

**Village of Caledonia Utility District Meeting
April 2, 2025**

1 – Order

President Stacey called the Village of Caledonia Utility District meeting to order at 6:02 pm.

2 – Roll Call

PRESENT: 5 – President Howard Stacey, Commissioners Dave Ruffalo, Robert Kaplan, Kathleen Trentadue and Trustee Lee Wishau.

EXCUSED: 0

ABSENT: 0

STAFF: Public Services Director Anthony A. Bunkelman P.E.

3 - Approval of Minutes March 5, 2025

A motion was made by Commissioner Kaplan to approve the Utility District's minutes from March 5, 2025, seconded by Commissioner Trentadue. **Motion carried 5-0.**

4 – Citizen Comments

5 – Communications & Announcements

a. Racine Waterworks Commission Agenda & Minutes

The Commission looked over the minutes from the February 19th meeting and the agenda from the March 19th meeting of the Racine Waterworks Commission.

b. Racine Wastewater Commission Agenda & Minutes

The Commission looked over the agenda and minutes from the March 19th meeting of the Racine Wastewater Commission.

c. Annual Notice of Allocated Capacity Usage

Director Bunkelman shared the Annual Notice of Allocated Capacity Usage letter from the Racine Wastewater Utility Director Nate Tillis. There were no conveyance exceedances in 2025, but a couple of treatment parameters are slightly over 80%. The Commission briefly discussed the requirement of Pretreatment with the Class II customers that could reduce the TKN Parameters. Bunkelman responded to Mr. Tillis with the required acknowledgement letter.

d. MS4 Annual Report

Director Bunkelman shared the MS4 Annual Report that was filed with the Wisconsin DNR on March 25th.

6 – Approval of O&M Bills

- a.** Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$70,830.09 from the March 27th invoice list. Seconded by Commissioner Trentadue. **Motion carried 5-0.**

- b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$64,372.57 from the March 27th invoice list. Seconded by Commissioner Trentadue.
Motion carried 5-0.
- c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$6,308.53 from the March 27th invoice list. Seconded by Commissioner Trentadue.
Motion carried 5-0.

7 – Project Updates

a. Current Contracts

Director Bunkelman provided the status of the Sundance Heights Watermain Replacement project contract, the TID #4 Phase 4 Sanitary Sewer & Water Main Extensions contract and the Adams Road Tower & Watermain contract.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Currently reviewing the Draft Facility Plan.

c. Annual Televising Program – Sanitary Sewer

Cleaning will begin in Spring. Looking at Maps for areas that should be televised. In addition, looking at upcoming paving and infrastructure areas.

d. Central Lift Station Safety Site & Attenuation Basin

Design of Basin continues.

e. TID #4 Elevated Storage Tank & Adams Road Watermain

Watermain contractor started watermain installation on March 26th. Working to get out of the intersection then work way East.

Tower contractor will be providing construction plans in the next few months.

f. Western Village / Sundance Heights Watermain

Contractor has minor work to be completed in Spring. Have started a punchlist of issues and complaints on restoration.

g. TID #4 Phase 4 Sanitary Sewer & Watermain Extension Project

Contractor will be working on restoration in Spring. Have started a punchlist for items to be performed.

h. Hoods Creek – Aldebaran Brushing Project

Reached out to contractor to discuss project and progress made. Meeting set for April 3.

i. Turtle Creek Restoration

Southern Wisconsin Appraisal meeting with owners to discuss easements. Looking to set up a meeting in the Spring with an Arborist to spray the Klema Ditch to prevent future tree growth.

j. 4 Mile Road Tile (Club View Subdivision to Erie Street)

Coordinating on televising some additional areas of the tile.

8 – Action Items

a. Storm Water Management Plan – 10720 4 Mile Road, Single Family Home – Uphall

Trustee Wishau made the motion to conditionally approve the Storm Water Management Plan and Site Construction Plan for 10720 4 Mile Road subject to the conditions listed on the March 26th 2025 memorandum from the Public Services Director. Seconded by Commissioner Ruffalo. **Motion carried 5-0.**

b. Sewer Backup – 9803 Caddy Lane – Renate Gray

Commissioner Kaplan made the motion to recommend paying the Roto Rooter invoice in the amount of \$1,068.10 with the condition of the Owner signing a Release of All Claims for and forward to this item to the Committee of the Whole for recommendation. Seconded by Commissioner Ruffalo. **Motion carried 5-0.**

c. Professional Services Agreement – Cathodic Protection for Lift Stations & Water Towers - Cathodic Protection Management, Inc

Trustee Wishau moved to approve the 3-year Professional Services Agreement for Cathodic Protection Inspections for an annual cost of \$9,400 and total cost of \$28,200 split between the Sewer Utility (\$6,836.36 annual, \$20,509.08 total) and the Water Utility (\$2,563.64 annual, \$7,690.92 total) and authorize the President of the Caledonia Utility District to execute the proposal with Cathodic Protection Management Inc. Seconded by Commissioner Kaplan. **Motion carried 5-0.**

d. Wind Point Watermain Project – 4 Mile Road – Village of Wind Point

Commissioner Ruffalo moved to direct the Caledonia Utility District staff to work with the Village of Wind Point on the 4 Mile Road Watermain Replacement and Road Reconstruction subject to the March 26th memo from the Public Services Director. Seconded by Commissioner Kaplan. **Motion carried 5-0.**

e. Storm Water Management Plan & Site Grading Plan – 8332 Northwestern Avenue, Gifford School Addition – Racine Unified School District

Commissioner Trentadue made the motion to conditionally approve the Storm Water Management Plan and Site Construction Plan for the Gifford School Addition at 8332 Northwestern Avenue subject to the conditions listed on the March 27th 2025 memorandum from the Public Services Director. Seconded by Trustee Wishau. **Motion carried 5-0.**

9 – Adjournment

Upon a motion by Trustee Wishau and seconded by Commissioner Trentadue, the Commission moved to adjourn the regular meeting at 7:20 pm. **Motion carried 5-0.**

Respectively submitted,
Anthony A. Bunkelman P.E.