

**Village Board Meeting Minutes  
July 8, 2025**

**1 - Order**

President Weatherston called the Village Board meeting to order at 6:01 p.m. at the Caledonia Village Hall.

**2 - Pledge of Allegiance**

President Weatherston led the board in the Pledge of Allegiance to the Flag.

**3 - Roll Call**

**PRESENT:** 7 – President Weatherston, Trustee McManus, Trustee Wishau, Trustee Stillman, Trustee Martin, Trustee Pierce, and Trustee Lambrecht

**EXCUSED:** 0

**STAFF:** Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Chris Botsch, Fire Chief Walter Leininger, Deputy Clerk Norgie Metzinger, and Village Clerk Jennifer Bass

**4 – Approval of Minutes**

**Motion by** Trustee Martin to approve the minutes of the June 24, 2025 Village Board meeting as amended, seconded by Trustee Pierce. **The motion carried 7-0.**

**5 – Public Comment**

The following people appeared to speak before the Village Board:

1. Howard Stacy, 5 Mile Road – Read a letter from another resident (Laurie Satterly) regarding concerns about the Comprehensive Land Use Plan.

**6 – Ordinances and Resolutions**

- A. **Resolution 2025-055** – Awarding and Authorizing the Execution of a Contract with Munibit to Update the Village of Caledonia Website for 2026

**Motion by** Trustee Wishau to approve the resolution, seconded by Trustee Martin.

Trustee Wishau summarized his demo with Munibit and requested that permit application workflow management to be added to contract language.

**Motion by** Trustee Pierce to amend the motion subject to the addition of a permit application workflow management module and legal review, seconded by Trustee Martin. **Motion carried 7-0.**

**Motion by** Trustee Wishau to approve the resolution as amended, seconded by Trustee Martin. **Motion carried 7-0.**

- B. **Resolution 2025-056** – Awarding and Authorizing the Execution of a Contract with Municode for Digitization of the Village Municipal Code and Integrated onto the Village Website for 2026

**Motion by** Trustee McManus to approve the resolution, seconded by Trustee Stillman.  
**Motion carried 7-0.**

- C. **Resolution 2025-057** – Approving an Amendment to a Loan with Johnson Financial Group Related to TID #5

**Motion by** Trustee Pierce to approve the resolution, seconded by Trustee McManus.  
**Motion carried 7-0.**

- D. **Resolution 2025-058** – Authorizing The Village of Caledonia to Accept a Grant From SC Johnson for the Purchase of Automated External Defibrillators (AEDs)

**Motion by** Trustee Martin to approve the resolution, seconded by Trustee Pierce.  
**Motion carried 6-0, Trustee Lambrecht abstained.**

#### **7 – New Business**

- A. Approval of A/P Checks

**Motion by** Trustee Wishau to approve the A/P checks, seconded by Trustee McManus.  
**Motion carried 7-0.**

#### **8 – Closed Session**

- A. **The Village Board will take up a motion to go into CLOSED SESSION**, pursuant to s. 19.85(1)(e), Wis. Stat., “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”, and s. 19.85(1)(g), Wis. Stat., “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”, **specifically**: CCM-Caledonia, LLC and Cardinal Capital Management, Inc. Development Agreement and CCM-Caledonia and Cardinal Capital Management, Inc. Loan Agreement.

**Motion by** Trustee Martin to go into closed session, seconded by Trustee McManus  
Motion carried by the following roll call vote:

**Ayes: 7 – Weatherston, Martin, McManus, Wishau, Pierce, Stillman, and Lambrecht**

**Nays: 0**

- B. **The Village Board reserves the right to go back into OPEN SESSION**, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.

**Motion by** Trustee Pierce to go back into open session, seconded by Trustee Lambrecht.  
**Motion carried 7-0.**

**9 – Adjournment**

President Weatherston adjourned the meeting at 7:12 p.m.

*Respectfully submitted:*  
*Jennifer Bass*  
*Village Clerk*