
VILLAGE BOARD MEETING AGENDA
Tuesday, September 9, 2025 at 6:00 p.m.
Caledonia Village Hall - 5043 Chester Lane
Caledonia, WI 53402

1. **Meeting called to order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes:** Village Board – August 26, 2025
5. **Public Comment** – Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.
6. **Ordinances and Resolutions**
 - A. **Ordinance 2025-09** – To Repeal and Replace Title 3, Chapter 3, Section 7 Related to Destruction of Records (*CoW 8/26, 6-0*)
 - B. **Ordinance 2025-10** – To Amend Title 7, Chapter 2 (Sec. 7-2-4, 7-2-7) and to Create Sec. 7-2-20 All Relating to Fermented Malt Beverages and Intoxicating Liquor, to Include Temporary Extensions of Licensed Premises (*CoW 8/26, 6-0*)
 - C. **Resolution 2025-066** –Authorizing Payment to West Bend Insurance Automobile Insurance Company and/or Michael and Amy Conatty for an Auto Loss Claim on Behalf of Michael and Amy Conatty
7. **New Business**
 - A. Approval of A/P Checks
 - B. Racine County Public Safety Radio System Upgrade
 - C. Approval of a Temporary Extension of Premise for Joey's West
8. **Adjournment**

Village Board Meeting Minutes
August 26, 2025

1 - Order

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

2 - Pledge of Allegiance

President Weatherston led the board in the Pledge of Allegiance to the Flag.

3 - Roll Call

PRESENT: 6 – President Weatherston, Trustee McManus, Trustee Stillman, Trustee Martin, Trustee Pierce, and Trustee Wishau

EXCUSED: 1 – Trustee Lambrecht

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Human Resources Manager Amanda Ardis, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Walter Leininger, Deputy Clerk Brittany Kickland, and Village Clerk Jennifer Bass

4 – Approval of Minutes

Motion by Trustee Martin to approve the minutes of the July 22, 2025 Village Board meeting as amended, seconded by Trustee Stillman.

Motion by Trustee Pierce to amend the minutes to include a question she asked regarding billing, seconded by Trustee Martin. **The motion carried 3-2.** Trustee McManus was not present.

5 – Public Comment

The following people appeared to speak before the Village Board:

1. Chris Atkinson, 6205 STH 31 – Comments on the Board's consideration of a data center
2. Jerilynn Barkdull, 5147 Pinetree Cir. - Agrees with the previous comment
3. Janet Brown, 10112 Caddy Ln – Spoke against development of a data center
4. Paula Pintar, 7348 Botting Rd - Spoke against development of a data center

Trustee McManus arrived to the meeting.

6 – Presentations

- A. Audit Report - Jordan Boehm, Clifton Larson Allen LLP
- B. Presentation of the 2026 Administrator's Budget

Postponed until a later meeting when all files are available.

7 – Ordinances and Resolutions

- A. **Resolution 2025-064** – Approving a Revision to the Village of Caledonia Wage Scale (CoW 8/12/25, 7-0)

Motion by Trustee Pierce to approve the resolution, seconded by Trustee Martin.
Motion carried 6-0.

- B. **Resolution 2025-065** – Authorizing the Award of a Contract for the Demolition of the Police Department Building Located at 6900 Nicholson Road

Motion by Trustee Martin to approve the resolution, seconded by Trustee Stillman.
Motion carried 6-0.

8 – New Business

- A. Approval of A/P Checks

Motion by Trustee Wishau to approve the A/P checks, seconded by Trustee McManus.
Motion carried 6-0.

- B. Approval of US Bank Credit Card List

Motion by Trustee Wishau to approve the US Bank Credit Card List, seconded by Trustee McManus. **Motion carried 6-0.**

9 – Adjournment

President Weatherston adjourned the meeting at 6:29 p.m.

Respectfully submitted:
Jennifer Bass
Village Clerk

ORDINANCE NO. 2025-09
VILLAGE OF CALEDONIA

AN ORDINANCE TO REPEAL AND REPLACE TITLE 3, CHAPTER 3, SECTION 7
RELATED TO DESTRUCTION OF RECORDS

The Village Board of the Village of Caledonia, Racine County, do ordain as follows:

1. That Section 3-3-7 of the code of ordinances for the Village of Caledonia “Destruction of Records” be, and hereby is, repealed and replaced to read as follows:

“SEC. 3-3-7 RETENTION OF PUBLIC RECORDS

- (a) General Records Schedule Adopted. The Village of Caledonia hereby adopts, by reference, the Wisconsin Municipal Records Schedule (hereinafter, “Records Schedule”), pertaining to the retention and destruction of public records, and approved by the State of Wisconsin Public Records Board (hereinafter, “Records Board”) on August 27, 2018. A copy of the Records Schedule will be kept on file in the Village Clerk’s office located at 5043 Chester Lane, Caledonia, WI 53402 and made available for public viewing during regular business hours.
- (b) Other Records. In the event the Village creates a record not contemplated by the Records Schedule, the Village may, subject to the Records Board’s prior approval, either adopt an applicable records retention schedule set forth by the Records Board, if available, or create its own retention schedule pertaining to the record.
- (c) Repeal. All ordinances, or portions thereof, and resolutions, or portions thereof, in conflict with any portion of the Records Schedule are hereby repealed. Any approved Village retention schedule, or portion thereof, for any record not contemplated by the Records Schedule shall remain in full force and effect.”

2. That this ordinance shall take effect upon adoption and publication as required by law.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of September, 2024.

VILLAGE OF CALEDONIA

By: _____
Thomas Weatherston
Village President

Attest: _____
Jennifer Bass
Village Clerk

Notification of General Records Schedule Adoption

General Records Schedule Title: Local Unit General Records Schedules Date: 8/12/2025

Instructions: Complete page 1 of form then mail signed original and 2 copies to:

State Archivist, Wisconsin Historical Society (WHS), 816 State St., Madison, WI 53706.

- Do not opt out of a record series because your agency does not create or use these types of records. Signing the form does not obligate an agency to create records. It only requires that records be retained in accordance with the retention time periods and dispositions if such records exist. See the Introduction to General Records Schedules for more information.
- Attach a brief narrative explaining your rationale for opting out of each record series. When a separate schedule is prepared, identify that the record series is in lieu of the general schedule and cross reference the specific series.

NOTE: Destruction or transfer of records is not permitted until this form is signed by the WHS and the Public Records Board.

Wisconsin Government Unit: Village of Caledonia
Mailing Address: 5043 Chester Lane, Caledonia, WI 53402

This is to notify the Wisconsin Historical Society and the Public Records Board that the agency named above has reviewed the general records schedule and taken the following action (check appropriate box):

- ☒ Opt In: We adopt the entire schedule. (Available for University of Wisconsin [UW] System and Local Units of Government)
- ☐ Opt In With Revisions: We opt (out of), (in to), (circle one) the following record series. (Available for UW System and Local Units of Government) List the specific retention schedule numbers and titles:

- ☐ Opt Out: We opt out of the general records schedule (in whole), (in part), (circle one). (Available for State Agencies)
(All applicable records disposition must cease until separate retention schedules are developed and approved by the Public Records Board.) List the specific retention schedule numbers and titles:

Designated Authority Representative Signature	Date Signed
Records Officer or Records Custodian Signature	Date Signed

The Public Records Board and Wisconsin Historical Society acknowledge your Notification of Adoption. You are hereby authorized to retain, transfer, and dispose of records as indicated on the schedule.

State Archivist Signature	Date Signed
PRB Executive Secretary Signature	Date Signed

**ORDINANCE NO. 2025-10
VILLAGE OF CALEDONIA**

**AN ORDINANCE TO AMEND TITLE 7, CHAPTER 2 (SEC. 7-2-4, 7-2-5, AND 7-2-7) AND TO
CREATE SEC. 7-2-20 ALL RELATING TO FERMENTED MALT BEVERAGES AND
INTOXICATING LIQUOR, TO INCLUDE TEMPORARY EXTENSIONS OF LICENSED
PREMISES**

The Village Board of the Village of Caledonia, Racine County, do ordain as follows:

1. That Section 7-2-4 of the code of ordinances for the Village of Caledonia entitled "Classes of Licenses" be, and hereby is, amended to read as follows:

**"SEC. 7-2-4 CLASSES OF LICENSES; ADDITIONAL APPLICATIONS AFFECTING
LICENSES.**

- (a) **Retail "Class A" Intoxicating Liquor License.** A retail "Class A" intoxicating liquor license, when issued by the Village Clerk under the authority of the Village Board, shall permit its holder to sell, deal and traffic in intoxicating liquors only in original packages or containers and to be consumed off the premises so licensed.
- (b) **Retail "Class B" Intoxicating Liquor License.** A retail "Class B" intoxicating liquor license, when issued by the Village Clerk under authority of the Village Board, shall permit its holder to sell, deal and traffic in intoxicating liquors to be consumed by the glass only on the premises so licensed and in the original package or container in multiples not to exceed four (4) liters at any one (1) time, to be consumed off the premises, except that wine may be sold in the original package or otherwise in any other quantity to be consumed off the premises.
- (c) **Class "A" Fermented Malt Beverage Retailer's License.** A Class "A" retailer's fermented malt beverage license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages only for consumption away from the premises where sold and in the original packages, containers or bottles. Such license may be issued after July 1st. The license shall expire on the following June 30th.
- (d) **Class "B" Fermented Malt Beverage Retailer's License.**
 - (1) License. A Class "B" fermented malt beverage retailer's license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale, fermented malt beverages, either to be consumed upon the premises where sold or away from such premises. The holder may also sell beverages containing less than one-half (1/2) of a percent of alcohol by volume, without obtaining a special license to sell such beverages. Such license may be issued after July 1st. The license shall expire on the following June 30th.
 - (2) Application. Class "B" licenses may be issued to any person qualified under Sec. 125.04(5), Wis. Stats. Such licenses may not be issued to any person acting as agent for or in the employ of another except that this restriction does not apply to a hotel or restaurant which is not a part of or located on the premises of any mercantile establishment, or to a bona fide club, society or lodge that has been in existence for at least six (6) months before the date of application. A Class "B" license for a hotel, restaurant, club, society or lodge may be issued in the name of an officer who

shall be personally responsible for compliance with this Chapter. Except as provided in Sec. 125.31, Wis. Stats., Class B licenses may not be issued to brewers or fermented malt beverages wholesalers.

(e) **Temporary Class "B" Fermented Malt Beverage License.**

- (1) License. As provided in Sec. 125.26(1) and (6), Wis. Stats., temporary Class "B" fermented malt beverage licenses may be issued to bona fide clubs, to county or local fair associations or agricultural societies, to churches, lodges or societies that have been in existence for at least six (6) months before the date of application and to posts of veterans' organizations authorizing the sale of fermented malt beverages at a particular picnic or similar gathering, at a meeting of the post, or during a fair conducted by the fair association or agricultural society. A license issued to a county or district fair licenses the entire fairgrounds where the fair is being conducted and all persons engaging in retail sales of fermented malt beverages from leased stands on the fairgrounds. The county or district fair to which the license is issued may lease stands on the fairgrounds to persons who may engage in retail sales of fermented malt beverages from the stands while the fair is being held. Such license is valid for dates as approved by the Village Clerk.
- (2) Application. Application for such license shall be signed by the president or corresponding officer of the society or association, making such application and shall be filed with the Village Clerk together with the appropriate license fee for each day for which the license is sought. Any person fronting for any group other than the one applied for shall, upon conviction thereof, be subject to a forfeiture of Two Hundred Dollars (\$200.00) and will be ineligible to apply for a temporary Class B license for one (1) year. The license shall specify the hours and dates of license validity. If the application is for a license to be used in a Village park, the applicant shall specify the main point of sale facility.

(f) **Temporary "Class B" Wine License.**

- (1) License. Notwithstanding Sec. 125.68(3), Wis. Stats., temporary "Class B" licenses may be issued to bona fide clubs, to county or local fair associations or agricultural societies, to churches, lodges or societies that have been in existence for at least six (6) months before the date of application and to posts of veterans' organizations authorizing the sale of wine containing not more than six percent (6%) alcohol by volume in an original package, container or bottle or by the glass if the wine is dispensed directly from an original package, container or bottle at a particular picnic or similar gathering, at a meeting of the post, or during a fair conducted by the fair association or agricultural society. No fee may be charged to a person who, at the same time, applies for a temporary Class "B" beer license under Sec. 125.26(6), Wis. Stats., or the same event. A license issued to a county or district fair licenses the entire fairgrounds where the fair is being conducted and all persons engaging in retail sales of wine containing not more than six percent (6%) alcohol by volume from leased stands on the fairgrounds. The county or district fair to which the license is issued may lease stands on the fairgrounds to persons who may engage in retail sales of wine containing not more than six percent (6%) alcohol by volume from the stands while the fair is being held.
- (2) Application. Application for such license shall be signed by the president or corresponding officer of the society or association making such application and shall be filed with the Village Clerk together with the appropriate license fee for each day for which the license is sought. Any person fronting for any group other than the one applied for shall, upon conviction thereof, be subject to a forfeiture of

Two Hundred Dollars (\$200.00) and will be ineligible to apply for a temporary Class B wine license for one (1) year. The license shall specify the hours and dates of license validity. If the application is for a license to be used in a Village park, the applicant shall specify the main point of sale facility.

- (g) **“Class C” Wine License.** A retail “Class C” Wine license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale wine by the glass or in an opened original container for consumption on the premises where sold. Such license may be issued after July 1st. The license shall expire on the following June 30th.
- (h) **Full Service Retail Outlet.** Approval by the Village of a full-service retail outlet application shall authorize the applicant to establish a full-service retail outlet and make full-service retail sales from that premises. Such authority shall be contingent on the applicant obtaining approval by the State of Wisconsin. This approval only applies to full service retail outlets that are located off the production premises.
- (i) **Change of Agent.** Upon application and approval by the Village, a corporation or limited liability company may cancel the appointment of an agent and appoint a successor agent in accordance with Sec. 7-2-7(e)(4)(b).
- (j) **Change of Premise.** Upon application and approval by the Village, a Change of Premise shall authorize the applicant to permanently change the described premises for any license listed under this section.
- (k) **Transfer of Premise.** Upon application and approval by the Village:
 - (1) *From place to place.* Every alcohol beverage license or permit may be transferred to another place or premises within the same municipality. No retail licensee or retail permittee is entitled to more than one transfer during the license year. This paragraph does not apply to a license issued under Sec. 125.51 (4)(v) Wis. Stats. or to a reserve “Class B” license, as defined in Sec. 125.51 (4) (a) Wis. Stats.
 - (2) *From person to person.* Licenses to sell alcohol beverages may be transferred to persons other than the licensee in accordance with Sec. 125.04 (12)(b) Wis. Stats.
- (l) **Temporary Extension of Premise.** Upon application and approval by the Village, a Temporary Extension of Premise may be issued by the Village Clerk under the authority of the Village Board, and shall entitle the holder thereof to a temporary extensions of their licensed premises in accordance with Sec. 7-2-20 (d) and shall only be granted for the purpose of holding a Special Event.”

2. That Section 7-2-5 of the code of ordinances for the Village of Caledonia entitled “License Fees” be, and hereby is, amended to read as follows:

“SEC. 7-2-5 LICENSE FEES.

Fees for the licenses described in Sec. 7-2-4 shall be charged by the Village Board for the sale of intoxicating liquors and fermented malt beverages within the Village. Fees for these licenses shall adhere to Wisconsin State Statutes under Chapter 125 Alcohol Beverages, and shall be as set forth in the fee schedule as established by the Village Board.

The fee for annual licenses shall be paid on or before the 15th day of June of each license year, All such fees are payable after approval of the application by the Village Board and prior to the release of the license being delivered to the licensee. Fees for other applications related to licenses shall

be paid at the time of application and are nonrefundable (such as but not limited to Transfer of Premise, Change of Agent, etc.).”

3. That Section 7-2-7 of the code of ordinances for the Village of Caledonia entitled “Qualification of Applicants and Premises” be, and hereby is, amended to read as follows:

“SEC. 7-2-7 QUALIFICATIONS OF APPLICANTS.

- (a) **Residence Requirements.** A retail Class "A" or Class "B" fermented malt beverage or "Class A" or "Class B" intoxicating liquor license shall be granted only to persons who are citizens of the United States and who have been residents of the State of Wisconsin continuously for at least ninety (90) days prior to the date of the application.
- (b) **Applicant to have Malt Beverage License.** No retail "Class B" intoxicating liquor license shall be issued to any person who does not have or to whom is not issued a Class "B" retailer's license to sell fermented malt beverages.
- (c) **Right to Premises.** No applicant will be considered unless he has the right to possession of the premises described in the application for the license period, by lease or by deed.
- (d) **Age of Applicant.** Licenses related to alcohol beverages shall only be granted to persons who have attained the legal drinking age.
- (e) **Entity Restrictions.**
 - (1) Corporations and Limited Liability Companies. No license or permit may be issued to any corporation or limited liability company unless that entity meets the qualifications under Sec. 125.04(a) 1. and 4. and (b), Wis. Stats., unless the agent of the entity appointed under Sec. 125.04(6) Wis. Stat., and the officers and directors, or members or managers, of the entity meet the qualifications of Sec. 125.04(a) 1. and 3. and (b), Wis. Stats., and unless the agent of the entity appointed under Sec. 125.04(6), Wis. Stat., meets the qualifications under Sec. 125.04(a) 2. and 5., Wis. Stats. The requirement that the entity meet the qualifications under Sec. 125.04(a) 1. and (b), Wis. Stats., does not apply if the entity has terminated its relationship with all of the individuals whose actions directly contributed to the conviction.
 - (2) Each corporate applicant shall file with its application for such license a statement by its officers showing the names and addresses of the persons who are stockholders together with the amount of stock held by such person or persons. It shall be the duty of each corporate applicant and licensee to file with the Village Clerk a statement of transfers of stock within forty-eight (48) hours after such transfer of stock.
 - (3) Any license issued to a corporation may be revoked in the manner and under the procedure established in Sec. 125.12, Wis. Stats., when more than fifty percent (50%) of the stock interest, legal or beneficial, in such corporation is held by any person or persons not eligible for a license under this Chapter or under the state law.
 - (4) Licenses to Corporations and Limited Liability Companies; Appointment of Agents.
 - a. Agent. No corporation or limited liability company organized under the laws of this state or of any other state or foreign country may be issued any alcohol beverage license or permit unless:

1. The entity first appoints an agent in the manner prescribed by the authority issuing the license or permit. In addition to the qualifications under Sec. 125.04(5) and this Chapter of the Code of Ordinances, the agent must, with respect to character, record and reputation, be satisfactory to the issuing authority.
 2. The entity vests in the agent, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business on the premises relative to alcohol beverages, that the licensee or permittee could have and exercise if it were a natural person.
- b. Successor agent. A corporation or limited liability company may cancel the appointment of an agent and appoint a successor agent to act in the agent's place, for the remainder of the license year or until another agent is appointed, as follows:
 1. The successor agent shall meet the same qualifications required of the first appointed agent.
 2. The entity shall immediately notify the issuing authority, in writing, of the appointment of the successor agent and the reason for the cancellation and new appointment.
 - c. Authority of successor. A successor agent shall have all the authority, perform all the functions and be charged with all the duties of the previous agent of the corporation or limited liability company until the next regular or special meeting of the issuing authority if a license is held. However, the license of the corporation or limited liability company shall cease to be in force if, prior to the next regular or special meeting of the issuing authority, the clerk of the licensing authority receives notice of disapproval of the successor agent by a peace officer of the municipality issuing the license.
 - d. Approval of successor. The license of the corporation or limited liability company shall not be in force after the next regular or special meeting of the licensing authority unless and until the successor agent or another qualified agent is appointed and approved by the licensing authority.
 - e. Fee. The corporation or limited liability company shall, following the approval of each successor agent or another qualified agent by the licensing authority, pay to the Village a fee of \$10.
 - f. Resignation. If an agent appointed under this subsection resigns, he or she shall notify in writing the corporation or limited liability company and the Village within 48 hours of the resignation.
- (f) **Sales Tax Qualification.** All applicants for retail licenses shall provide proof, as required by Sec. 77.61(11), Wis. Stats., that they are in good standing for sales tax purposes (i.e., hold a seller's permit) before they may be issued a license.

(g) **Delinquent Taxes, Assessments, Etc.**

- (1) Premises. No initial or renewal alcohol beverage licenses shall be granted for any premises for which Village taxes, assessments, utility bills, refuse collection fees, sewer and water bills or other assessments or other claims to the Village are delinquent and unpaid.
- (2) Persons. No initial or renewal alcohol license shall be granted to any person:
 - a. Delinquent in payment of any taxes, utility bills, garbage collection fees, sewer and water bills, assessments or other claims owed to the Village.
 - b. Delinquent in payment of a forfeiture resulting from a violation of any ordinance of the Village.

(h) **Previously Licensed Premises.** In the event an application is filed for an alcohol beverage license for the same premises for which a license has been issued to another person, no license shall be issued unless:

- (1) The previously licensed person files a written agreement to surrender his or her license for the premises; or
- (2) The Village Board is satisfied that the previously licensed person has no right to possession or control of the licensed premises.”

4. That Section 7-2-20 of the code of ordinances for the Village of Caledonia entitled “Licensed Premises” be, and hereby is, created to read as follows:

“SEC. 7-2-20 LICENSED PREMISES

(a) **Definitions.**

- (1) "Licensed Premises" means the area described in a license issued by the Village for the sale of alcohol beverages, within which alcohol beverages are sold, served, or kept for sale. Licensed Premises may be inside or outside of a building, or a combination of both. The Licensed Premises shall be the area into which unaccompanied underaged persons may not enter, except as allowed by Wis. Stats. §125.07(3)(a); and from which persons may not carry open intoxicants.
- (2) “Special Event” means an event as defined in Village Ordinance Title 7, Chapter 20.

(b) **Regulations.**

- (1) Applications to the Village for licenses to sell alcohol beverages must contain a definite written description and a map or diagram of the boundaries of the proposed Licensed Premises, sufficient for the Village Clerk to determine a clear description to be placed on the license.
- (2) A Licensed Premises must be entirely within a single tax parcel, except as provided in Subsection (e)5, below.
- (3) A Licensed Premise must be a single, continuous area which includes the structure itself, and may include outdoor decks, patios, and areas on the same parcel of property that meet the requirements of this section.
- (4) The licensed premises may include a small portion of the parking lot to allow for a designated pathway next to the structure and a portion of the parking lot for curbside pickup meeting the requirements under Subsection (c) below. Any portion of the parking lot to be included as a designated pathway shall not be wider than 10

feet as measured from the structure. If the licensed premises is such that the parking lot divides the structure from an outdoor area intended to be utilized by patrons, the licensee shall designate a pathway no wider than 10 feet through the parking lot to the outdoor area. The Licensee shall provide internal directional signs providing patrons with notice of the boundary of the designated pathways. The Licensed Premises shall not include the entirety of the parking lot that services the establishment and alcohol is not allowed within parking lots unless within the designated pathway, for curbside pickup under Subsection (c) below, or otherwise allowed by the Village under a Temporary Extension of Licensed Premises for a Special Event.

- (5) All sales of intoxicating liquors and fermented malt beverages within the Village of Caledonia shall be limited to and shall be made upon the licensed premises described within the license application and as approved and granted by the Village Board. Alcohol sales shall not occur within designated pathways located within parking lots. Trash and debris, including cigarette butts, shall not be allowed to accumulate in outdoor areas. The Licensee, and its employees and operators (bartenders), shall be responsible for policing the licensed premises including the outdoor areas at all times to ensure compliance with Village ordinances. Specifically restricted by this Section is the sale and delivery of alcoholic beverages by food delivery services, except for curbside pickup under Subsection (c) below.
- (6) A Licensed Premises may not be on Village-owned property, except for temporary Licensed Premises in Village parks in connection with a Special Event or a Temporary Class “B” Beer and Wine License.

(c) **Online Ordering And Curbside Pickup.**

- (1) No Licensee shall allow online purchase of alcohol beverages and curbside delivery of such purchases (“Click and Collect”), without first including the Click and Collect area and procedure in its original application or obtaining approval of a “Change of Premises” from the Village Board, upon recommendation of the Legislative and Licensing Committee to license that portion of the licensee’s parking lot that will allow vehicles to park for purposes of picking up their online order. All Click and Collect operations shall meet the requirements of this subsection.
 - a. Click and Collect shall only be allowed for Retail “Class A” Intoxicating Liquor Licenses and Class “A” Fermented Malt Beverage Retailer’s Licenses.
 - b. The Licensee shall file a detailed operation plan with their original application or “Change of Premises” form that clearly details how their “Click and Collect” operation will function. The operation plan shall include the Licensee’s protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the “Click and Collect” program.
 - c. Failure of Licensee to provide a detailed operation plan with their original application or “Change of Premises” application shall result in the Clerk’s office not forwarding the original application or “Change of Premises” form to the Legislative and Licensing for consideration.

4. No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises as follows:
 - a. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the Licensee for the premises.
 - b. The sale and delivery of “Click and Collect” purchases shall be made only by a licensed operator.
 - c. No alcohol sales are permitted if the purchaser fails to present valid photo identification showing that the purchaser is 21 years of age or older.
 - d. The “Click and Collect” system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
 5. Each “Click and Collect” transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
 6. Each “Click and Collect” transaction must record and retain the following information for thirty (30) days:
 - a. The name of the purchaser.
 - b. The type of identification card presented and the number and expiration date of that identification card.
 - c. The purchaser’s date of birth.
 - d. The license plate of the vehicle into which the order is being loaded.
 7. Pick-up of “Click and Collect” orders shall, at a maximum, be between the hours of 8:00 a.m. and 8:00 p.m. Licensees may reduce the hours available for pick-up between the two times.
 8. There shall be a minimum four- (4) hour waiting period between order time and pick-up time.
 9. If the “Click and Collect” purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.
 10. The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
 11. The pick- up area for “Click and Collect” purchases shall be clearly defined with visible markings, signs, and/or barriers.
- (2) Penalty. Any Licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees.

(d) **Separate License Required for Each Place of Sale.**

A separate license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in a direct connection or communication where intoxicating liquor or fermented malt beverages are kept, sold or offered for sale; and no license shall be issued to any person, firm, partnership, limited liability company, corporation or association for the purpose of possession, selling or offering for sale any intoxicating liquors or fermented malt beverages in any dwelling house, flat or residential apartment.

(e) **Temporary Extension Of Licensed Premises.** A licensee may request a temporary extension of the Licensed Premises by filing an application with the Village Clerk with the appropriate fee, as set forth in the fee schedule as established from time to time by the Village Board, and which shall not be refunded if the application is denied. The application must state the dates and times of the proposed temporary extension, and contain a definite written description and diagram or map of the boundaries of the proposed temporary extension. The application for an initial request shall be forwarded to the Village Board for review and action. If the Board approves the application, then the Village Clerk shall issue a written approval to the licensee. Subsequent requests for the same event on subsequent dates may be issued by the Village Clerk, without Village Board approval, provided there has been no substantial change to the described premise extension or nature of the Special Event. The Board may grant the temporary extension if the proposed extended Licensed Premises complies in all respects with the requirements of the Village Code of Ordinances, Chapter 7, and subject to the following additional provisions:

1. Temporary extensions of Licensed Premises shall only be granted for the purpose of holding a Special Event.
2. Temporary extensions of Licensed Premises shall only be for the period of duration of the Special Event, not to exceed 10 consecutive days.
3. Upon the expiration of the temporary extension, the Licensed Premises shall revert automatically back to the Licensed Premises described in the license issued by the Village.
4. All laws, rules, and regulations that apply to Licensed Premises apply to temporarily-extended Licensed Premises, with the addition of the following enclosure requirements.
 - a. The enclosure around temporarily-extended Licensed Premises may be of a temporary nature and need not comply with zoning or building codes; however, the enclosures must be at least 36 inches high, must be substantial enough to prevent easy entry and exit except at designated entry and exit points, must not be able to be moved easily, and must delineate the boundaries of the temporarily-extended Licensed Premises clearly enough that patrons have fair notice of the line beyond which they may not carry open alcohol beverages. Ropes or chains are sufficient for enclosures around temporary Licensed Premises.
5. Licensed Premises may be temporarily extended onto adjoining tax parcels with the written permission of the owner of the adjoining parcels.
6. Applications for temporary extensions of Licensed Premises may be denied by the Village Board if the Board determines in its sole discretion, on the basis of

substantial, objective evidence, that granting the temporary extension would not be in the best interest of the public safety or welfare.

- (f) **Monitoring Entry And Exit.** All entry and exit points in a Licensed Premises, including a temporarily-extended Licensed Premises, must be monitored by a licensed operator or staff under the supervision of a licensed operator, sufficient to prevent the entry of unaccompanied underaged persons or to prevent persons from leaving the Licensed Premises with open alcohol beverages.”

5. That Section 7-2-21 through 7-2-29 be, and hereby is, reserved for future use.

6. That this Ordinance shall take effect upon adoption and publication as required by law.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of September, 2024.

VILLAGE OF CALEDONIA

By:_____

Thomas Weatherston
Village President

Attest:_____

Jennifer Bass
Village Clerk

CHAPTER 2

Fermented Malt Beverages and Intoxicating Liquor

<i>Article A</i>	<i>Fermented Malt Beverages and Intoxicating Liquor</i>	<i>Ordinance Number</i>	<i>Date of Ordinance</i>
7-2-1	State Statutes Adopted		
7-2-2	Definitions		
7-2-3	License Required	2020-12	06/15/20
7-2-4	Classes of Licenses; <u>Additional Applications affecting Licenses</u>	<u>2025-09</u>	<u>09/09/25</u>
7-2-5	License Fees	<u>2025-09</u>	<u>09/09/25</u>
7-2-6	Application for License	2010-02 2011-04 2013-05 2013-07 2017-04 2020-12	06/01/10 04/19/11 02/18/13 05/06/13 04/03/17 06/15/20
7-2-7	Qualifications of Applicants and Premises	2010-02 2018-14 2020-12 <u>2025-09</u>	06/01/10 10/01/18 06/15/20 <u>09/09/25</u>
7-2-8	Investigation	2021-14	12/06/21
7-2-9	Approval of Application		
7-2-10	Granting or Denial of License		
7-2-11	Transfer and Lapse of License	2020-12	06/15/20
7-2-12	Numbering of License		
7-2-13	Posting Licenses; Defacement		
7-2-14	Conditions of License	2020-12	06/15/20
7-2-15	Closing Hours	2000-13A 2012-02	7/6/00 02/07/12
7-2-16	Restrictions on Temporary Fermented Malt Beverage or Wine Licenses		
7-2-17	Revocation and Suspension of Licenses; Non-Renewal	2023-14	08/22/23
7-2-18	Non-Alcohol Events for Underage Persons on Licensed Premises	2020-12	06/15/20
7-2-19	Full-Service Retail Outlets.	2024-13	09/24/24
<u>7-2-20</u>	<u>Licensed Premises</u>	<u>2025-09</u>	<u>09/09/25</u>
7-2-21 10 –	Reserved for Future Use.		
7-2-29			
<u>Article B</u>	<u>Operator's License</u>	<u>Ordinance Number</u>	<u>Date of Ordinance</u>
7-2-30	Operator's License Required	2020-12	06/15/20
7-2-31	Procedure Upon Application	2020-05	03/16/20

7-2-32	Duration		
7-2-33	Operator's License Fee	2009-09	09/01/09
7-2-34	Provisional License Issuance	2020-05	03/16/20
7-2-35	Issuance or Denial of Operator's Licenses	2020-05	03/16/20
7-2-36	Training Course	2020-05	03/16/20
7-2-37	Display of License		
7-2-38	Revocation of Operator's License		
7-2-39	Managers' Licenses		
		<i>Ordinance</i>	<i>Date of</i>
<i>Article C</i>	<i>Penalties</i>	<i>Number</i>	<i>Ordinance</i>
7-2-40	Penalties		

ARTICLE A

Fermented Malt Beverages and Intoxicating Liquor

SEC. 7-2-4 CLASSES OF LICENSES: ADDITIONAL APPLICATIONS AFFECTING LICENSES.

- (a) **Retail "Class A" Intoxicating Liquor License.** A retail "Class A" intoxicating liquor license, when issued by the Village Clerk under the authority of the Village Board, shall permit its holder to sell, deal and traffic in intoxicating liquors only in original packages or containers and to be consumed off the premises so licensed.
- (b) **Retail "Class B" Intoxicating Liquor License.** A retail "Class B" intoxicating liquor license, when issued by the Village Clerk under authority of the Village Board, shall permit its holder to sell, deal and traffic in intoxicating liquors to be consumed by the glass only on the premises so licensed and in the original package or container in multiples not to exceed four (4) liters at any one (1) time, to be consumed off the premises, except that wine may be sold in the original package or otherwise ~~in~~ any other quantity to be consumed off the premises.
- (c) **Class "A" Fermented Malt Beverage Retailer's License.** A Class "A" retailer's fermented malt beverage license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages only for consumption away from the premises where sold and in the original packages, containers or bottles. Such license may be issued after July 1st. The license shall expire on the following June 30th.
- (d) **Class "B" Fermented Malt Beverage Retailer's License.**
 - (1) License. A Class "B" fermented malt beverage retailer's license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale, fermented malt beverages, either to be consumed upon the premises where sold or away from such premises. The holder may also sell beverages containing less than one-half (1/2) of a percent of alcohol by volume,

without obtaining a special license to sell such beverages. Such license may be issued after July 1st. The license shall expire on the following June 30th.

- (2) Application. Class "B" licenses may be issued to any person qualified under Sec. 125.04(5), Wis. Stats. Such licenses may not be issued to any person acting as agent for or in the employ of another except that this restriction does not apply to a hotel or restaurant which is not a part of or located on the premises of any mercantile establishment, or to a bona fide club, society or lodge that has been in existence for at least six (6) months before the date of application. A Class "B" license for a hotel, restaurant, club, society or lodge may be issued in the name of an officer who shall be personally responsible for compliance with this Chapter. Except as provided in Sec. 125.31, Wis. Stats., Class B licenses may not be issued to brewers or fermented malt beverages wholesalers.

(e) **Temporary Class "B" Fermented Malt Beverage License.**

- (1) License. As provided in Sec. 125.26(1) and (6), Wis. Stats., temporary Class "B" fermented malt beverage licenses may be issued to bona fide clubs, to county or local fair associations or agricultural societies, to churches, lodges or societies that have been in existence for at least six (6) months before the date of application and to posts of veterans' organizations authorizing the sale of fermented malt beverages at a particular picnic or similar gathering, at a meeting of the post, or during a fair conducted by the fair association or agricultural society. A license issued to a county or district fair licenses the entire fairgrounds where the fair is being conducted and all persons engaging in retail sales of fermented malt beverages from leased stands on the fairgrounds. The county or district fair to which the license is issued may lease stands on the fairgrounds to persons who may engage in retail sales of fermented malt beverages from the stands while the fair is being held. Such license is valid for dates as approved by the Village Clerk.
- (2) Application. Application for such license shall be signed by the president or corresponding officer of the society or association, making such application and shall be filed with the Village Clerk together with the appropriate license fee for each day for which the license is sought. Any person fronting for any group other than the one applied for shall, upon conviction thereof, be subject to a forfeiture of Two Hundred Dollars (\$200.00) and will be ineligible to apply for a temporary Class B license for one (1) year. The license shall specify the hours and dates of license validity. If the application is for a license to be used in a Village park, the applicant shall specify the main point of sale facility.

(f) **Temporary "Class B" Wine License.**

- (1) License. Notwithstanding Sec. 125.68(3), Wis. Stats., temporary "Class B" licenses may be issued to bona fide clubs, to county or local fair associations or agricultural societies, to churches, lodges or societies that have been in existence for at least six (6) months before the date of application and to posts of veterans' organizations authorizing the sale of wine containing not more than six percent (6%) alcohol by volume in an original package, container or bottle or by the glass if the wine is dispensed directly from an original package, container or bottle at a particular picnic or similar gathering, at a meeting of the post, or during a fair conducted by the fair association or agricultural society. No fee may be charged to a person who, at the same time, applies for a temporary Class "B" beer license under Sec. 125.26(6), Wis.

Stats., or the same event. A license issued to a county or district fair licenses the entire fairgrounds where the fair is being conducted and all persons engaging in retail sales of wine containing not more than six percent (6%) alcohol by volume from leased stands on the fairgrounds. The county or district fair to which the license is issued may lease stands on the fairgrounds to persons who may engage in retail sales of wine containing not more than six percent (6%) alcohol by volume from the stands while the fair is being held.

- (2) **Application.** Application for such license shall be signed by the president or corresponding officer of the society or association making such application and shall be filed with the Village Clerk together with the appropriate license fee for each day for which the license is sought. Any person fronting for any group other than the one applied for shall, upon conviction thereof, be subject to a forfeiture of Two Hundred Dollars (\$200.00) and will be ineligible to apply for a temporary Class B wine license for one (1) year. The license shall specify the hours and dates of license validity. If the application is for a license to be used in a Village park, the applicant shall specify the main point of sale facility.

~~(g) **Class "E" Wholesaler's License.** A wholesaler's fermented malt beverage license, when issued by the Village Clerk under authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale fermented malt beverages only in original packages or containers to dealers, not to be consumed in or about the premises of said wholesaler.~~

~~(g) **"Class C" Wine License.** A retail "Class C" Wine license, when issued by the Village Clerk under the authority of the Village Board, shall entitle the holder thereof to possess, sell or offer for sale wine by the glass or in an opened original container for consumption on the premises where sold. Such license may be issued after July 1st. The license shall expire on the following June 30th.~~

~~(h) **Full Service Retail Outlet.** Approval by the Village of a full-service retail outlet application shall authorize the applicant to establish a full-service retail outlet and make full-service retail sales from that premises. Such authority shall be contingent on the applicant obtaining approval by the State of Wisconsin. This approval only applies to full service retail outlets that are located off the production premises.~~

~~(i) **Change of Agent.** Upon application and approval by the Village, a corporation or limited liability company may cancel the appointment of an agent and appoint a successor agent in accordance with Sec. 7-2-7(e)(4)(b).~~

~~(j) **Change of Premise.** Upon application and approval by the Village, a Change of Premise shall authorize the applicant to permanently change the described premises for any license listed under this section.~~

~~(k) **Transfer of Premise.** Upon application and approval by the Village:~~

~~(1) *From place to place.* Every alcohol beverage license or permit may be transferred to another place or premises within the same municipality. No retail licensee or retail permittee is entitled to more than one transfer during the license year. This paragraph does not apply to a license issued under Sec. 125.51 (4)(v) Wis. Stats. or to a reserve "Class B" license, as defined in Sec. 125.51 (4) (a) Wis. Stats.~~

~~(2) *From person to person.* Licenses to sell alcohol beverages may be transferred to persons other than the licensee in accordance with Sec. 125.04 (12)(b) Wis. Stats.~~

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(l) Temporary Extension of Premise. Upon application and approval by the Village, a Temporary Extension of Premise may be issued by the Village Clerk under the authority of the Village Board, and shall entitle the holder thereof to a temporary extensions of their licensed premises in accordance with Sec. 7-2-20 (d) and shall only be granted for the purpose of holding a Special Event.

Cross Reference: Section 7-2-17.

SEC. 7-2-5 LICENSE FEES.

The following license Fees for the licenses described in Sec. 7-2-4 shall be charged for licenses issued by the Village Board for the sale of intoxicating liquors and fermented malt beverages within the Village. Fees for these licenses shall adhere to Wisconsin State Statutes under Chapter 125 Alcohol Beverages, and shall be as set forth in the fee schedule as established by the Village Board.

The annual fee for annual licenses shall be paid on or before the 15th day of June of each license year, excluding Retail Class B Pienie Licenses. All such fees are payable after approval of the application by the Village Board and prior to the release of the license being delivered to the licensee, with the exception of Special Class B Pienie Licenses, for which the fee shall be paid at the time application is submitted. Fees for other applications related to licenses shall be paid at the time of application and are nonrefundable (such as but not limited to Transfer of Premise, Change of Agent, etc.).

- (a) **Class "A" Fermented Malt Beverages Retailer's License.** The annual fee for this license shall be Fifty Dollars (\$50.00). The fee for a license for less than twelve (12) months shall be prorated according to the number of months or fraction thereof for which the license is issued.
- (b) **Class "B" Fermented Malt Beverage License.** The annual fee for this license shall be One Hundred Dollars (\$100.00). This license may be issued at any time for six (6) months in any calendar year, for which fifty percent (50%) of the applicable license fee shall be paid, but such license shall not be renewable during the calendar year in which issued. The fee for a license for less than twelve (12) months shall be prorated according to the number of months or fraction thereof for which the license is issued.
- (c) **Temporary Class "B" Fermented Malt Beverage License.** The fee for this license shall be Ten Dollars (\$10.00) per event or Fifty Dollars (\$50.00) for a club license.
- (d) **Temporary "Class B" Wine License.** The fee for this license shall be Ten Dollars (\$10.00) per event. However, there shall be no fee if the Temporary Wine License is obtained along with a Temporary Fermented Malt Beverage License.
- (e) **Fermented Malt Beverage Wholesalers' License.** The annual fee for this license shall be Twenty-five Dollars (\$25.00).
- (f) **"Class A" Intoxicating Liquor Retailer's License.** The annual fee for this license shall be \$500.00.
- (g) **"Class B" Intoxicating Liquor Retailer's License.** The annual fee for this license shall be \$500.00.

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SEC. 7-2-7 QUALIFICATIONS OF APPLICANTS ~~AND PREMISES.~~

- (a) **Residence Requirements.** A retail Class "A" or Class "B" fermented malt beverage or "Class A" or "Class B" intoxicating liquor license shall be granted only to persons who are citizens of the United States and who have been residents of the State of Wisconsin continuously for at least ninety (90) days prior to the date of the application.
- (b) **Applicant to have Malt Beverage License.** No retail "Class B" intoxicating liquor license shall be issued to any person who does not have or to whom is not issued a Class "B" retailer's license to sell fermented malt beverages.
- (c) **Right to Premises.** No applicant will be considered unless he has the right to possession of the premises described in the application for the license period, by lease or by deed.
- (d) **Age of Applicant.** Licenses related to alcohol beverages shall only be granted to persons who have attained the legal drinking age.
- (e) **Entity Restrictions.**
 - (1) Corporations and Limited Liability Companies. No license or permit may be issued to any corporation or limited liability company unless that entity meets the qualifications under Sec. 125.04(a) 1. and 4. and (b), Wis. Stats., unless the agent of the entity appointed under Sec. 125.04(6) Wis. Stat., and the officers and directors, or members or managers, of the entity meet the qualifications of Sec. 125.04(a) 1. and 3. and (b), Wis. Stats., and unless the agent of the entity appointed under Sec. 125.04(6), Wis. Stat., meets the qualifications under Sec. 125.04(a) 2. and 5., Wis. Stats. The requirement that the entity meet the qualifications under Sec. 125.04(a) 1. and (b), Wis. Stats., does not apply if the entity has terminated its relationship with all of the individuals whose actions directly contributed to the conviction.
 - (2) Each corporate applicant shall file with its application for such license a statement by its officers showing the names and addresses of the persons who are stockholders together with the amount of stock held by such person or persons. It shall be the duty of each corporate applicant and licensee to file with the Village Clerk a statement of transfers of stock within forty-eight (48) hours after such transfer of stock.
 - (3) Any license issued to a corporation may be revoked in the manner and under the procedure established in Sec. 125.12, Wis. Stats., when more than fifty percent (50%) of the stock interest, legal or beneficial, in such corporation is held by any person or persons not eligible for a license under this Chapter or under the state law.
 - (4) Licenses to Corporations and Limited Liability Companies; Appointment of Agents.
 - a. Agent. No corporation or limited liability company organized under the laws of this state or of any other state or foreign country may be issued any alcohol beverage license or permit unless:
 - 1. The entity first appoints an agent in the manner prescribed by the authority issuing the license or permit. In addition to the qualifications under Sec. 125.04(5) and this Chapter of the Code of Ordinances, the agent must, with respect to character, record and reputation, be satisfactory to the issuing authority.
 - 2. The entity vests in the agent, by properly authorized and executed written delegation, full authority and control of the premises described in the license or permit of the entity, and of the conduct of all business

on the premises relative to alcohol beverages, that the licensee or permittee could have and exercise if it were a natural person.

- b. Successor agent. A corporation or limited liability company may cancel the appointment of an agent and appoint a successor agent to act in the agent's place, for the remainder of the license year or until another agent is appointed, as follows:
 1. The successor agent shall meet the same qualifications required of the first appointed agent.
 2. The entity shall immediately notify the issuing authority, in writing, of the appointment of the successor agent and the reason for the cancellation and new appointment.
- c. Authority of successor. A successor agent shall have all the authority, perform all the functions and be charged with all the duties of the previous agent of the corporation or limited liability company until the next regular or special meeting of the issuing authority if a license is held. However, the license of the corporation or limited liability company shall cease to be in force if, prior to the next regular or special meeting of the issuing authority, the clerk of the licensing authority receives notice of disapproval of the successor agent by a peace officer of the municipality issuing the license.
- d. Approval of successor. The license of the corporation or limited liability company shall not be in force after the next regular or special meeting of the licensing authority unless and until the successor agent or another qualified agent is appointed and approved by the licensing authority.
- e. Fee. The corporation or limited liability company shall, following the approval of each successor agent or another qualified agent by the licensing authority, pay to the Village a fee of \$10.
- f. Resignation. If an agent appointed under this subsection resigns, he or she shall notify in writing the corporation or limited liability company and the Village within 48 hours of the resignation.

(f) **Sales Tax Qualification.** All applicants for retail licenses shall provide proof, as required by Sec. 77.61(11), Wis. Stats., that they are in good standing for sales tax purposes (i.e., hold a seller's permit) before they may be issued a license.

(g) ~~Separate License Required for Each Place of Sale. A separate license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in a direct connection or communication where intoxicating liquor or fermented malt beverages are kept, sold or offered for sale; and no license shall be issued to any person, firm, partnership, limited liability company, corporation or association for the purpose of possession, selling or offering for sale any intoxicating liquors or fermented malt beverages in any dwelling house, flat or residential apartment.~~

(h) **Licensed Premises.**

(1) ~~General. Licenses issued by the Village for a premise shall be for the structure itself and may include outdoor decks, patios and areas on the same parcel of property that meet the requirements of this section. The licensed premises may include a small portion of the parking lot to allow for a designated pathway next to the structure and a portion of the parking lot for curbside pickup meeting the requirements under Subsection (h)(2) below. Any portion of the parking lot to be included as a~~

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~~designated pathway shall not be wider than 10 feet as measured from the structure. If the licensed premises is such that the parking lot divides the structure from an outdoor area intended to be utilized by patrons, the licensee shall designate a pathway no wider than 10 feet through the parking lot to the outdoor area. The Licensee shall provide internal directional signs providing patrons with notice of the boundary of the designated pathways. The Licensed Premises shall not include the entirety of the parking lot that services the establishment and alcohol is not allowed within parking lots unless within the designated pathway, or for curbside pickup under Subsection (h)(2) below, or otherwise allowed by the Village under a temporary special event/license. All sales of intoxicating liquors and fermented malt beverages within the Village of Caledonia shall be limited to and shall be made upon the licensed premises described within the license application and as approved and granted by the Village Board. Alcohol sales shall not occur within designated pathways located within parking lots. Trash and debris, including cigarette butts, shall not be allowed to accumulate in outdoor areas. The Licensee, and its employees and operators (bartenders), shall be responsible for policing the licensed premises including the outdoor areas at all times to ensure compliance with the Village ordinances. Specifically restricted by this Section is the sale and delivery of alcoholic beverages by food delivery services, except for curbside pickup under Subsection (h)(2) below.~~

~~(2) Online Ordering and Curbside Pickup.~~

- ~~a. No Licensee shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first including the Click and Collect area and procedure in its original application or obtaining approval of a "Change of Premises" from the Village Board, upon recommendation of the Legislative and Licensing Committee to license that portion of the licensee's parking lot that will allow vehicles to park for purposes of picking up their online order. All Click and Collect operations shall meet the requirements of this subsection.~~
 - ~~1. Click and Collect shall only be allowed for Retail "Class A" Intoxicating Liquor Licenses and Class "A" Fermented Malt Beverage Retailer's Licenses.~~
 - ~~2. The Licensee shall file a detailed operation plan with their original application or "Change of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the Licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.~~
 - ~~3. Failure of Licensee to provide a detailed operation plan with their original application or "Change of Premises" application shall result in the Clerk's office not forwarding the original application or "Change of Premises" form to the Legislative and Licensing for consideration.~~
 - ~~4. No establishment holding an alcohol beverage license shall allow online purchase and pick up of alcohol beverages unless the sale is consummated on the licensed premises as follows:~~
 - ~~a. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed~~

Commented [JB3]: While this does potentially allow for a SE license to include the parking lot, the ordinance for that states the event must be held within the confines of the permanent premise description.

- ~~premises and has presented valid photo identification that has been verified by a licensed operator employed by the Licensee for the premises.~~
- b. ~~The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.~~
- c. ~~No alcohol sales are permitted if the purchaser fails to present valid photo identification showing that the purchaser is 21 years of age or older.~~
- d. ~~The "Click and Collect" system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.~~
5. ~~Each "Click and Collect" transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.~~
6. ~~Each "Click and Collect" transaction must record and retain the following information for thirty (30) days:~~
- a. ~~The name of the purchaser.~~
- b. ~~The type of identification card presented and the number and expiration date of that identification card.~~
- c. ~~The purchaser's date of birth.~~
- d. ~~The license plate of the vehicle into which the order is being loaded.~~
7. ~~Pick up of "Click and Collect" orders shall, at a maximum, be between the hours of 8:00 a.m. and 8:00 p.m. Licensees may reduce the hours available for pick-up between the two times.~~
8. ~~There shall be a minimum four (4) hour waiting period between order time and pick-up time.~~
9. ~~If the "Click and Collect" purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.~~
10. ~~The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.~~
11. ~~The pick-up area for "Click and Collect" purchases shall be clearly defined with visible markings, signs, and/or barriers.~~
12. ~~Fee. The application fee for a Change of Premises shall be \$25.00 (Twenty Five Dollars).~~
- b. ~~Penalty. Any Licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees.~~

(gⁱ) **Delinquent Taxes, Assessments, Etc.**

- (1) Premises. No initial or renewal alcohol beverage licenses shall be granted for any premises for which Village taxes, assessments, utility bills, refuse collection fees, sewer and water bills or other assessments or other claims to the Village are delinquent and unpaid.
- (2) Persons. No initial or renewal alcohol license shall be granted to any person:
- a. Delinquent in payment of any taxes, utility bills, garbage collection fees, sewer and water bills, assessments or other claims owed to the Village.

- b. Delinquent in payment of a forfeiture resulting from a violation of any ordinance of the Village.

⊕ **(h) Previously Licensed Premises.** In the event an application is filed for an alcohol beverage license for the same premises for which a license has been issued to another person, no license shall be issued unless:

- (1) The previously licensed person files a written agreement to surrender his or her license for the premises; or
- (2) The Village Board is satisfied that the previously licensed person has no right to possession or control of the licensed premises.

SEC. 7-2-20 LICENSED PREMISES.

(a) DEFINITIONS.

(1) "Licensed Premises" means the area described in a license issued by the Village for the sale of alcohol beverages, within which alcohol beverages are sold, served, or kept for sale. Licensed Premises may be inside or outside of a building, or a combination of both. The Licensed Premises shall be the area into which unaccompanied underaged persons may not enter, except as allowed by Wis. Stats. §125.07(3)(a); and from which persons may not carry open intoxicants.

(2) "Special Event" means an event as defined in Village Ordinance Title 7, Chapter 20.

(b) REGULATIONS.

(1) Applications to the Village for licenses to sell alcohol beverages must contain a definite written description and a map or diagram of the boundaries of the proposed Licensed Premises, sufficient for the Village Clerk to determine a clear description to be placed on the license.

(2) A Licensed Premises must be entirely within a single tax parcel, except as provided in Subsection (d)5, below.

(3) A Licensed Premise must be a single, continuous area which includes the structure itself, and may include outdoor decks, patios, and areas on the same parcel of property that meet the requirements of this section.

(4) The licensed premises may include a small portion of the parking lot to allow for a designated pathway next to the structure and a portion of the parking lot for curbside pickup meeting the requirements under Subsection (c). Any portion of the parking lot to be included as a designated pathway shall not be wider than 10 feet as measured from the structure. If the licensed premises is such that the parking lot divides the structure from an outdoor area intended to be utilized by patrons, the licensee shall designate a pathway no wider than 10 feet through the parking lot to the outdoor area. The Licensee shall provide internal directional signs providing patrons with notice of the boundary of the designated pathways. The Licensed Premises shall not include the entirety of the parking lot that services the establishment and alcohol is not allowed within parking lots unless within the designated pathway, for curbside pickup under Subsection (c), or otherwise allowed by the Village under a Temporary Extension of Licensed Premises for a Special Event.

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- (5) All sales of intoxicating liquors and fermented malt beverages within the Village of Caledonia shall be limited to and shall be made upon the licensed premises described within the license application and as approved and granted by the Village Board. Alcohol sales shall not occur within designated pathways located within parking lots. Trash and debris, including cigarette butts, shall not be allowed to accumulate in outdoor areas. The Licensee, and its employees and operators (bartenders), shall be responsible for policing the licensed premises including the outdoor areas at all times to ensure compliance with Village ordinances. Specifically restricted by this Section is the sale and delivery of alcoholic beverages by food delivery services, except for curbside pickup under Subsection (c).
- (6) A Licensed Premises may not be on Village-owned property, except for temporary Licensed Premises in Village parks in connection with a Special Event or a Temporary Class "B" Beer and Wine License.

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(c) **Online Ordering and Curbside Pickup.**

Commented [JB4]: This Section was previously 7-2-7 (h) (2)

- (1) No Licensee shall allow online purchase of alcohol beverages and curbside delivery of such purchases ("Click and Collect"), without first including the Click and Collect area and procedure in its original application or obtaining approval of a "Change of Premises" from the Village Board, upon recommendation of the Legislative and Licensing Committee to license that portion of the licensee's parking lot that will allow vehicles to park for purposes of picking up their online order. All Click and Collect operations shall meet the requirements of this subsection.
- a. Click and Collect shall only be allowed for Retail "Class A" Intoxicating Liquor Licenses and Class "A" Fermented Malt Beverage Retailer's Licenses.
 - b. The Licensee shall file a detailed operation plan with their original application or "Change of Premises" form that clearly details how their "Click and Collect" operation will function. The operation plan shall include the Licensee's protocol for assuring that underage persons and intoxicated persons do not pick up alcohol via the "Click and Collect" program.
 - c. Failure of Licensee to provide a detailed operation plan with their original application or "Change of Premises" application shall result in the Clerk's office not forwarding the original application or "Change of Premises" form to the Legislative and Licensing for consideration.
 - d. No establishment holding an alcohol beverage license shall allow online purchase and pick-up of alcohol beverages unless the sale is consummated on the licensed premises as follows:
 1. Payment for the purchase must be completed on premises and may not be completed until the purchaser is at the licensed premises and has presented valid photo identification that has been verified by a licensed operator employed by the Licensee for the premises.
 2. The sale and delivery of "Click and Collect" purchases shall be made only by a licensed operator.
 3. No alcohol sales are permitted if the purchaser fails to present valid photo identification showing that the purchaser is 21 years of age or older.

4. The “Click and Collect” system must allow the purchase of alcohol to be denied without affecting the remainder of the purchase.
 - e. Each “Click and Collect” transaction must capture and retain an image of the vehicle into which the order is being loaded for thirty (30) days.
 - f. Each “Click and Collect” transaction must record and retain the following information for thirty (30) days:
 1. The name of the purchaser.
 2. The type of identification card presented and the number and expiration date of that identification card.
 3. The purchaser’s date of birth.
 4. The license plate of the vehicle into which the order is being loaded.
 - g. Pick-up of “Click and Collect” orders shall, at a maximum, be between the hours of 8:00 a.m. and 8:00 p.m. Licensees may reduce the hours available for pick-up between the two times.
 - h. There shall be a minimum four- (4) hour waiting period between order time and pick-up time.
 - i. If the “Click and Collect” purchaser is not the driver of the vehicle into which the order is being loaded, the licensed operator must verify that the driver is 21 years of age or older.
 - j. The licensed operator shall report to his or her manager any purchaser who shows signs of alcohol consumption, and in conjunction with the manager, shall assess sobriety for purposes of approving or denying the sale.
 - k. The pick- up area for “Click and Collect” purchases shall be clearly defined with visible markings, signs, and/or barriers.
 - l. ~~Fee. The application fee for a Change of Premises shall be \$25.00 (Twenty-Five Dollars).~~
- (2) **Penalty.** Any Licensee or person who violates any provision of this subsection shall be subject to a forfeiture of not less than \$250, nor more than \$1000 plus court costs and fees.

(c) Separate License Required for Each Place of Sale.

~~A separate license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in a direct connection or communication where intoxicating liquor or fermented malt beverages are kept, sold or offered for sale; and no license shall be issued to any person, firm, partnership, limited liability company, corporation or association for the purpose of possession, selling or offering for sale any intoxicating liquors or fermented malt beverages in any dwelling house, flat or residential apartment.~~

(d) Temporary Extension Of Licensed Premises. A licensee may request a temporary extension of the Licensed Premises by filing an application with the Village Clerk with the appropriate fee, as set forth in the fee schedule as established from time to time by the Village Board, and which shall not be refunded if the application is denied. The application must state the dates and times of the proposed temporary extension, and contain a definite written description and diagram or map of the boundaries of the proposed temporary extension. The application for an initial request shall be forwarded to the Village Board for review and action. If the Board approves the application, then the Village Clerk shall issue

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a written approval to the licensee. Subsequent requests for the same event may be issued by the Village Clerk, without Village Board approval, provided there has been no substantial change to the described premise extension or nature of the Special Event. The Board shall grant the temporary extension if the proposed extended Licensed Premises complies in all respects with the requirements of the Village Code of Ordinances, Chapter 7, and subject to the following additional provisions:

1. Temporary extensions of Licensed Premises shall only be granted for the purpose of holding a Special Event.
2. Temporary extensions of Licensed Premises shall only be for the period of duration of the Special Event, not to exceed 10 consecutive days.
3. Upon the expiration of the temporary extension, the Licensed Premises shall revert automatically back to the Licensed Premises described in the license issued by the Village.
4. All laws, rules, and regulations that apply to Licensed Premises apply to temporarily-extended Licensed Premises, with the addition of the following enclosure requirements.
 - a. The enclosure around temporarily-extended Licensed Premises may be of a temporary nature and need not comply with zoning or building codes; however, the enclosures must be at least 36 inches high, must be substantial enough to prevent easy entry and exit except at designated entry and exit points, must not be able to be moved easily, and must delineate the boundaries of the temporarily-extended Licensed Premises clearly enough that patrons have fair notice of the line beyond which they may not carry open alcohol beverages. Ropes or chains are sufficient for enclosures around temporary Licensed Premises.
5. Licensed Premises may be temporarily extended onto adjoining tax parcels with the written permission of the owner of the adjoining parcels.
6. Applications for temporary extensions of Licensed Premises may be denied by the Village Board if the Board determines in its sole discretion, on the basis of substantial, objective evidence, that granting the temporary extension would not be in the best interest of the public safety or welfare.

- (e) MONITORING ENTRY AND EXIT. All entry and exit points in a Licensed Premises, including a temporarily-extended Licensed Premises, must be monitored by a licensed operator or staff under the supervision of a licensed operator, sufficient to prevent the entry of unaccompanied underaged persons or to prevent persons from leaving the Licensed Premises with open alcohol beverages.

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**RESOLUTION NO. 2025-066
VILLAGE OF CALEDONIA**

**A RESOLUTION AUTHORIZING PAYMENT TO WEST BEND INSURANCE
AUTOMOBILE INSURANCE COMPANY AND/OR MICHAEL AND AMY CONATTY
FOR AN AUTO LOSS CLAIM ON BEHALF OF MICHAEL AND AMY CONATTY**

The Village Board for the Village of Caledonia, Racine County, WI do resolve as follows:

WHEREAS, the Village of Caledonia is self-insured under CVMIC for certain property and liability claims; and

WHEREAS, the Village of Caledonia, received a notice of circumstances dated August 4, 2025, for a potential claim alleging that a Caledonia Police Department vehicle caused an auto collision on June 21, 2025, that caused damage to Michael & Amy Conatty's (the "Insured") vehicle; and

WHEREAS, on August 4, 2025, West Bend Insurance submitted a Subrogation Demand on behalf of its Insured in the amount of \$8,199.19, to resolve the claim by seeking reimbursement for the amount West Bend paid in connection with the vehicle accident damage and their Insured's deductible, as set forth in **Exhibit A**, attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board, that in order to resolve the claim described above, that the Village pay the amount of \$8,199.19 to West Bend Insurance, as set forth above upon execution by State Farm and its Insured of a release for property damage of the Village, its departments, officials and employees; and

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this _____ day of September, 2025.

VILLAGE OF CALEDONIA

By: _____
Thomas Weatherston
Village President

Attest: _____
Jennifer Bass
Village Clerk

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
ACE K9							
Donation Fund	9387	ACE K9	297537	K9 UNIT TEMP MONITORING	08/20/2025	168.00	250-30-64192 Police K9
Total ACE K9:						168.00	
ACH - DELTA DENTAL							
General Fund	498	ACH - DELTA DENTAL	962943	09/01/2025 DELTA DENTAL VISI	09/01/2025	1,081.44	100-21536-000 Vision Deductions
General Fund	498	ACH - DELTA DENTAL	965854	08/25/2025 DELTA DENTAL CLAI	08/25/2025	2,540.50	100-21534-000 Dental Deductions
General Fund	498	ACH - DELTA DENTAL	967123	9/2/2025 DELTA DENTAL CLAIM	09/02/2025	1,811.60	100-21534-000 Dental Deductions
Total ACH - DELTA DENTAL:						5,433.54	
ACH - QUADIENT FINANCE USA INC							
General Fund	3898	ACH - QUADIENT FINANCE USA	JULY 2025	POSTAGE FOR VILLAGE - JULY	08/11/2025	1,500.00	100-13-64040 Postage & Shipping
Total ACH - QUADIENT FINANCE USA INC:						1,500.00	
ACH - SIMPLIFILE, LC							
General Fund	768	ACH - SIMPLIFILE, LC	AUGUST 2026	8/6/2025 INDEMNIFICATION & H	09/02/2025	35.25	100-42-61100 Legal Fees
Storm Water Utility Fund	768	ACH - SIMPLIFILE, LC	AUGUST 2026	8/15/2025 STORM WATER POND	09/02/2025	35.25	502-00-61100 Legal Fees
General Fund	768	ACH - SIMPLIFILE, LC	AUGUST 2026	8/26/2025 INDEMNIFICATION &	09/02/2025	35.25	100-42-61100 Legal Fees
Total ACH - SIMPLIFILE, LC:						105.75	
ACH - SUPERFLEET							
General Fund	1730	ACH - SUPERFLEET	EJ08182025	JULY-AUG '25 FUEL	08/26/2025	889.05	100-35-63200 Fuel, Oil, Fluids
Total ACH - SUPERFLEET:						889.05	
ACH - US BANK EQUIPMENT FINANCE							
General Fund	9252	ACH - US BANK EQUIPMENT FI	561810342	SEP-25; PRINTER/COPIER LEA	09/01/2028	1,195.41	100-90-62300 Office Equipment Rental & Main
Total ACH - US BANK EQUIPMENT FINANCE:						1,195.41	
ACH - WCA GROUP HEALTH TRUST							
General Fund	9142	ACH - WCA GROUP HEALTH TR	090125	09/01/2025 WCA GROUP HEALT	08/27/2025	257,127.96	100-21535-000 Health Insurance Deductions
Total ACH - WCA GROUP HEALTH TRUST:						257,127.96	
ACH - WE ENERGIES							
Water Utility Fund	380	ACH - WE ENERGIES	5576677931	GAS & ELECTRIC 06/27/2025-07	08/04/2025	844.48	500-00-64140 Utilities
Sewer Utility Fund	380	ACH - WE ENERGIES	5576677931	GAS & ELECTRIC 06/27/2025-07	08/04/2025	10,369.18	501-00-64140 Utilities
Storm Water Utility Fund	380	ACH - WE ENERGIES	5576677931	GAS & ELECTRIC 06/27/2025-07	08/04/2025	235.67	502-00-64140 Utilities

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	3,056.98	100-30-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	4,181.90	100-35-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	202.30	100-41-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	2,913.47	100-43-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	563.72	100-70-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	1,316.98	100-90-64290 Street Lighting
Cemetery Fund	380	ACH - WE ENERGIES	5586212115	BILLING PERIOD 7/8/2025-8/6/20	08/11/2025	17.65	220-00-64140 Utilities
General Fund	380	ACH - WE ENERGIES	5589135167	STREET LIGHTING 7/15/2025 T	08/19/2025	11,663.35	100-90-64290 Street Lighting
General Fund	380	ACH - WE ENERGIES	5593692357	LINWOOD PARK LIGHTS	08/18/2025	320.06	100-70-64140 Utilities
Total ACH - WE ENERGIES:						35,685.74	
ACH - WEX BANK / MOBIL (FD)							
General Fund	9366	ACH - WEX BANK / MOBIL (FD)	106585339	JUL-AUG '25 FUEL FOR CFD VE	08/11/2025	467.81	100-35-63200 Fuel, Oil, Fluids
Total ACH - WEX BANK / MOBIL (FD):						467.81	
ALL-WAYS CONTRACTORS, INC							
Storm Water Utility Fund	9289	ALL-WAYS CONTRACTORS, INC	2023-02-2	FINAL PAYMENT - ALLWAYS CU	09/03/2025	3,033.69	502-00-64240 Building Repairs & Maintenance
Total ALL-WAYS CONTRACTORS, INC:						3,033.69	
AURORA HEALTH CARE							
General Fund	155	AURORA HEALTH CARE	50766	PRE-EMPLOYMENT SCREENIN	08/17/2025	806.00	100-35-51100 Testing/Physicals
General Fund	155	AURORA HEALTH CARE	50766	PRE-EMPLOYMENT SCREENIN	08/17/2025	50.00	100-13-51100 Personnel Medical Exams
Total AURORA HEALTH CARE:						856.00	
BUILDING PERMIT REFUND VENDOR							
General Fund	271	BUILDING PERMIT REFUND VE	48094	1119 SILENT SUNDAY REIMBUR	09/04/2025	84.58	100-90-60000 Insurance Deductible/Stop Loss
Total BUILDING PERMIT REFUND VENDOR:						84.58	
BUY RIGHT, INC.							
Water Utility Fund	273	BUY RIGHT, INC.	14873-472848	BATTERY	08/01/2025	75.17	500-00-63300 Vehicle Repairs & Maintenance
Sewer Utility Fund	273	BUY RIGHT, INC.	14873-472848	BATTERY	08/01/2025	75.17	501-00-63300 Vehicle Repairs & Maintenance
Water Utility Fund	273	BUY RIGHT, INC.	14873-473288	BATTERY	08/06/2025	75.17	500-00-63300 Vehicle Repairs & Maintenance
Sewer Utility Fund	273	BUY RIGHT, INC.	14873-473288	BATTERY	08/06/2025	75.17	501-00-63300 Vehicle Repairs & Maintenance
General Fund	273	BUY RIGHT, INC.	14873-474554	WIPER BLADES	08/20/2025	56.94	100-30-63300 Vehicle Repairs & Maintenance
General Fund	273	BUY RIGHT, INC.	14873-475264	WINDSHIELD WASHER	08/28/2025	35.88	100-30-63300 Vehicle Repairs & Maintenance
Water Utility Fund	273	BUY RIGHT, INC.	14873-475588	DIESEL EXHAUST FLUID & GRE	09/02/2025	46.38	500-00-63300 Vehicle Repairs & Maintenance
Sewer Utility Fund	273	BUY RIGHT, INC.	14873-475588	DIESEL EXHAUST FLUID & GRE	09/02/2025	46.38	501-00-63300 Vehicle Repairs & Maintenance

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
Total BUY RIGHT, INC.:						486.26	
CHICAGO PARTS AND SOUND							
General Fund	2499	CHICAGO PARTS AND SOUND	41V0049038	WIRE KIT SPLG	08/19/2025	131.97	100-41-63300 Vehicle Repairs & Maintenance
Total CHICAGO PARTS AND SOUND:						131.97	
CIVIC WEBWARE LLC							
General Fund	2234	CIVIC WEBWARE LLC	0327-03	ZONINGHUB -LARGE COMMUNI	08/29/2025	1,200.00	100-60-64300 IT Maintenance & Subscriptions
Total CIVIC WEBWARE LLC:						1,200.00	
CLIFTON LARSON ALLEN LLP							
General Fund	378	CLIFTON LARSON ALLEN LLP	L251503821	AUG. 2025 - AUDIT SERVICES P	08/14/2025	17,430.00	100-90-61300 Audit Services
Total CLIFTON LARSON ALLEN LLP:						17,430.00	
COMPLETE OFFICE OF WISCONSIN							
General Fund	392	COMPLETE OFFICE OF WISCO	970327	PAPERTOWEL - POLICE DEPT.	08/13/2025	51.71	100-30-64100 Janitorial Supplies
General Fund	392	COMPLETE OFFICE OF WISCO	978553	PAPER TOWEL AND KLEENEX	08/28/2025	166.26	100-35-64100 Janitorial Supplies
General Fund	392	COMPLETE OFFICE OF WISCO	980693	TOILET PAPER FOR STATION 11	09/03/2025	81.85	100-35-64100 Janitorial Supplies
Total COMPLETE OFFICE OF WISCONSIN:						299.82	
CONSERV FS INC.							
General Fund	3962	CONSERV FS INC.	777006546	3000 GAL UNL GAS	08/31/2025	7,935.00	100-41-63200 Fuel, Oil, Fluids
Total CONSERV FS INC.:						7,935.00	
CONVERGINT TECHNOLOGIES, LLC							
General Fund	9347	CONVERGINT TECHNOLOGIES,	IN00376488	DOOR/CAMERA ACCESS CONT	08/18/2025	806.25	100-30-64310 IT Contracted Services
Total CONVERGINT TECHNOLOGIES, LLC:						806.25	
CORE & MAIN LP							
Water Utility Fund	405	CORE & MAIN LP	X431849	T-HEAD, CURB BOX REPAIR, EB	07/29/2025	2,507.35	500-00-64270 Infrastructure Maintenance
Water Utility Fund	405	CORE & MAIN LP	X556767	VB LID M/WATER, TOP SECT TH	08/19/2025	17,105.54	500-00-64270 Infrastructure Maintenance
Sewer Utility Fund	405	CORE & MAIN LP	X556767	VB LID M/WATER, TOP SECT TH	08/19/2025	46.30	501-00-64070 Work Supplies
Water Utility Fund	405	CORE & MAIN LP	X556825	ADJ SLIP VLV BOX RISER	08/18/2025	640.00	500-00-64270 Infrastructure Maintenance
Total CORE & MAIN LP:						20,299.19	

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
CRAIG D. CHILDS, PHD, SC							
General Fund	414	CRAIG D. CHILDS, PHD, SC	4339	NEW HIRE EVAL ERICKSON	08/27/2025	510.00	100-30-51100 Testing/Physicals
Total CRAIG D. CHILDS, PHD, SC:						510.00	
CUMMINS SALES AND SERVICES							
General Fund	429	CUMMINS SALES AND SERVICE	F6-250897353	SERVICE CALL - DPW GENERA	08/15/2025	911.95	100-41-64240 Building Repairs & Maintenance
Total CUMMINS SALES AND SERVICES:						911.95	
DIGI KEY CORP							
Sewer Utility Fund	3862	DIGI KEY CORP	114876712-1	CREDIT MEMO 2108-FGR3-IO-I	08/15/2025	-1,364.51	501-00-64250 Equipment Repairs & Maintenanc
Total DIGI KEY CORP:						1,364.51-	
DON'S TOWING							
General Fund	9238	DON'S TOWING	93843	TOWING; #206 FLEET ACCIDEN	08/21/2025	160.00	100-90-60000 Insurance Deductible/Stop Loss
Total DON'S TOWING:						160.00	
E.H. WACHS							
Water Utility Fund	568	E.H. WACHS	INV237319	OPERATING NUTS - STANDARD	08/18/2025	1,185.17	500-00-64270 Infrastructure Maintenance
Total E.H. WACHS:						1,185.17	
EAGLE EXCAVATING & GRADING, LLC							
Sewer Utility Fund	2412	EAGLE EXCAVATING & GRADIN	8146	TAP, BORE, AND INSTALL SEWE	08/09/2025	63,000.00	501-00-64270 Infrastructure Maintenance
Total EAGLE EXCAVATING & GRADING, LLC:						63,000.00	
EARL HEFFEL & SON, INC.							
Sewer Utility Fund	9173	EARL HEFFEL & SON, INC.	1906 JOHN SO	1906 JOHNSON AVE - REPLACE	08/25/2025	4,972.52	501-00-64270 Infrastructure Maintenance
Total EARL HEFFEL & SON, INC.:						4,972.52	
ESRI INC.							
Storm Water Utility Fund	615	ESRI INC.	26301855	ARCGIS - DESKTOP RENEWAL;	08/26/2025	8,035.00	502-00-64300 IT Maintenance & Subscriptions
Total ESRI INC.:						8,035.00	
FOTH INFRASTRUCTURE & ENVIRO, LLC							
Storm Water Utility Fund	666	FOTH INFRASTRUCTURE & EN	98901	TURTLE CREEK RESTORATION	08/25/2025	1,405.00	502-00-65155 Turtle Creek Restoration
Sewer Utility Fund	666	FOTH INFRASTRUCTURE & EN	98902	RIVER BEND LIFT STATION SIT	08/25/2025	3,061.50	501-18709-000 CIP-Riverbend

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
General Fund	666	FOTH INFRASTRUCTURE & EN	98903	HOMESTEAD - PROFESSIONAL	08/25/2025	15,171.40	100-23163-008 Homestead Acres Deposit
Sewer Utility Fund	666	FOTH INFRASTRUCTURE & EN	98904	TID 5 CENTRAL LIFT STATION -	08/25/2025	41,475.10	501-18737-000 CIP-Central Attenuation Basin
TID #4 Fund	666	FOTH INFRASTRUCTURE & EN	98905	ADAMS RD WATER MAIN EXTE	08/25/2025	2,731.00	414-00-61000 Professional Services
TID #4 Fund	666	FOTH INFRASTRUCTURE & EN	98906	ADAMS ROAD ELEVATED STOR	08/25/2025	13,537.00	414-00-61000 Professional Services
General Fund	666	FOTH INFRASTRUCTURE & EN	98907	PRAIRIE PATHWAYS PHASE 5-	08/25/2025	2,303.60	100-23163-088 Prairie Pathways V
Water Utility Fund	666	FOTH INFRASTRUCTURE & EN	98908	SUNDANCE HEIGHT WATER MA	08/25/2025	1,533.00	500-00-64270 Infrastructure Maintenance
Sewer Utility Fund	666	FOTH INFRASTRUCTURE & EN	98924	3241 STH 31 SEWER AND WATE	08/25/2025	546.00	501-00-61340 Engineering Design Charges
General Fund	666	FOTH INFRASTRUCTURE & EN	98925	GIFFORD SCHOOL SANITARY L	08/25/2025	611.00	100-23163-021 Gifford - Racine Unified
Sewer Utility Fund	666	FOTH INFRASTRUCTURE & EN	98926	STH 31 SANITARY LATERALS -	08/25/2025	7,558.00	501-00-61000 Professional Services
TID #4 Fund	666	FOTH INFRASTRUCTURE & EN	98927	TID 4 CTH V BOOSTER STATIO	08/25/2025	2,279.00	414-00-61000 Professional Services
TID #4 Fund	666	FOTH INFRASTRUCTURE & EN	98928	TID 4 PHASE 4 HINTZ - PROFE	08/25/2025	1,352.00	414-00-61000 Professional Services
TID #4 Fund	666	FOTH INFRASTRUCTURE & EN	98929	CALEDONIA GENERAL ENGINE	08/25/2025	78.00	414-00-61000 Professional Services
Storm Water Utility Fund	666	FOTH INFRASTRUCTURE & EN	98929	CALEDONIA GENERAL ENGINE	08/25/2025	155.00	502-00-65150 Storm Sewers
Sewer Utility Fund	666	FOTH INFRASTRUCTURE & EN	98929	CALEDONIA GENERAL ENGINE	08/25/2025	3,080.50	501-00-61340 Engineering Design Charges
Water Utility Fund	666	FOTH INFRASTRUCTURE & EN	98929	CALEDONIA GENERAL ENGINE	08/25/2025	721.00	500-00-61340 Engineering Design Charges
Total FOTH INFRASTRUCTURE & ENVIRO, LLC:						97,598.10	
FRANKSVILLE AUTOMOTIVE LLC							
General Fund	679	FRANKSVILLE AUTOMOTIVE LL	17988	#209 NEW TIRES	08/21/2025	144.45	100-30-63300 Vehicle Repairs & Maintenance
General Fund	679	FRANKSVILLE AUTOMOTIVE LL	18000	#216 TIRE REPAIR	08/22/2025	33.99	100-30-63300 Vehicle Repairs & Maintenance
General Fund	679	FRANKSVILLE AUTOMOTIVE LL	18001	#210 OIL CHANGE, TIRE REPAI	08/22/2025	93.73	100-30-63300 Vehicle Repairs & Maintenance
General Fund	679	FRANKSVILLE AUTOMOTIVE LL	18024	#217 FOUR TIRES	08/27/2025	144.45	100-30-63300 Vehicle Repairs & Maintenance
General Fund	679	FRANKSVILLE AUTOMOTIVE LL	18031	#215 OIL CHANGE	08/29/2025	59.74	100-30-63300 Vehicle Repairs & Maintenance
Total FRANKSVILLE AUTOMOTIVE LLC:						476.36	
G & F EXCAVATING							
Sewer Utility Fund	687	G & F EXCAVATING	36446	RELAY SEWER LATERAL FROM	07/28/2025	10,943.00	501-00-64270 Infrastructure Maintenance
Water Utility Fund	687	G & F EXCAVATING	36447	REPAIR WATER MAIN BREAK @	07/29/2025	4,203.60	500-00-64270 Infrastructure Maintenance
Sewer Utility Fund	687	G & F EXCAVATING	36447	REPAIR WATER MAIN BREAK @	07/29/2025	2,802.40	501-00-64270 Infrastructure Maintenance
Water Utility Fund	687	G & F EXCAVATING	36454	REPLACE BOLTS & NUTS @ RA	08/05/2025	7,945.00	500-00-64270 Infrastructure Maintenance
Storm Water Utility Fund	687	G & F EXCAVATING	36461	REMOVE DAMAGED CULVERT	08/08/2025	12,334.00	502-00-65151 Culvert Replacements
Water Utility Fund	687	G & F EXCAVATING	36465	REPAIR WATER MAIN VALVE @	08/12/2025	5,305.50	500-00-64270 Infrastructure Maintenance
Water Utility Fund	687	G & F EXCAVATING	36468	REPLACE FIRE HYDRANT @ 4 1	08/15/2025	4,516.00	500-00-64270 Infrastructure Maintenance
Water Utility Fund	687	G & F EXCAVATING	36472	REPAIR WATER MAINVALVE @	08/19/2025	4,616.50	500-00-64270 Infrastructure Maintenance
Water Utility Fund	687	G & F EXCAVATING	36476	REPAIR WATER MAIN BREAK @	08/22/2025	4,121.75	500-00-64270 Infrastructure Maintenance
Total G & F EXCAVATING:						56,787.75	
GATEWAY TECHNICAL COLLEGE							
General Fund	703	GATEWAY TECHNICAL COLLEG	30121	CRIMINAL JUSTICE & INVESTIG	07/01/2025	849.87	100-30-51300 Education/Training/Conferences
General Fund	703	GATEWAY TECHNICAL COLLEG	30203	FIRE OFFICER I CERT. EXAM F	08/26/2025	80.00	100-35-51300 Education/Training/Conferences

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
Total GATEWAY TECHNICAL COLLEGE:						929.87	
GRAINGER							
Water Utility Fund	3290	GRAINGER	9596745654	FLAT WASHERS	08/05/2025	68.19	500-00-64070 Work Supplies
Total GRAINGER:						68.19	
J. MILLER ELECTRIC INC							
Sewer Utility Fund	9224	J. MILLER ELECTRIC INC	9310	WORK & DEMO AT WIND MEAD	08/07/2025	1,643.98	501-00-64250 Equipment Repairs & Maintenanc
Total J. MILLER ELECTRIC INC:						1,643.98	
JEFFERSON FIRE & SAFETY, INC.							
General Fund	909	JEFFERSON FIRE & SAFETY, IN	IN330338	REPAIR PART FOR SCBA	08/14/2025	18.00	100-35-64250 Equipment Repairs & Maintenanc
Total JEFFERSON FIRE & SAFETY, INC.:						18.00	
JOHNS DISPOSAL SERVICE, INC.							
Refuse Fund	967	JOHNS DISPOSAL SERVICE, IN	1814066	8/28/2025 CONTRACTED BILLI	08/25/2025	104,145.45	240-00-62100 Contracted Services
Recycling Fund	967	JOHNS DISPOSAL SERVICE, IN	1814066	8/28/2025 CONTRACTED BILLI	08/25/2025	51,318.19	241-00-62100 Contracted Services
Total JOHNS DISPOSAL SERVICE, INC.:						155,463.64	
K & M TIRE- DEKALB							
General Fund	9314	K & M TIRE- DEKALB	310126127	12 TIRES	08/26/2025	1,554.96	100-30-63300 Vehicle Repairs & Maintenance
General Fund	9314	K & M TIRE- DEKALB	422422889	TWO TIRES	08/26/2025	259.16	100-30-63300 Vehicle Repairs & Maintenance
Total K & M TIRE- DEKALB:						1,814.12	
KORTENDICK HARDWARE							
Water Utility Fund	1096	KORTENDICK HARDWARE	173513	LED TUBE LIGHT	07/30/2025	13.49	500-00-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	173513	LED TUBE LIGHT	07/30/2025	13.49	501-00-64070 Work Supplies
Water Utility Fund	1096	KORTENDICK HARDWARE	173527	SCREWDRIVER, NON-CONTAC	07/30/2025	35.53	500-00-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	173527	SCREWDRIVER, NON-CONTAC	07/30/2025	35.52	501-00-64070 Work Supplies
General Fund	1096	KORTENDICK HARDWARE	173749	TRASH BAGS	08/12/2025	61.16	100-70-64070 Work Supplies
Water Utility Fund	1096	KORTENDICK HARDWARE	173750	MISC FASTENERS & SCREW E	08/12/2025	18.89	500-00-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	173750	MISC FASTENERS & SCREW E	08/12/2025	18.88	501-00-64070 Work Supplies
General Fund	1096	KORTENDICK HARDWARE	173768	CHAIN COIL	08/13/2025	17.96	100-70-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	173795	PIPE JOINT COMPOUND	08/14/2025	12.58	501-00-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	173952	PIPE WRENCH & PVC CAP	08/22/2025	68.01	501-00-64070 Work Supplies
General Fund	1096	KORTENDICK HARDWARE	173993	WASP & HORNET KILLER; TRAS	08/25/2025	36.57	100-70-64070 Work Supplies
General Fund	1096	KORTENDICK HARDWARE	173993	SOFTSOAP	08/25/2025	4.30	100-70-64100 Janitorial Services

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
General Fund	1096	KORTENDICK HARDWARE	173993	INSTANT SAVINGS - TRASH BA	08/25/2025	-6.00	100-70-64070 Work Supplies
Water Utility Fund	1096	KORTENDICK HARDWARE	174022	HAMMER, HOOK RAFTER, WRA	08/26/2025	23.63	500-00-64070 Work Supplies
Sewer Utility Fund	1096	KORTENDICK HARDWARE	174022	HAMMER, HOOK RAFTER, WRA	08/26/2025	23.62	501-00-64070 Work Supplies
General Fund	1096	KORTENDICK HARDWARE	174111	MAINTENANCE ITEMS FOR ME	08/29/2025	29.66	100-35-63300 Vehicle Repairs & Maintenance
Water Utility Fund	1096	KORTENDICK HARDWARE	174153	AIR FILTERS	09/02/2025	7.73	500-00-64240 Building Repairs & Maintenance
Sewer Utility Fund	1096	KORTENDICK HARDWARE	174153	AIR FILTERS	09/02/2025	7.73	501-00-64240 Building Repairs & Maintenance
Cemetery Fund	1096	KORTENDICK HARDWARE	48295	CEMETERY - REPAIR LEAK (WE	08/27/2025	76.99	220-00-61000 Professional Services
Total KORTENDICK HARDWARE:						499.74	
LANDMARK STRUCTURES							
TID #4 Fund	2487	LANDMARK STRUCTURES	PAY APPLICAT	ADAMS ROAD ELEVATED STOR	08/25/2025	1,049,503.00	414-00-65040 Infrastructure Improvement
Total LANDMARK STRUCTURES:						1,049,503.00	
LANGE ENTERPRISES, INC.							
Capital Projects Fund	1135	LANGE ENTERPRISES, INC.	92343	SUB DIVISION SIGN ORDER	08/20/2025	1,279.88	400-41-65080 Road Improvements
Total LANGE ENTERPRISES, INC.:						1,279.88	
LINCOLN CONTRACTORS SUPPLY							
General Fund	1172	LINCOLN CONTRACTORS SUP	J64612	ANCHOR SHACKLES	09/03/2025	39.56	100-41-64250 Equipment Repairs & Maintenanc
Total LINCOLN CONTRACTORS SUPPLY:						39.56	
MACQUEEN EQUIPMENT							
Sewer Utility Fund	9334	MACQUEEN EQUIPMENT	E01244	STOCK# C049821 NEW 2025 VA	08/22/2025	394,472.66	501-00-65040 Equipment-Vehicles
Storm Water Utility Fund	9334	MACQUEEN EQUIPMENT	E01244	STOCK# C049821 NEW 2025 VA	08/22/2025	197,236.34	502-00-65040 Equipment-Vehicles
Water Utility Fund	9334	MACQUEEN EQUIPMENT	P39620	VEHICLE REPAIR SUPPLIES (FI	08/27/2025	279.01	500-00-63300 Vehicle Repairs & Maintenance
Sewer Utility Fund	9334	MACQUEEN EQUIPMENT	P39620	VEHICLE REPAIR SUPPLIES (FI	08/27/2025	837.05	501-00-63300 Vehicle Repairs & Maintenance
Total MACQUEEN EQUIPMENT:						592,825.06	
MAYER REPAIR							
General Fund	1260	MAYER REPAIR	22312s	REPAIR TO BRAKES ON ENGIN	08/28/2025	383.25	100-35-63300 Vehicle Repairs & Maintenance
Total MAYER REPAIR:						383.25	
MENARDS RACINE							
General Fund	1281	MENARDS RACINE	10183	ROAD STRIPING SUPPLIES AN	07/08/2025	199.58	100-41-64070 Work Supplies
General Fund	1281	MENARDS RACINE	12904	ROOF TURBINE AIR VENT	08/27/2025	109.96	100-70-64240 Building Repairs & Maintenance

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
Total MENARDS RACINE:						309.54	
METRO SALES, INC.							
General Fund	9249	METRO SALES, INC.	INV2823537	JUN-25; COPIER PRINTER USE	06/26/2025	642.04	100-90-62300 Office Equipment Rental & Main
Water Utility Fund	9249	METRO SALES, INC.	INV2823537	JUN-25; COPIER PRINTER USE	06/26/2025	64.34	500-00-64060 Copying & Printing
Sewer Utility Fund	9249	METRO SALES, INC.	INV2823537	JUN-25; COPIER PRINTER USE	06/26/2025	64.34	501-00-64060 Copying & Printing
General Fund	9249	METRO SALES, INC.	INV2874050	AUG-25; MONTHLY PRINTER/C	08/29/2025	696.39	100-90-62300 Office Equipment Rental & Main
Sewer Utility Fund	9249	METRO SALES, INC.	INV2874050	AUG-25; MONTHLY PRINTER/C	08/29/2025	33.58	501-00-64060 Copying & Printing
Sewer Utility Fund	9249	METRO SALES, INC.	INV2874050	AUG-25; MONTHLY PRINTER/C	08/29/2025	33.57	501-00-64060 Copying & Printing
Total METRO SALES, INC.:						1,534.26	
MIDWEST FORMS & SUPPLY, LLC							
Water Utility Fund	9262	MIDWEST FORMS & SUPPLY, LL	8748	248 FL GREEN CONS & 250 FL	08/11/2025	357.12	500-00-64070 Work Supplies
Sewer Utility Fund	9262	MIDWEST FORMS & SUPPLY, LL	8748	248 FL GREEN CONS & 250 FL	08/11/2025	297.60	501-00-64070 Work Supplies
Storm Water Utility Fund	9262	MIDWEST FORMS & SUPPLY, LL	8748	248 FL GREEN CONS & 250 FL	08/11/2025	297.60	502-00-64070 Work Supplies
Total MIDWEST FORMS & SUPPLY, LLC:						952.32	
NASSCO, INC.							
General Fund	1371	NASSCO, INC.	6558405	PACIFIC BLUE SELECT MULTIF	05/20/2025	110.41	100-30-64100 Janitorial Supplies
General Fund	1371	NASSCO, INC.	6584668	TORK SOFT ROLL PAPERTOWE	07/30/2025	489.10	100-41-64100 Janitorial Supplies
Total NASSCO, INC.:						599.51	
NEENAH FOUNDRY COMPANY							
Sewer Utility Fund	1382	NEENAH FOUNDRY COMPANY	193620	ADJUSTING RING	08/18/2025	2,439.94	501-00-64270 Infrastructure Maintenance
Total NEENAH FOUNDRY COMPANY:						2,439.94	
NEOGOV							
General Fund	1388	NEOGOV	INV-143426	8/22/2025 CUSTOM PROFESSIO	08/22/2025	3,000.00	100-90-62100 Contracted Services
Total NEOGOV:						3,000.00	
NETWORK SPECIALIST OF RACINE, INC.							
Water Utility Fund	1390	NETWORK SPECIALIST OF RAC	48428	SEPT 2025 - OFFICE ANYWHERE	08/01/2025	300.00	500-00-64300 IT Maintenance & Subscriptions
Sewer Utility Fund	1390	NETWORK SPECIALIST OF RAC	48428	SEPT 2025 - OFFICE ANYWHERE	08/01/2025	300.00	501-00-64300 IT Maintenance & Subscriptions
Water Utility Fund	1390	NETWORK SPECIALIST OF RAC	48507	OCTOBER 2025 - OFFICE ANYW	09/03/2025	300.00	500-00-64300 IT Maintenance & Subscriptions
Sewer Utility Fund	1390	NETWORK SPECIALIST OF RAC	48507	OCTOBER 2025 - OFFICE ANYW	09/03/2025	300.00	501-00-64300 IT Maintenance & Subscriptions

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
Total NETWORK SPECIALIST OF RACINE, INC.:						1,200.00	
NORTHERN LAKE SERVICE, INC							
Water Utility Fund	1411	NORTHERN LAKE SERVICE, IN	2513488	2025 WDNR DRINKING WATER	08/12/2025	737.00	500-00-62560 Water Sampling and Testing
Water Utility Fund	1411	NORTHERN LAKE SERVICE, IN	2514621	2025 WDNR LEAD & COPPER -	08/27/2025	200.00	500-00-62560 Water Sampling and Testing
Water Utility Fund	1411	NORTHERN LAKE SERVICE, IN	2514688	UCMR5 TESTING SE4	08/27/2025	835.00	500-00-62560 Water Sampling and Testing
Water Utility Fund	1411	NORTHERN LAKE SERVICE, IN	2514693	UCMR5 TESTING SE4	08/27/2025	720.00	500-00-62560 Water Sampling and Testing
Total NORTHERN LAKE SERVICE, INC:						2,492.00	
OAK CREEK WATER & SEWER UTILITY							
Water Utility Fund	1423	OAK CREEK WATER & SEWER	5491	AUG-25; WATER TESTS	08/06/2025	365.00	500-00-62560 Water Sampling and Testing
Water Utility Fund	1423	OAK CREEK WATER & SEWER	5493	AUG-25; WATER TESTS	08/20/2025	365.00	500-00-62560 Water Sampling and Testing
Total OAK CREEK WATER & SEWER UTILITY:						730.00	
PARK REFUND VENDOR							
General Fund	8999	PARK REFUND VENDOR	WRSA-ER8KH	ESCROW REFUND - CRAWFOR	08/30/2025	25.00	100-00-46753 Park and Rec Rental
General Fund	8999	PARK REFUND VENDOR	WRSA-R4ID8	ESCROW REFUND - CRAWFOR	08/23/2025	25.00	100-00-46753 Park and Rec Rental
Total PARK REFUND VENDOR:						50.00	
PAUL CONWAY SHIELDS							
General Fund	1466	PAUL CONWAY SHIELDS	0541352	TURNOUT GEAR FOR PROBATI	08/26/2025	3,377.00	100-35-64070 Work Supplies
Total PAUL CONWAY SHIELDS:						3,377.00	
PAYNE & DOLAN, INC.							
Capital Projects Fund	1474	PAYNE & DOLAN, INC.	10-00042989	6.96 TN HOT MIX	08/21/2025	432.56	400-41-65080 Road Improvements
General Fund	1474	PAYNE & DOLAN, INC.	10-00043709	10.27 TN 8"-12" RIP RAP	08/27/2025	390.26	100-41-64090 Road Maintenance Materials
Capital Projects Fund	1474	PAYNE & DOLAN, INC.	253998-001	CRAWFORD PARK PHASE III - P	09/03/2025	628,724.85	400-70-66100 Park Improvements
Total PAYNE & DOLAN, INC.:						629,547.67	
PINNACLE ENGINEERING GROUP							
TID #4 Fund	2511	PINNACLE ENGINEERING GRO	18161	7/23/2025 CIVIL ENGINEERING	08/07/2025	16,217.50	414-00-65080 Road Improvements
Total PINNACLE ENGINEERING GROUP:						16,217.50	
POMPS TIRE SERVICE							
General Fund	1517	POMPS TIRE SERVICE	160167797	TRACTOR TIRES	08/28/2025	1,494.04	100-41-63300 Vehicle Repairs & Maintenance

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
Total POMPS TIRE SERVICE:						1,494.04	
PRUITT, EKES & GEARY, SC							
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	OPIOID LITIGATION	09/04/2025	55.50	100-90-61100 Legal Fees
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	MUNICIPAL PROSECUTIONS	09/04/2025	10,167.00	100-32-61110 Attorney - Municipal Court
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	HOMESTEAD ACRES	09/04/2025	277.50	100-23163-008 Homestead Acres Deposit
Sewer Utility Fund	1534	PRUITT, EKES & GEARY, SC	3596	SEWER AND WATER AGREEME	09/04/2025	1,080.00	501-00-61100 Legal Fees
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	BEAR/NEWPORT DEVELOPME	09/04/2025	92.50	100-23163-115 Thomas Farms Sub - 5 Mile
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	ASHLEY CAPITAL - SOUTH HILL	09/04/2025	1,085.00	100-23163-109 Ashley Capital
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	PROJECT NOVA	09/04/2025	8,209.50	100-23163-122 PROJECT NOVA
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	OPINIONS/LEGAL INTERPRETA	09/04/2025	1,531.00	100-90-61100 Legal Fees
General Fund	1534	PRUITT, EKES & GEARY, SC	3596	GENERAL LITIGATION AND HEA	09/04/2025	92.50	100-90-61100 Legal Fees
Total PRUITT, EKES & GEARY, SC:						22,590.50	
RACINE COUNTY ECONOMIC DEVELOPMENT CORP.							
TID #3 Fund	1554	RACINE COUNTY ECONOMIC D	2366	Q4-25; ANNUAL CONTRACT	09/03/2025	4,670.79	413-00-61400 Economic Development Services
TID #4 Fund	1554	RACINE COUNTY ECONOMIC D	2366	Q4-25; ANNUAL CONTRACT	09/03/2025	5,604.94	414-00-61400 Economic Development Services
TID #5 Fund	1554	RACINE COUNTY ECONOMIC D	2366	Q4-25; ANNUAL CONTRACT	09/03/2025	1,334.52	415-00-61400 Economic Development Services
Total RACINE COUNTY ECONOMIC DEVELOPMENT CORP.:						11,610.25	
RACINE TIRE & AUTO LLC							
General Fund	1571	RACINE TIRE & AUTO LLC	INV-003366	TIRES - TRUCK 34	08/25/2025	1,000.00	100-41-63300 Vehicle Repairs & Maintenance
Total RACINE TIRE & AUTO LLC:						1,000.00	
RAY HINTZ INC.							
Water Utility Fund	1592	RAY HINTZ INC.	66315	3 YDS PTS	08/21/2025	81.00	500-00-64270 Infrastructure Maintenance
Total RAY HINTZ INC.:						81.00	
REVERE ELECTRIC							
Water Utility Fund	1629	REVERE ELECTRIC	S5385476.001	AB 9328M-CCWT21 CONNECTE	08/28/2025	298.67	500-00-64320 IT Infrastructure
Sewer Utility Fund	1629	REVERE ELECTRIC	S5385476.001	AB 9328M-CCWT21 CONNECTE	08/28/2025	298.66	501-00-64320 IT Infrastructure
Total REVERE ELECTRIC:						597.33	
ROSS LANDCARE							
General Fund	1945	ROSS LANDCARE	4710	12YARDS TOP SOIL	08/31/2025	324.00	100-41-64090 Road Maintenance Materials

Fund	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account and Title
STRYKER SALES CORPORATION							
General Fund	8	STRYKER SALES CORPORATIO	9210108572	3 LIFEPAK 15 BATTERIES	08/26/2025	1,410.87	100-35-64280 Medical Supplies
Total STRYKER SALES CORPORATION:						1,410.87	
TITAN PUBLIC SAFETY SOLUTIONS, LLC							
General Fund	1982	TITAN PUBLIC SAFETY SOLUTI	6031	SYSTEM CONVERSION ASSIST	08/26/2025	1,200.00	100-32-64300 IT Maintenance & Support
Total TITAN PUBLIC SAFETY SOLUTIONS, LLC:						1,200.00	
TYLER TECHNOLOGIES, INC.							
General Fund	2024	TYLER TECHNOLOGIES, INC.	060-116772	AUGUST 2025 PROJECT # 1468	08/11/2025	7,275.00	100-90-62150 Assessment Services
General Fund	2024	TYLER TECHNOLOGIES, INC.	060-116773	AUGUST 2025 PROJECT #14688	08/11/2025	3,087.50	100-90-62150 Assessment Services
Total TYLER TECHNOLOGIES, INC.:						10,362.50	
UNIFIRST CORPORATION							
General Fund	2035	UNIFIRST CORPORATION	1470099839	AUG-25; COVERALLS RAGS	08/05/2025	160.22	100-41-62100 Contracted Services
General Fund	2035	UNIFIRST CORPORATION	1470101715	AUG-25; COVERALLS RAGS	08/19/2025	160.22	100-41-62100 Contracted Services
General Fund	2035	UNIFIRST CORPORATION	1470102374	AUG-25; COVERALLS RAGS	08/26/2025	160.22	100-41-62100 Contracted Services
General Fund	2035	UNIFIRST CORPORATION	1470103609	SEP-25; COVERALLS RAGS	09/02/2025	160.22	100-41-62100 Contracted Services
Total UNIFIRST CORPORATION:						640.88	
VESTIS							
General Fund	2320	VESTIS	6140652114	AUG-25; MAT NYLON/RUBBER	08/20/2025	574.01	100-41-62100 Contracted Services
Total VESTIS:						574.01	
WISCONSIN SUPREME COURT							
General Fund	2187	WISCONSIN SUPREME COURT	102025	2025 MUNICIPAL COURT CLERK	08/27/2025	40.00	100-32-51300 Education/Training/Conferences
Total WISCONSIN SUPREME COURT:						40.00	
Grand Totals:						3,119,161.11	

<u>PAYMENT TOTALS BY FUND</u>			
Fund	Sum of Invoice Amount	Fund	Sum of Invoice Amount
Capital Projects Fund	\$ 630,437.29		
Cemetery Fund	\$ 94.64	Storm Water Utility Fund	\$ 228,527.55
Donation Fund	\$ 168.00	TID #3 Fund	\$ 4,670.79
General Fund	\$ 397,983.11	TID #4 Fund	\$ 1,091,302.44
Recycling Fund	\$ 51,318.19	TID #5 Fund	\$ 1,334.52
Refuse Fund	\$ 104,145.45	Water Utility Fund	\$ 60,511.21
Sewer Utility Fund	\$ 548,667.92	Grand Total	\$ 3,119,161.11

VILLAGE OF CALEDONIA POLICE DEPARTMENT

5045 Chester Lane
Caledonia, WI 53402
Administration/Public Records
262-835-4423
Non-Emergency/Police Services
262-886-2300



Chief of Police
Christopher Botsch

To: Village of Caledonia Board of Trustees, Administrator Willis, and Finance Director Krueger

From: Chief of Police Christopher Botsch

Date: September 3, 2025

Re: Radio Purchase (Police)

Racine County's current VHF radio communication system has reached end of life. Racine County has contracted with Motorola to construct a new 700/800Mhz radio system to be utilized by all public safety agencies throughout the county. The system is expected to go live in Q4 of 2026. Current VHF radios will not work on the new 700/800 Mhz radio system.

As part of the system upgrade, Racine County has agreed to provide funding for select model mobile and portable 700/800 Mhz radios for each municipality. The authorized radio count for the Caledonia Police Department is **(20)** mobile radios and **(44)** portable radios. The amount allocated from Racine County to the Caledonia Police Department to purchase these radios is \$479,231.84.

The above radios do include items such as single charging units and microphones, but they do not include additional accessories such as multi-unit charging banks, spare batteries, earpieces, etc.

To remain relatively cost-neutral, we have agreed to purchase the standard **(20)** APX6500 mobile radios and **(43)** APX N70 portable radios. By reducing our portable radio count by (1) radio, we are saving \$7,792.61.

It is necessary to purchase the following accessory items for a total of \$7,981.10, resulting in a project cost of \$188.49. We plan to fund this through an available line item in our general police budget.

- (2) PMPN4591B Multi Unit Charger for APX N70 in patrol
 - o $\$1,540.19 \times 2 = \$3,080.38$
- (44) RLN4941BXL / RX ONLY Earpieces 3.5 MM Jack
 - o $\$78.58 \times 44 = \$3,457.52$
- (8) PMNN4816 / APX N70 batteries $\$180.40 \times 8 = \$1,443.20$

It should be noted that there will likely be other costs associated with the radio system upgrade. For example, there will probably be some type of ongoing system maintenance or subscriber/user fee; however, the fee structure and costs have not yet been determined.

VILLAGE OF CALEDONIA POLICE DEPARTMENT

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Chief of Police

Christopher Botsch

Additionally, the police side of Public Safety Building is outfitted with (3) radio base stations. Initial conversations indicate the base stations will work on the new radio system with updated programming, but they we will need a new antenna with a projected cost of about \$1,300. This cost cannot be absorbed into the project, as it is not directly associated with the mobile and portable radios. We plan to fund this through an available line item in our general police budget.

Respectfully,

A handwritten signature in black ink, appearing to read "C. Botsch", written over a horizontal line.

Christopher Botsch
Chief of Police



CALEDONIA FIRE DEPARTMENT

5045 Chester Lane
Caledonia, Wisconsin 53402
262-835-2050
FAX 262-835-4192

MEMO

To: Village Board
From: Chief Walter Leininger
CC: Todd Willis, Wayne Krueger
Date: Sept. 2, 2025 (revised 9/8/2025)
Re: Radio Purchase

Racine County identified a failing infrastructure component that affects public safety communication capabilities. The existing VHF radio system, used to dispatch calls and communicate between dispatchers and apparatus, is antiquated at best and has failed several times in 2022. The equipment is no longer serviceable, and in complete transparency, repairs to the system require buying parts from eBay to maintain a state of readiness.

Racine County had explored several options to replace the system starting in 2023. At the end of 2024, an RFP was awarded to Motorola to build the County a new system that would meet today's needs as well as the foreseeable future. County Executive Delagrave started the process; however, his death in June 2024 caused a pause on the project until a new County Executive was elected.

The contract includes purchasing radios for each municipality based on apparatus riding positions. For the Caledonia Fire Department, a total allotment of 17 vehicle and 44 portable radios, equalling \$491,508.57, is to be credited for radios, installation, and programming. The County is allowing each municipality to determine which particular radio and the number needed to make this work in their organization.



CALEDONIA FIRE DEPARTMENT

5045 Chester Lane
Caledonia, Wisconsin 53402
262-835-2050
FAX 262-835-4192

Our department was attempting to apply for a \$450,000 AFG grant in 2023 to replace the existing portable radios currently owned by the department. The current portable radios are operational, but non-repairable; the radios are in excess of 15 years old. The \$491,508.57 that the County is awarding the Caledonia Fire Department will replace most of the existing portable radios.

To prevent any financial impact on the 2026 budget, the Caledonia Fire Department will revise the method for assigning portable radios. This new method will specifically assign on-duty members a single portable radio that travels with them between apparatuses, as opposed to each apparatus having assigned portables. There would be spare radios for special situations, such as when we put on extra staff due to inclement weather or a significant incident, in which case members would backfill the station. In short, we are reducing our portable radio count from 49 to 35 to maintain a zero impact on CIP or the Fire Department equipment cost.

The reduction in radio counts enables us to mix/match radio types under the allotted \$491,500 to select the proper dual-band radios needed to carry out daily and mutual aid events without placing members at risk due to the inability to communicate in larger-scale events. In addition, the allotment also allows for the purchase of extra batteries, vehicle and bank charges, as well as radio straps to help prevent the loss and damage of the radios.



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Equipment to be purchased based on the credit given by the County:

QTY	ITEM	Unit Cost	Total
35	Dual Band P25 APX Next XE Portable	\$10,010.92	\$350,382.20
14	Single Band APX 6500 P25 Mobile	\$6,817.85	\$95,449.90
3	Dual-Band APX 8500 P25 Mobile	\$8,457.49	\$25,372.47
5	Multi-unit bank charger (NNTN9115)	\$1,215.69	\$6,078.45
13	APX Next batteries (NNTN9217 - APX Next XL)	\$227.48	\$2,957.24
12	Boston Leather Case (APX Next XE) PMLN8328)	\$98.40	\$1,180.80
12	Boston Leather Firemen's Strap (AY000223A01)	\$46.40	\$556.80
12	Boston Leather Anti-Sway (RLN6488)	\$16.06	\$192.72
2	Vehicle charger (PMPN4639 / APX Next)	\$512.80	\$1,025.60
4	XVN500 Microphones (PMMN4162 - Green)	\$696.80	\$2,787.20
9	XVE500 Microphone (PMMN4152 - Green)	\$604.80	\$5,443.20
	Credit: \$491,508.57	Total	\$491,426.58
		Remaining Credit	-\$81.99

There is a cost associated with the use of the radios, a user fee that includes maintenance and upkeep on the new radio system. This cost is known for the next 13 years and may be based on per radio. The cost have not been disclosed to us, as it is to be determined by the County Executive who or how the fees will be distributed.



VILLAGE OF
CALEDONIA

FESTIVAL LICENSE

Submitted under Municipal Code Title 7, Chapter 12

EVENT ORGANIZER INFORMATION

Organization/Group Name: Jocys Hoedown for Heroes
Business Address: 9825 Kraut Rd City: Franksville Zip: 53126
Applicant's Name: Jeff McKedown Date of Birth: 4/18/73
Applicant's Address: 2917 Old Mill City: Racine Zip: 53405
Email Address: jeffm@ccpetlandwi.com Phone #: 262-222-1111

EVENT INFORMATION:

Event Type: (Check all that apply) ☒ Festival/Carnival ☐ Parade/Run/Walk/Bike Ride/March

☐ Concert/Public Assembly ☐ Other _____

Event/Activity Name: Jocys Hoedown for Heroes

Purpose: Raise Funds for Raymond Fire and Rescue

Location of Event 9825 Kraut Rd, Franksville WI 53126

Event Date(s): Sept 28th 2025 Start/End time: 2:00 PM - 7:00 PM

Set-up Date/Time: Sept 28th 2025 - 5:00 AM Clean-up Time: 7:00 PM

Estimated Attendance: 150 or Number of Parade Units: NA

Required Documents:

- Proposed Security Plan
- List of Vendors - Brossman's Meats
- Site Map including the following:
 - Proposed Parking and Access including disabled facilities
 - Proposed Temporary Construction (if applicable)
 - Proposed Utility and Sanitary Uses (if applicable)
 - Proposed Vending Sites for Alcohol Consumption (if applicable)

Check as needed:

Yes No

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Certificate of Insurance |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Hold Harmless Agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Beer/Wine Sales (<u>requires special permit and license</u>) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Portable Toilets (not provided by Village) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Tents (<u>requires Fire inspection</u>) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Street Closure (Requires permit <u>MP</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Electricity Needed |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Security/Police Escort/Add'l Police Svcs (<u>requires Police approval</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Concessions/Mobile/Food Prepared or Served (<u>please see Racine County Health for the proper permits</u>) |

Yes No

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Medical/Evacuation Plan (<u>requires Fire/Police approval</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fireworks (<u>requires special permit</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Bon Fire (<u>requires Fire approval and protection</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Carnival/Amusement Rides (<u>requires state registration</u>) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Amplification Equipment/Musical Bands (<u>requires special permit</u>) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Animals (Description _____ Quantity _____) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Surety Bond |

~Please See Reverse Side~



FESTIVAL LICENSE

Submitted under Municipal Code Title 7, Chapter 12

Hold Harmless Agreement

The person/group named on this application will be responsible for the conduct of the special event and for facility condition. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless the VILLAGE OF CALEDONIA, a Wisconsin Municipal corporation located in Racine County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/ or expenses of whatsoever kind and nature including counsel and attorney fees, which I have or may, at any time incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the VILLAGE OF CALEDONIA, and each and every of its elected and appointed officials, employees, and agents, regardless of when or where, occurring or arising from this event.

The undersigned acknowledges receipt of the Special Events Guidelines. It is the applicant's responsibility to read and determine the sections that apply to their event and comply with Chapter 12 Of Title 7 Licensing And Regulation Of Festivals, Amusement Parks, And Carnivals Of The Code Of Ordinances Of The Village Of Caledonia, Racine County, Wisconsin.

Date 8/19/25 Applicant's signature [Signature]

SPECIAL EVENT APPLICATION FEES:

☐ Larger Event (over 750 in attendance) \$100* (non-refundable application fee) N/A

**Application fee will double if applications are not submitted within the required review time established in the Special Event Application. The Village reserves the right to deny a Special Event application if the application is submitted less than forty-five (45) days prior the event..*

ADDITIONAL FEES/COSTS:

Events requiring police services exceeding the availability of on-duty personnel may be billed the actual costs incurred.

Events requiring fire services exceeding the availability of on-duty personnel may be billed the actual costs incurred.

FOR OFFICE USE ONLY:

Date Received: _____ Recommended Department Due Date: _____

Application Fee: _____ Total amount paid: _____

Date Inspected By Police Department _____ Pass/Fail

Date Inspected By Fire Department _____ Pass/Fail

Date Inspected By Building Inspector and/or Public Services Director _____ Pass/Fail

Proof of Required State Inspections? Yes/No

Joey's Hoedown Security Plan

Joey's West will have two security guards who are active or former police officers (One a former City of Racine Detective Retired and One Ex State Patrolman.) We are also requesting a street festival permit from Mount Pleasant for parking purposes and will have the entire parking lot fenced off with snow fence. All person's serving food and all bartenders are properly licensed and trained.

Current Premise Description:

Entire Building, outside patio, grass area, front and side sidewalks.

Proposed Extension:

... entire parking lot.

Joey's Hoedown Security Plan

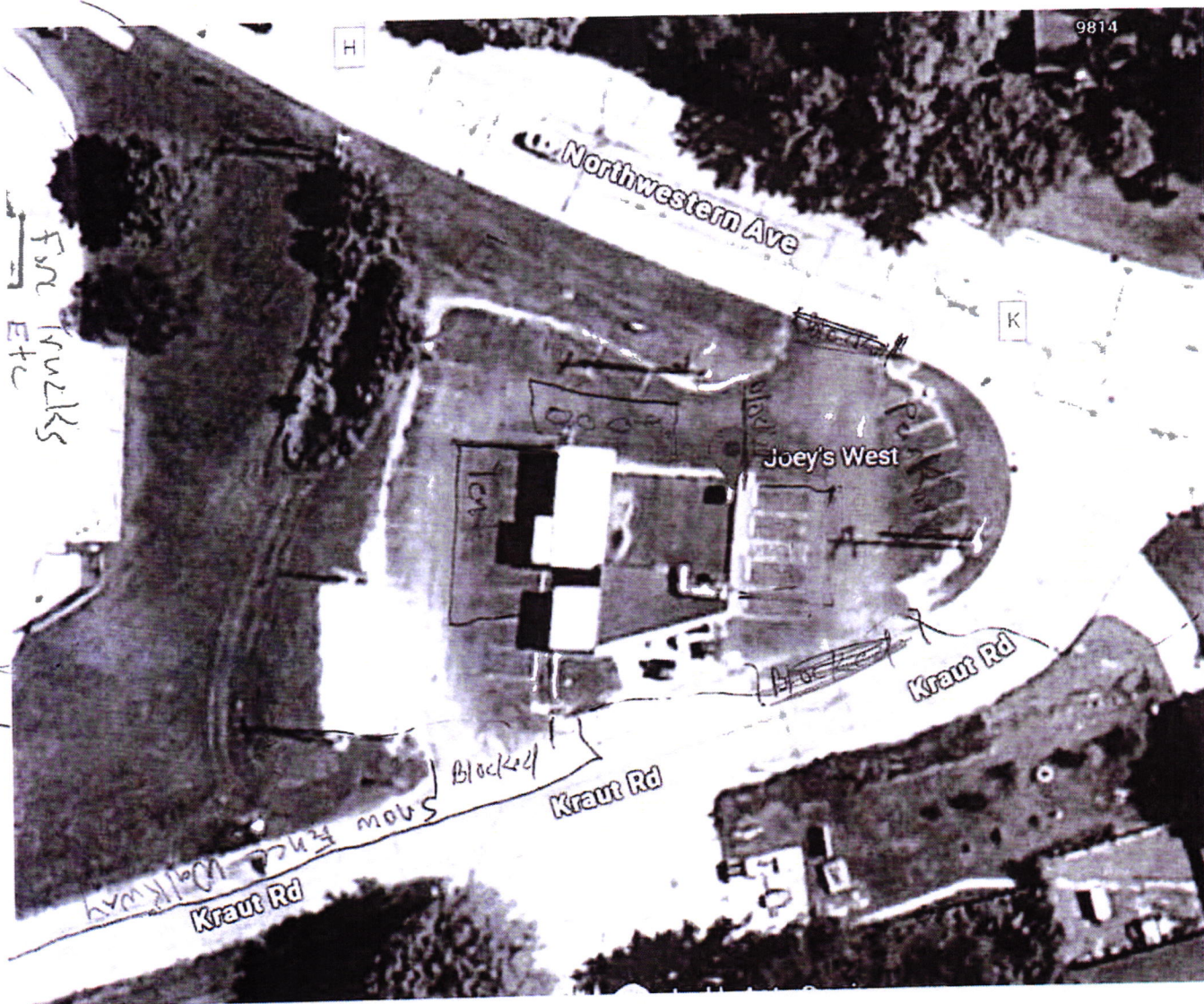
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Joey's Hoedown for Heroes

Benefiting Raymond Fire & Rescue
Audra Schurrer

We are excited to announce *Joey's Hoedown for Heroes*—a community fall festival and fundraiser in support of **Raymond Fire & Rescue**. This family-friendly event will take place on **Sunday, September 28th, from 2:00 PM to 7:00 PM**, and we're reaching out to ask for your support through a donation or sponsorship.

Raymond Fire & Rescue has been proudly serving the Village of Raymond since 1961, covering 36 square miles of rural and residential communities. Staffed by dedicated paid-on-call and paid-on-premise responders, the department delivers fire protection, emergency medical services, technical rescue, and life-saving education with professionalism and heart.

To make this event a success, we are seeking a variety of donations including **monetary contributions, gift baskets, sports memorabilia or event tickets, gift certificates, products, or services** that can be used in our raffles, silent auction, and live auction. No donation is too small—every contribution helps raise critical funds for the men and women who protect our community.

Joey's Hoedown for Heroes will feature:

- Delicious food & refreshing drinks
- Live music & entertainment
- Raffles, games, and family activities
- A silent and live auction with all proceeds going directly to support the department.

100% of funds raised will go to Raymond Fire & Rescue—helping purchase vital equipment, support ongoing training, and strengthen community outreach programs. Raymond Fire and Rescue is a 501c3 organization #31954.

Whether you donate a product or service for the auction, sponsor a portion of the event, or contribute a monetary gift, your support makes a direct and meaningful impact. We'd also be honored to recognize your generosity in our event signage, social media promotions, and during the event.

If you'd like to get involved, please reach out to us at 262-930-7002 or return the enclosed donation form. Thank you for supporting the heroes who protect and serve our community every day.

With gratitude,

Audra Schurrer

On behalf of Joey's Hoedown for Heroes Committee
262-930-7002 | Audra_Bauman@yahoo.com