establish a Bank Depository Lock Box Account with First National Bank and Trust for EMS/Ambulance Billing Services

Motion by Trustee Pierce to approve the resolution, seconded by Trustee martin.

Motion carried 6-0.

- B. **Resolution 2025-095** – Authorizing the Village of Caledonia to Execute a Reimbursement Agreement with Timothy J. Fitzsimmons

Motion by Trustee Pierce to approve the resolution, seconded by Trustee Wishau.

Motion carried 6-0.

7 – New Business

A. Approval of A/P Checks

Motion by Trustee Wishau to approve the A/P checks, seconded by Trustee Martin. **Motion carried 6-0.**

B. Approval of US Bank Credit Card List

Motion by Trustee Wishau to approve the US Bank Credit Card List, seconded by Trustee Martin. **Motion carried 6-0.**

8 – Closed Session

- A. **The Village Board may take up a motion to go into CLOSED SESSION**, pursuant to s. 19.85(1)(g), Wis. Stat., “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” **specifically**: Liberty Mutual Insurance Company/Corbitt Release Claim Language Change

Motion by Trustee McManus to go into closed session, seconded by Trustee Stillman.
Motion carried by the following roll call vote:

Ayes: 6 – Weatherston, Martin, McManus, Stillman, Wishau, and Pierce

Nays: 0

Excused: 1 – Lambrecht

- B. **The Village Board reserves the right to go back into OPEN SESSION**, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.

Motion by Trustee McManus to go back into open session, seconded by Trustee Pierce.
Motion carried 6-0.

- C. **Resolution 2025-096** – Authorizing Payment to Liberty Mutual for a Claim for Medical Payments Related to an Accident Involving the Caledonia Fire Department

Motion by Trustee McManus to approve the resolution, seconded by Trustee Stillman.
Motion carried 6-0.

9 – Adjournment

President Weatherston adjourned the meeting at 6:15 p.m.

Respectfully submitted:
Jennifer Bass Village Clerk