

**Village of Caledonia Utility District Meeting
February 5, 2025**

1 – Order

President Stacey called the Village of Caledonia Utility District meeting to order at 6:00 pm.

2 – Roll Call

PRESENT: 5 – President Howard Stacey, Commissioners Dave Ruffalo, Robert Kaplan, Kathleen Trentadue and Trustee Lee Wishau.

EXCUSED: 0

ABSENT: 0

STAFF: Public Services Director Anthony A. Bunkelman P.E.

3 - Approval of Minutes January 15, 2025

A motion was made by Commissioner Kaplan to approve the Utility District's minutes from January 15, 2025, seconded by Trustee Wishau. **Motion carried 5-0.**

4 – Citizen Comments

5 – Communications & Announcements

a. Racine Water Utility Agenda

The Commission looked over the agenda from the January 15th meeting of the Racine Water Utility.

b. Racine Sewer Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the January 15th meeting of the Racine Sewer Utility.

6 – Approval of O&M Bills

a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$56,944.15 from the January 31st invoice list. Seconded by Commissioner Trentadue. **Motion carried 5-0.**

b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$31,711.97 from the January 31st invoice list. Seconded by Commissioner Trentadue. **Motion carried 5-0.**

c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$15,137.33 from the January 31st invoice list. Seconded by Commissioner Trentadue. **Motion carried 5-0.**

7 – Project Updates

a. Current Contracts

Director Bunkelman updated the status of the Sundance Heights Watermain Replacement project contract, the TID #4 Phase 4 Sanitary Sewer & Water Main Extension contract and the Adams Road Tower & Watermain contract.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade
Currently reviewing the Draft Facility Plan.

c. Annual Televising Program – Sanitary Sewer
Cleaning for 2025 will begin in Spring.

d. Central Lift Station Safety Site & Attenuation Basin
Design of Basin continues.

e. TID #4 Elevated Storage Tank & Adams Road Watermain
Pre-Construction Meeting held on January 23. Looking to install watermain in March and tower tentatively scheduled to be completed by September 2026. Contractor will be providing construction plans in the next few months. PSC initial meeting held on January 16th. Investigation has been approved. Will have an investigation review tentatively in February.

f. Western Village / Sundance Heights Watermain
Contractor has minor work to be completed in Spring. Have started a punchlist of issues and complaints on restoration.

g. TID #4 Phase 4 Sanitary Sewer & Watermain Extension Project
The South Hills Commerce Center Sanitary Sewer portion of the project is completed. Will be working on restoration now and in Spring.

h. Hoods Creek – Aldebaran Brushing Project
Interest has been shared with the Village to extend the project to the North in 2025.

i. Turtle Creek Restoration
Southern Wisconsin Appraisal meeting with owners to discuss easements. Looking to set up a meeting in the Spring with an Arborist to spray the Klema Ditch to prevent future tree growth.

j. 4 Mile Road Tile (Club View Subdivision to Erie Street)
Drainage Study has been submitted and reviewed. A meeting with the engineer is to be held on January 28th.

8 – Action Items

a. Authorization of Signatures – Prairie Pathways Phase 5 Development Agreement – The Newport Group LTD

Commissioner Ruffalo made a motion to authorize the President and Secretary of the Caledonia Utility District to execute the Development Agreement for Prairie Pathways Phase 5. Seconded by Trustee Wishau. **Motion carried 5-0.**

b. Discuss options for reducing utility bill costs

Director Bunkelman shared the research that was done by himself and Assistant Clerk Metzinger. It appears that some savings could be realized, but there would need to be a purchase of an envelope sorter/stuffer. In addition, the Commission would like to see a note be placed on the bill for emailing bills to residents. This would reduce the number of bills to be mailed. It was suggested to run a test with employees.

9 – Adjournment

Upon a motion by Commissioner Kaplan and seconded by Trustee Wishau, the Commission moved to adjourn the regular meeting at 6:27 pm. **Motion carried 5-0.**

Respectively submitted,
Anthony A. Bunkelman P.E.