

Special Comprehensive Plan Commission Meeting
Wednesday, August 27, 2025

1. Meeting called to order

Village Administrator Todd Willis called the meeting to order at 6:31 pm at the Village Hall, 5043 Chester Lane Caledonia, WI.

2. Roll Call

PRESENT: 9 – Michael Moore, Joshua Sopczak, Nate Haigh, Dave Pennings, Marla Wishau, Robert Prochaska, Kimberly Hood, Laura Million, Roger Therkelsen

EXCUSED: 2 – Chris Tribbey and Torben Christensen

STAFF: Village Administrator Todd Willis, Planner and Zoning Administrator Natalia Nery de Farias

3. New Business

A. SPECIAL COMPREHENSIVE PLAN COMMITTEE POSITION ELECTION –
Conduct nominations and elections for the positions of Committee Chair and Vice Chair.

Nominations for Committee Chair: Kimberly Hood and Michael Moore, both nominees accepted. Committee members voted by a show of hands, Moore received more votes.

Nominations for Committee Vice Chair: Kimberly Hood, nominee accepted.

B. COMPREHENSIVE PLAN PUBLIC SURVEY REVIEW – Review the proposed public survey related to the comprehensive plan.

The committee chair led the discussion to review each survey question. Committee members suggested revisions and asked staff about ways to adjust the wording and structure of certain questions to improve clarity and flow of the survey.

Motion by Sopczak to recommend to the Plan Commission the survey as amended by the Special Committee. Seconded by Prochaska. **Motion carried unanimously.**

4. Adjournment

Motion by Million to adjourn the meeting. Seconded by Roger Therkelsen. **Motion carried unanimously.**

Committee Chair Michael Moore adjourned the meeting at 8:35 p.m.

Respectfully submitted:

Natalia Nery de Farias

Planner & Zoning Administrator