

**Committee of the Whole Meeting
October 28, 2025**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:00 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee Stillman, Trustee Martin, Trustee Pierce, Trustee McManus, and Trustee Wishau

EXCUSED: 1 – Trustee Lambrecht

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Human Resources Manager Amanda Ardis, Public Works Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Planner Natalia Nery de Farias, Police Chief Christopher Botsch, Fire Chief Walter Leininger, Deputy Clerk Brittany Kickland, and Village Clerk Jennifer Bass

3 – Approval of Minutes

A motion was made by Trustee Pierce to approve the October 14, 2025 Committee of the Whole meeting, seconded by Trustee Martin. **Motion carried 7-0.**

4 – Public Comment

The following people appeared to speak before the Committee:

1. Prescott Balch, 7337 Foley Rd – Comments on the Plan Commission and a development agreement in TID 6
2. Paula Pintar, 7348 Botting Rd – Comments on the Plan Commission and a development agreement in TID 6

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus and Michael Lambrecht
- C. Caledonia Utility District Commission – Lee Wishau
- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

- A. **Overview of the upcoming Comprehensive Plan update** – Byran Walter, Southeastern Regional Planning Commission (SEWRPC)
- B. **Comprehensive Plan Stakeholder Exercise** – Committee of the Whole members will participate in a word-cloud exercise and a structured discussion of the Village's strengths, weaknesses, opportunities, and threats (SWOT) serving as a key step in assessing current conditions and identify community priorities.

Motion by Trustee Martin to lay the item over until the next meeting, seconded by Trustee Pierce.

Motion carried 6-0.

C. Resolution 2025-XXX – Approving and Authorizing the Village of Caledonia to Enter Into an Agreement with Paramedic Billing Services, Inc.

Motion by Trustee McManus to recommend approval to the Village Board, seconded by Trustee Pierce.

Motion carried 6-0.

D. Ordinance 2025-XX – To Amend Title 7, Chapter 15, Section 2, Related to Tax Exempt Reports and Fees

Motion by Trustee Pierce to recommend approval to the Village Board, seconded by Trustee Martin.

Motion carried 7-0.

E. Ordinance 2025-XX – To Create Title 5, Chapter, 3 Section 3: Regulation of the Sale, Application, and Use of Coal Tar and High-PAH Sealant Products

Motion by Trustee McManus to recommend approval to the Village Board subject to review by the Village Attorney, seconded by Trustee Stillman.

Motion carried 6-0.

F. Discussion on Electronic Communications Record Retentions

Staff provided a summary of record retention laws and answered questions from Committee members.

G. Suggested items to be placed on a future meeting agenda (*with no action*)

1. Dark Skies Ordinance
2. Discussion on “Committee Updates” Section of the Committee of the Whole Agenda – Intent and Content
3. Policy on Public Comment on Meeting Agendas

7 – Adjournment

President Weatherston adjourned the meeting at 6:53p.m.

Respectfully submitted:

Jennifer Bass

Village Clerk