

**Committee of the Whole Meeting
October 14, 2025**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 7:30 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 7 – President Weatherston, Trustee Lambrecht, Trustee Stillman, Trustee Martin, Trustee Pierce, Trustee McManus and Trustee Wishau

EXCUSED: 0

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Human Resources Manager Amanda Ardis, Public Works Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Walter Leining, Deputy Clerk Brittany Kickland, and Village Clerk Jennifer Bass

3 – Approval of Minutes

A. Special Committee of the Whole Meeting – September 22, 2025

A **motion** was made by Trustee Pierce to approve the September 22, 2025 Special Committee of the Whole meeting, seconded by Trustee Stillman. **Motion carried 7-0.**

B. Committee of the Whole Meeting – September 23, 2025

A **motion** was made by Trustee McManus to approve the September 23, 2025 Committee of the Whole meeting, seconded by Trustee Stillman. **Motion carried 7-0.**

C. Special Committee of the Whole Meeting – September 23, 2025

A **motion** was made by Trustee McManus to approve the September 23, 2025 Special Committee of the Whole meeting, seconded by Trustee Stillman. **Motion carried 7-0.**

4 – Public Comment

The following people appeared to speak before the Committee:

1. Paula Pintar, 7348 Botting Rd – Comments and questions about the Special Comprehensive Plan Committee
2. Chris Atkinson, 6205 STH 31 – Comments and questions about non-disclosure agreements

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus and Michael Lambrecht
- C. Caledonia Utility District Commission – Lee Wishau

- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

A. Resolution 2025-XXX – Approving the 2026 Village Fee Schedule

A motion was made by Trustee McManus to recommend approval to the Village Board, seconded by Trustee Pierce. **Motion carried 7-0.**

B. Discussion on 2025 League Conference for Public Officials

C. Discussion on Coal Tar Use, Public Safety and travelling asphalt crews

A motion was made by Trustee Martin to direct staff to draft an ordinance prohibiting the use of coal tar in the Village, seconded by Trustee Pierce. **Motion carried 7-0.**

D. Discussion on a policy for non-disclosure agreements

A motion was made by Trustee Martin to direct staff to look into the desirability of creating a policy prohibiting village officials and employees from signing NDAs, and prohibiting the Village from entering into service agreements with entities who have signed NDAs, seconded by president Weatherston. **Motion carried 7-0.**

E. Suggested items to be placed on a future meeting agenda (*with no action*)

1. Village Administrator Annual Review - Village Board
2. Discussion on Electronic Communications Record Retentions and Public Record Requirements

7 – Adjournment

President Weatherston adjourned the meeting at 8:03 p.m.

Respectfully submitted:
Jennifer Bass
Village Clerk