

***Revised* COMMITTEE OF THE WHOLE MEETING AGENDA**

Tuesday, September 9, 2025

Immediately following the Village Board Meeting, but not before 6:15 p.m.

Caledonia Village Hall - 5043 Chester Lane

Caledonia, WI 53402

1. **Meeting called to order**
2. **Roll Call**
3. **Approval of Minutes:** Committee of the Whole – August 26, 2025
4. **Public Comment** - Provides a two-minute opportunity for citizens to voice opinions to the Committee of the Whole. The Committee of the Whole cannot respond as this may conflict with open meeting requirements.
5. **Committee Updates**
 - A. Plan Commission – Nancy Pierce
 - B. Parks and Recreation Advisory Committee – Holly McManus
 - C. Caledonia Utility District Commission – Lee Wishau
 - D. Visit Racine County – Fran Martin
 - E. Other Committees – Tom Weatherston
6. **New Business**
 - A. 2026 Humane Society Contract
 - B. 2026 Ryde Racine Contract
 - C. Discussion on Village Board SWOT Analysis
 - D. Discussion on disposition of records stored at Gorney Park
 - E. Suggested items to be placed on a future meeting agenda (*with no action*)
7. **Continuing Business**
 - A. **Ordinance 2025-XXX** - To Amend Section 2-3-9 Related To Quorum; Village Board Member Absence and Participation by Teleconferencing and Videoconferencing (*CoW 3/25/25; 4/8, 5/13, 7/22, and 8/12 postponed, 8/26/25*)
 - B. Discuss repeat offenders of nuisance animals and clarification on process with the Humane Society (*COW 4/8/25, 5/13 laid over until contract renewal*)
8. **Adjournment**

**Committee of the Whole Meeting
August 26, 2025**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:31 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee McManus, Trustee Stillman, Trustee Martin, Trustee Pierce, and Trustee Wishau

EXCUSED: 1 – Trustee Lambrecht

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Human Resources Manager Amanda Ardis, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Walter Leininger, Deputy Clerk Brittany Kickland, and Village Clerk Jennifer Bass

3 – Approval of Minutes

A **motion** was made by Trustee Pierce to approve the July 22, 2025 Committee of the Whole meeting, seconded by Trustee Stillman. **Motion carried 6-0.**

4 – Public Comment

The following people appeared to speak before the Committee:

1. Chris Atkinson, 6205 Hwy 31 – Comments about increasing taxes and utility costs, and reiterated earlier comments about the proposed data center.
2. Paula Pintar, 7348 Botting Rd – Additional comments on the proposed data center.

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus
- C. Caledonia Utility District Commission – Lee Wishau
- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

A. Ordinance Sec. 3-3-7 Destruction of Records

Staff summarized the information provided in the packet.

A **motion** was made by Trustee McManus to recommend approval to the Village Board, seconded by Trustee Stillman. **Motion carried 6-0.**

B. Ordinance under Title 7, Chapter 2 Related to Fermented Malt Beverages and Intoxicating Liquor, specifically Sections 5 – License Fees, 7 – Qualifications of Applicants and Premises, 20 – Premises, and 33 – Operator’s License Fees

Staff summarized the information provided in the packet

A motion was made by Trustee Pierce to recommend approval to the Village Board, seconded by Trustee Martin. **Motion carried 5-0.** Trustee McManus abstains.

C. Village of Wind Point 4 Mile Road Utility and Road Rehabilitation Project

Staff summarized the information provided in the packet

D. Suggested items to be placed on a future meeting agenda (*with no action*)

1. Request for the Village Board to conduct a SWOT analysis of the Village – Trustee Pierce and Trustee Martin
2. Request for the disposition of records stored at Gorney Park – Trustee Martin

7 – Continuing Business

- A. Review teleconference policy (*CoW 3/25/25, 4/8/25, 5/13, 7/22, 8/12 postponed*)

Staff directed to remove video conferencing from the draft policy and obtain a quote for additional A/V equipment to support Trustees virtual attendance.

8 – Adjournment

President Weatherston adjourned the meeting at 7:26 p.m.

Respectfully submitted:
Jennifer Bass
Village Clerk

VILLAGE OF CALEDONIA

Animal Shelter Services Agreement

THIS SERVICES AGREEMENT ("Agreement") is made and entered into by and between the Village of Caledonia, a Wisconsin municipal corporation (the "VILLAGE") and the Wisconsin Humane Society, Inc., a Wisconsin corporation ("WHS", collectively referred to as the Parties).

RECITALS

WHEREAS, the VILLAGE, from time to time, takes custody of abandoned, stray, unwanted, unlicensed, mistreated, aggressive, quarantined or otherwise impounded animals and is desirous of a proper place to keep such animals where they will receive humane and proper care; and

WHEREAS, WHS is an organization devoted, among other things, to the care of animals, and has facilities to provide for the proper and humane care of such animals; and

WHEREAS, the VILLAGE desires to purchase services from WHS for the sheltering, care, treatment and humane disposal of abandoned, stray, unwanted, unlicensed, mistreated, aggressive, quarantined or otherwise impounded animals located within the geographic limits of the VILLAGE; and

WHEREAS, at all times this Agreement shall be construed in a manner so as to maximize the safety and welfare of the animals who are the subject hereof and who are cared for by WHS pursuant to the terms of this Agreement; and

WHEREAS, the VILLAGE's fiscal year runs from January 1st through December 31st of each calendar year; and

WHEREAS, WHS maintains a place of business located at 8900 16th Street Mount Pleasant, WI 53177 (the "Main Facility"), but also uses other facilities and third-party facilities to pursue its mission; and

WHEREAS, WHS is a person entering into a contract with a political subdivision as defined in Wis. Stat §173.15(1) and acknowledges its obligations under Wis. Stat. §173.15(2) in relation to said contract; and

WHEREAS, the VILLAGE has the authority and/or obligation to enforce: (i) Chapter 951 of the Wisconsin Statutes ("Crimes Against Animals"); (ii) Chapter 174 of the Wisconsin Statutes ("Dogs"); (iii) Chapter 173 of the Wisconsin Statutes ("Animals; Humane Officers"); and (iv) VILLAGE ordinances (collectively, the "Animal Care Laws").

AGREEMENT

NOW, THEREFORE, in consideration of the above Recitals (which are acknowledged to be true and correct and are incorporated into this Agreement) and the promises and agreements hereinafter contained and for other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged by each party to this Agreement), it is agreed by the VILLAGE and WHS as follows:

1.0 SERVICES.

WHS agrees to provide the services detailed in this Agreement. The parties agree that the responsibilities of WHS set forth in this Agreement apply only to the services detailed in this Agreement, and not to WHS's work relating to animals taken into custody for other municipalities, for private surrender, as a service to other animal welfare organizations, by operation of Wis. Stats. sec. 173.19, or for any other reason.

2.0 COST.

The VILLAGE shall pay for services detailed in this Agreement on a fee for service basis as described in Schedule A, which is attached hereto and incorporated herein by reference.

3.0 TERM OF AGREEMENT.

3.1 Term. The term of this Agreement shall commence on January 1st 2025, and shall expire on December 31st 2026, unless sooner agreed to in writing by the Parties or renewed as set forth in Paragraph 3.2 herein. The Agreement may also be terminated before the expiration in accordance with Section 6.0.

3.2 Renewal Procedures. Upon expiration of the initial Term, this Agreement shall renew automatically from year to year on a calendar basis unless notice of nonrenewal is given by either party by December 31 two years in advance of the end of the final year. For example, if notice of nonrenewal is given during the calendar year 2026, this Agreement shall not renew after December 31st, 2028. The Agreement may be terminated earlier if subject to termination under Section 6.0.

4.0 DEFINITIONS.

As used in this Agreement, the following words shall have the meanings provided below:

4.1 Abandoned. A companion, exotic or livestock animal left for any length of time without apparent provision for its food, water, or other care as is reasonably necessary for the animal's health. An abandoned animal includes, but is not limited to, an animal owned by a known individual who, because of the owner's death, disability, incarceration, eviction or other like circumstance, is unable or unwilling to provide appropriate care for the animal.

4.2 Approved Facility. A facility other than the Main Facility which has been mutually agreed upon and approved by the Parties in writing.

4.3 Companion Animals. Dogs, cats, rabbits, guinea pigs, hamsters, mice, ferrets, birds, fish, reptiles, amphibians, invertebrates, or any other species of wild or domestic or hybrid animal sold, transferred, or retained for the purpose of being kept as a household pet, except livestock, as defined in subsection 4.6, *infra*.

4.4 Exotic Animal. An animal that is not normally domesticated in the United States or that is wild by nature and not native to Wisconsin.

4.5 Impound. The withholding of an animal from the owner under Wis. Stat. §173.21.

4.6 Livestock. Horse, bovine, sheep, goat, pig, llama, alpaca, farm-raised deer, rabbit raised for food, or domestic fowl, including farm-raised game bird.

4.7 Redemption. The identification and verification of ownership of a stray or abandoned animal and the return of the animal to its owner.

4.8 Stray. A companion, exotic or livestock animal found wandering at large whose owner or custodian is unknown or cannot be ascertained immediately with reasonable effort.

4.9 Seizure. The taking of an animal, whose owner is known, into custody by a humane or law enforcement officer pursuant to Wis. Stat. §173.13.

4.10 Stray. A companion, exotic or livestock animal found wandering at large whose owner or custodian is unknown or cannot be ascertained immediately with reasonable effort.

4.11 Unclaimed. A companion, exotic or livestock animal that is found abandoned or stray whose owner has failed to redeem the animal.

4.12 Wild Animal. Any mammal, bird, fish, or other creature of a wild nature endowed with sensation and the power of voluntary motion.

5.0 DESCRIPTION OF SERVICES.

5.1 WHS Personnel. WHS agrees to secure, at its own expense, all personnel necessary to carry out its obligations under this Agreement. Such personnel shall not be deemed to be employees of the VILLAGE. WHS shall ensure that its personnel are instructed that they do not have any direct individual contractual relationship with the VILLAGE. Except as otherwise provided in this Agreement, the VILLAGE shall have no authority over any aspect of WHS's personnel practices and policies and shall not be liable for actions arising from such policies and practices.

5.2 No Agency. Nothing in this Agreement is intended nor may be construed to create between the VILLAGE and WHS either an employer/employee, joint venture, landlord/tenant, or any other similar relationship. No agent, employee or representative of either Party shall be deemed to be an agent, employee or representative of the other Party. Neither Party shall have the authority to act for or on behalf of the other Party to bind the other Party without the express written approval of the other Party.

5.3 24-hour Drop Off Availability. WHS will provide, at the Main Location or another approved facility, access so that authorized personnel operating within the geographical boundaries of the VILLAGE can drop off animals eligible for sheltering services under this Agreement during times when the facility is closed to the public.

5.4 Services for Abandoned, Stray and Unwanted Animals. WHS agrees provide animal care services (as described below in this paragraph), as well as humane euthanasia and cremation services, for companion, livestock and exotic animals that are taken into custody as stray, abandoned, or unwanted within the geographical limits of the VILLAGE, and or that are dropped off at WHS (or any other approved facility). Animal care services shall include: (i) admitting services as deemed appropriate by WHS; (ii) daily custodial care; (iii) necessary and appropriate veterinary treatment; and (iv) redemption services. Animal care services purchased under the terms of this Agreement include those provided on the day the animal is admitted to WHS (or other approved facility) and during the required stray holding period under Wis. Stats. sec. 173.19 or the period the animal is in WHS'S custody, whichever is shorter.

5.4.1 WHS shall have the sole and exclusive right under this Agreement to provide those admitting services that it deems in its professional judgment are in the best interest and welfare of the animal and the shelter environment in which the animal is maintained.

- 5.4.2 Custodial care shall include, for each animal cared for under the terms of this Agreement, the provision of: (i) adequate food and water to maintain the animal's health; (ii) daily status check; and (iii) adequate shelter as required by Wis. Stat, §951.44.
- 5.4.3 Necessary and appropriate veterinary care and treatment, beyond that provided every animal upon admission and the daily custodial care, shall be provided as determined necessary and appropriate in the sole discretion of WHS.
- 5.4.4 Redemption services shall include reasonable attempts to identify, locate, make contact with, and provide written notice to an animal's owner in order to arrange for either the surrender of the animal or the return of the animal to its owner. Said efforts will be made within the statutory holding period. Notwithstanding the foregoing, the Parties acknowledge that the owners of some stray and/or abandoned animals are never known or even identified such that WHS'S ability to find the owner is a legal impossibility and/or not possible with reasonable effort. WHS may charge and retain reasonable fees to owners redeeming animals. Prior to releasing an animal to an owner, WHS staff shall verify that appropriate Licensing/Vaccinations for the animal have been obtained.
- 5.4.5 Euthanasia. The Parties recognize that Wisconsin law (currently section 173.23(4), Wis. Stats) permits the euthanasia of animals while in a municipality's custody (that is, animals sheltered pursuant to this Agreement) under narrow and specifically defined circumstances. WHS will abide strictly by the limitations of this statute and in further only perform euthanasia of animals under this statute under the direction and approval of a licensed veterinarian. To the extent subjective judgment is required in determining whether the statute applies, WHS has sole discretion to exercise that judgment. When WHS euthanizes an animal pursuant to this section, WHS will provide to the VILLAGE upon request, records regarding the euthanasia performed.
- 5.4.6 Wildlife. The Parties acknowledge that WHS provides custodial care, rehabilitation, and euthanasia services for sick, injured or trapped wildlife at its Milwaukee location. The Parties agree that the Village is not purchasing any services for such wildlife by this Agreement.

5.5. Services for Impounded Animals. WHS agrees to provide animal care services (as described in this paragraph) as well as euthanasia and cremation services for companion, livestock and exotic animals that are seized within the geographical limits of the VILLAGE, and that are impounded by humane officers or law enforcement personnel at WHS location (or other approved facility). Animal care services shall include (i) admitting services as deemed appropriate by WHS; (ii) daily custodial care; and (iii) necessary and appropriate veterinary treatment. Custodial care shall include the provision of adequate food and water to maintain the animal's health; daily health checks; and adequate shelter as required by Wis. Stat. § 951.14. Animal care services will be provided on the day the animal is admitted to the Main Facility (or other approved facility) and until the animal is removed from the facility, the animal is deemed unclaimed, the animal is returned to the owner, or ownership of the animal is transferred to WHS by order of any court of competent jurisdiction. The humane officer or law enforcement officer dropping any such animal off shall identify the name of the animal's owner, if known, and advise WHS of its impound status. The Parties agree that WHS'S actual cost to provide these services is \$30 per animal per day and that this sum is reasonable and represents the established standard daily fee contemplated by Sec 173.15, Wis. Stats.

5.6 Notice and Penalties for Impounded Animals. The Parties recognize that for various reasons, delays can occur in the process of achieving outcomes for impounded animals. The Parties further recognize that avoidable delay is harmful not only to individual impounded animals, but also, because it creates unnecessary shelter crowding, to the overall processes by which WHS strives to support the welfare of all animals in its care and who may come into its care. For these reasons, the Parties have chosen a notice-and-penalty mechanism to increase their alignment and urgency in these situations. These situations are likely to be unusual, but the Parties have nevertheless chosen intentionally broad language to ensure that this mechanism will be available when it is needed. For these reasons, the parties agree to the following procedures with respect to impounded animals.

5.6.1 Notice by WHS. With respect to any impounded animal being provided animal care services by WHS, WHS shall have the unilateral right to require MUNICIPALITY to take custody of the animal upon ten (10) days written notice to MUNICIPALITY requesting that any such animal be picked up from WHS location (or any other WHS-MUNICIPALITY approved drop off facility). Said notice shall be delivered pursuant to the provisions set forth in Section 15.0 Notice.

5.6.2 Penalty. If MUNICIPALITY fails to pick up the animal by the 10th day after MUNICIPALITY has received the written notice described above, MUNICIPALITY shall be charged \$100.00 (one hundred dollars and no cents) per day (per animal) for each day thereafter that the animal remains in the care of WHS, in addition to any other charges permitted by this Agreement.

5.6.3 Livestock and Exotic Animal Impounds. WHS will provide animal care services as well as optional humane euthanasia and cremation services for livestock and exotic animals on a limited basis. The VILLAGE shall provide reasonable notice to WHS before impounding livestock and exotic animals and will work in good faith with WHS to recognize and deal with logistical challenges in housing these animals. The Parties recognize that there may be circumstances where it is practically impossible for WHS to house these animals; in those cases, the Parties will work cooperatively in good faith to seek the best solution under the circumstances.

5.7 Rabies Control Services.

5.7.1 Quarantine Services. WHS agrees to provide animal care, isolation and observation and rabies testing services for animals as required by Wis. Stat. §95.21 and or in accordance with VILLAGE Municipal Code. WHS agrees to provide such services upon request of the VILLAGE. The Parties agree that this service applies to both impounded animals and stray and abandoned animals.

5.7.2 Owner Reimbursement for Rabies Observation Services. If the owner of an animal is known, WHS may seek reimbursement from the animal's owner of any expenses incurred in connection with keeping the animal in isolation, the supervision and examination of the animal by a veterinarian, and, if applicable, the preparation of the carcass for laboratory examination.

5.7.3 Rabies Vaccination Program. WHS agrees to comply with all statutory mandates regarding the vaccination of animals against rabies.

6.0 TERMINATION OF AGREEMENT.

6.1 Termination; No Cause. Either Party may terminate this Agreement, for any reason, at any time upon two years written notice to the other Party.

6.2 Termination for Cause. The following shall constitute grounds for termination by the non-breaching party 30 days from written notice of termination:

6.2.1 WHS's failure to cure, within 30 days of written notice of breach, a substantial violation of any State, Federal or local law governing the services provided under this Agreement, as expressed by applicable statutes, ordinances, rules and regulations.

6.2.2 WHS's failure to obtain, within 30 days of written notice of breach, any license or certifications required by law for the provision of the services required by this Agreement.

6.2.3 The VILLAGE's failure to cure, within 30 days of written notice of breach, a failure to timely pay for services rendered under this Agreement.

6.3 60-Day Termination for Cause. In the event either party engages in a material breach of this Agreement other than as described in section 6.2 above, and fails to cure such breach within 30 days written notice of breach, the non-breaching party shall thereupon have the right to terminate this Agreement by giving the breaching party sixty days written notice of the termination.

7.0 INDEMNIFICATION/INSURANCE.

7.1 Indemnification of VILLAGE. WHS hereby agrees to indemnify, defend and hold harmless the VILLAGE, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of WHS or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on the VILLAGE, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the VILLAGE, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the VILLAGE, its elected and appointed officials, officers, employees, agents, representatives and volunteers. WHS shall reimburse the VILLAGE, its elected and appointed officials, officers, employees, agents or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. In the event that WHS employs other persons, firms, corporations or entities (sub-contractors) as part of the work covered by this Agreement, it shall be WHS's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the VILLAGE, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement. This indemnity provision shall survive the termination or expiration of this Agreement.

7.2 Indemnification of WHS. The VILLAGE shall indemnify, hold harmless and defend WHS, its boards, commissions, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, reasonable costs or expenses which WHS, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by reason of any breach of this Agreement by the VILLAGE, but only to the extent caused in whole or in part by negligent acts or omission of the VILLAGE. The provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from (1) the acts or omissions of WHS, its agencies, boards, commissions, officers, employees or representatives, or (2) the acts or omissions of third parties. The obligations of the VILLAGE under this paragraph shall survive the expiration or termination of this Agreement.

7.3 Insurance. WHS shall procure and maintain throughout the term of this Agreement, without any additional expense to the VILLAGE, the following insurance coverage with limits not less than those set forth below with insurers and under forms of policies set forth below.

7.3.1. Worker's Compensation and Employers Liability Insurance. WHS shall cover or insure under the applicable Wisconsin labor laws relating to worker's compensation insurance, all of their employees in accordance with the law in the State of Wisconsin. WHS shall provide statutory coverage for work related injuries and employer's liability insurance with limits of \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee.

7.3.2 Commercial General Liability and Automobile Liability Insurance. WHS shall provide and maintain the following commercial general liability and automobile liability insurance:

7.3.2.1 Coverage - Coverage for commercial general liability and automobile liability insurance shall be at least as broad as the following:

1. Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001)
2. Insurance Services Office (ISO) Business Auto Coverage (Form CA 0001), covering Symbol 1 (any vehicle)

7.3.2.2. Limits – WHS shall maintain limits no less than the following:

1. General Liability - One million dollars (\$1,000,000) per occurrence (\$2,000,000 general aggregate if applicable) for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503, or ISO CG 2504, or insurer's equivalent endorsement provided to the City or the general aggregate including products-completed operations aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability- One million dollars (\$1,000,000) for bodily injury and property damage per occurrence limit covering all vehicles to be used in relationship to the Agreement.
3. Umbrella Liability- Five Million dollars (\$5,000,000) for bodily injury, personal injury and property damage per occurrence in excess of coverage carried for Employers' Liability, Commercial General Liability and Automobile Liability as described above.
4. Professional Liability – WHS will ensure that each veterinary performing services covered under this Agreement will have current professional liability insurance.

7.3.2.3. Required Provisions - The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The VILLAGE, its elected and appointed officials, officers, employees or authorized representatives or volunteers are to be named as additional insureds (via ISO endorsement CG 2010, CG 2033, or insurer's equivalent for general liability coverage) as respects: liability arising out of activities performed by or on behalf of the contractors; products and completed

operations of WHS; premises occupied or used by WHS; and vehicles owned, leased, hired or borrowed by WHS. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its elected and appointed officials, officers, employees or authorized representatives or volunteers.

2. The worker's compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the VILLAGE, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the name insured for or on behalf of the VILLAGE.

3. WHS'S insurance as required by this paragraph 7.3 shall be primary insurance as respects the VILLAGE, its elected and appointed officials, officers, employees or authorized representatives or volunteers. Any insurance, self-insurance, or other coverage maintained by the VILLAGE, its elected and appointed officials, officers, employees, or authorized representatives or volunteers shall not contribute to coverage for such claims.

4. WHS'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5. Each insurance policy required by this agreement shall state, or be endorsed to state, that coverage shall not be canceled by the insurance carrier or WHS, except after 60 days' prior written notice by U.S. mail has been given to VILLAGE. In the event of non-payment of premium, the insurance carrier need only provide 10 days' prior written notice.

7.3.3. Deductibles and Self-Insured Retentions - Any deductible or self-insured retention must be declared to the VILLAGE.

7.3.4. Evidences of Insurance - Prior to execution of the Agreement, WHS shall file with the VILLAGE a certificate of insurance (Acord Form 25-S or equivalent) signed by the insurer's representative evidencing the coverage required by this Agreement. Such evidence shall include an additional insured endorsement signed by the insurer's representative. Such evidence shall also include confirmation that coverage satisfies or has been modified to satisfy all requirements identified in this Agreement.

7.4 Reservation of Rights. Notwithstanding any other portions of this Agreement, nothing contained herein is intended to waive or estop the VILLAGE or its insurer to rely upon the limitations, defenses, and immunities contained within 345.05 and 893.80 of the Wisconsin Statutes. To the extent that indemnification is available and enforceable, the VILLAGE or its insurer shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin law.

8.0 ASSIGNMENT/TRANSFER. WHS shall neither assign nor transfer any interest or obligation in this Agreement, without the prior written consent of the VILLAGE, unless otherwise provided herein, provided that claims for money due or to become due WHS from the VILLAGE under this Agreement may be assigned to a bank, trust company or other financial institution without such approval if and only if the instrument of assignment contains a provision substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to WHS

shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this Agreement. WHS shall promptly provide notice of any such assignment or transfer to the VILLAGE.

9.0 CRIMINAL INVESTIGATIONS. The Parties recognize that matters involving criminal investigations by the VILLAGE Police Department require strong mutual collaboration and cooperation. The Parties will use utmost good faith and care in communicating with the public about animals in investigation situations. WHS will try to seek VILLAGE approval before any statements are made, and in no case will make statements regarding any pending investigation or prosecution, or the actions or inactions of the owners of animals, instead directing media inquiries on these topics to the VILLAGE. The VILLAGE may in a specific case direct WHS to further restrict its communication.

10.0 FACILITY INSPECTION. Any animal sheltered by WHS pursuant to the terms of this Agreement may be viewed by the humane officer or law enforcement officer and or other designated representative of the VILLAGE during the holding period to ascertain the animal's health and care, while accompanied by a WHS representative or staff member, during regular business hours or by mutual arrangement.

11.0 NO WAIVER BY PAYMENT OR ACCEPTANCE. In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by the VILLAGE of any breach of the covenants of this Agreement or a waiver of any default of WHS, and the making of any such payment or acceptance of any such service or product by the VILLAGE while any such default or breach shall exist shall in no way impair or prejudice the rights of the VILLAGE with respect to recovery of damages or other remedy as a result of such breach or default.

12.0 PAYMENT. The VILLAGE agrees to make such payments for services rendered under this Agreement as and in the manner specified herein and in the attached Schedule A, which is fully incorporated herein by reference.

13.0 REPORTS. WHS agrees to make such monthly and annual reports as are required in the attached Schedule B, which is fully incorporated herein by reference. In further, upon request, WHS shall provide copies of any document constituting a "record" under Chapter 19 of the Wisconsin statutes which shall include those records required to be maintained as set forth in Wis. Stat. 173.17.

14.0 COMPLIANCE WITH STATE OF WISCONSIN OBLIGATIONS. WHS warrants that it has complied with all necessary requirements to do business in the State of Wisconsin. WHS shall notify the VILLAGE immediately, in writing, of any change in its registered agent, its registered agent's address, and WHS's legal status.

15.0 NOTICE.

15.1 Notice to the VILLAGE. Except as more specifically provided by the terms of this Agreement, notice to the VILLAGE shall be delivered via first class mail, return receipt requested, as follows:

Village of Caledonia
5403 Chester Lane
Caledonia, WI 53402

15.2 Notice to WHS. Except as more specifically provided by the terms of this Agreement, notice to WHS shall be delivered via first class mail, return receipt requested, as follows:

Alison Fotsch, President & CEO
Wisconsin Humane Society
4500 W. Wisconsin Avenue
Milwaukee, WI 53208

16.0 MISCELLANEOUS.

16.1 Integrated Agreement. This document, together with any and all instruments, exhibits, schedules or addenda attached hereto or referenced herein, sets forth the complete understanding of the parties relating to the matters which are the subject hereof, and supersedes any and all prior or contemporaneous written or oral agreements, understandings and representations relating thereto.

16.2 Modifications. This Agreement may only be modified in writing signed by the Parties or any officers of such Parties with authority to bind the Party. No oral statements, representations, or course of conduct inconsistent with the provisions of this Agreement shall be effective or binding on any Party regardless of any reliance thereon by the other.

16.3 No discrimination. During the term of this Agreement, the Parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.

16.3 Choice of Law. This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.

16.4 Construction.

16.4.1 Construction Against the Drafter. Provisions for which ambiguity is found shall not be strictly construed against any party by virtue of that party having drafted or prepared the same.

16.4.2 Captions. Captions of any section or paragraph of this Agreement are for the convenience of reference only and shall not define or limit the scope of any provisions contained therein.

16.4.3 Severability. Whenever possible, each provision of this Agreement shall be interpreted in such a manner so as to be effective and valid under applicable law. However, if any provision is prohibited by or found to be invalid or unenforceable under applicable law or for any other reason or under particular circumstances, the same shall not affect the validity or enforceability of such provision under any other circumstances or of the remaining provisions of the Agreement. Such provision shall be deemed automatically amended with the least changes necessary so as to be valid and enforceable and consistent with the intent of such provision as originally stated.

16.4.4 Tense. Use of the singular number shall include the plural and one gender shall include all others.

17.0 ASSIGNMENT. Neither Party shall assign nor transfer any interest or obligation under this Agreement without the prior written consent of the Parties except as otherwise provided in Section 8.0 of this Agreement.

18.0 THIRD-PARTY BENEFICIARIES. This Agreement is intended to be an agreement solely between the Parties hereto and for their benefit only. No part of this Agreement shall be construed to

add to, supplement, amend, abridge or appeal existing duties, rights, benefits or privileges of any third-party or parties, including, without limitation, employees of either party.

19.0 EXECUTION IN COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one and the same agreement.

20.0 REPRESENTATION OF COMPREHENSION OF DOCUMENT. In entering into this Agreement, the Parties represent that they have relied upon the advice of their attorneys, who are the attorneys of their choice, concerning the legal consequences of this Agreement. They further agree that the terms of this Agreement have been completely read and explained to them and they are fully understood and voluntarily accepted.

21.0 WARRANTY OF CAPACITY TO EXECUTE.

21.1 _____ (title) warrant that they have the legal authority to execute this Agreement on behalf of the CITY and to receive the consideration specified in it, and that neither they nor the VILLAGE have sold, assigned, transferred, conveyed or otherwise disposed of any rights subject to this Agreement,

21.2 Alison Fotsch, President & CEO of WHS, warrants that they have the legal authority to execute this Agreement on behalf of WHS and to receive the consideration specified in it, and that neither they nor WHS has sold, assigned, transferred, conveyed or otherwise disposed of any rights subject to this Agreement.

FOR PROVIDER:

Date Signed: _____

WHS President/CEO

FOR VILLAGE:

VILLAGE OF CALEDONIA

(Name and Title)

ATTEST:

(Name and Title)

APPROVED AS TO FORM:

Provisions have been made to pay the liability that will accrue hereunder.

SCHEDULE A

PAYMENT

1.0 Costs.

The VILLAGE agrees to pay for services covered by this Agreement for the sum of \$18,120.00 annually, payable in equal monthly payments of \$1,510.00.

Any services requested by the VILLAGE, but not covered under this contract, may be provided by WHS in its discretion, and any such services will be billed to the VILLAGE on an as incurred basis.

2.0 Method of Payment.

2.1 WHS shall submit an invoice to the VILLAGE by the 10th day of each month for the services provided in the preceding month. The Village shall pay the statement within thirty (30) days of receipt thereof. Invoiced amounts not paid within 30 days shall bear interest thereafter at the rate of 3% annually.

3.0 Fee for Services Beyond Initial Term.

Payment for services in subsequent years will be calculated based on a formula that recognizes the number of animals served and the number of shelter days used multiplied by the unit cost per animal per day. The service timeframe will be for a 12 month period beginning on July 31.

SCHEDULE B

REPORTS

Costs billed by WHS to the VILLAGE will be paid with public funds. The Parties acknowledge that as a custodian of public funds, the VILLAGE has an interest in understanding the expenses incurred by WHS in providing services under this Agreement. With that understanding, WHS agrees to provide the VILLAGE with the reports described below.

1.0 By the 10th day after every month of service covered by this Agreement, WHS shall submit to the Village of Caledonia Animal Control Officer or his/her designee a written report that shall contain the information described in 2.0 below regarding the services purchased by the VILLAGE during the previous month of service. The Parties have agreed to the form of report to be used and an exemplar of the report is attached as Exhibit 1 to Schedule A of the Agreement. Annually WHS shall provide the information described in 2.0 below regarding all services purchased by the VILLAGE as served by WHS.

2.0 For each of the following categories of animals, WHS shall report the information described in 2.1 to 2.3, below: "Dogs", "cats", "livestock" and "others".

2.1 Total number of animals in each category that were admitted under this contract.

2.2 Total number of animals in each category for which WHS provided custodial care and the total number of days for which custodial care service was provided.

2.3 Total number of animals in each category that were euthanized.

2.4 The Parties agree to work collaboratively to deliver more detailed information to provide the VILLAGE the ability to easily audit the aggregate numbers referenced in 2.1, 2.2, and 2.3.

Public Transit Service Agreement

The City of Racine (*the City*) and the Village of Caledonia (*the Village*) entered into this Agreement on this ____ day of _____, 2025. Both entities are municipalities in Racine County, Wisconsin. This Agreement refers to each individually as a *Party* and collectively as the *Parties*.

- WHEREAS**, the City owns and operates a public transit system herein referred to as RYDE Racine; and
- WHEREAS**, the City has received authority from the Wisconsin Department of Transportation to operate its public transit system outside of its corporate limits, including the Village of Caledonia; and
- WHEREAS**, the Parties expect the public transit system to operate at a deficit; and
- WHEREAS**, both the Federal Transit Administration of the U.S. Department of Transportation and the State of Wisconsin Department of Transportation will subsidize the operating deficit under formula grant programs; and
- WHEREAS**, the Village desires public transit service within its corporate limits; and
- WHEREAS**, the City of Racine Transit Commission (*Transit Commission*) serves as the governing body for the region’s public transit system; and
- WHEREAS**, Caledonia will pay its local share of the operating deficit for public transit service during this Agreement.
- NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Parties agree to the following terms.

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2 PURPOSE

The purpose of this Agreement is to define each Parties' local contribution as part of a cost-sharing agreement in operating a joint public transit system.

3 TERM

This Agreement shall be effective January 1, 2026, through December 31, 2027.

4 SERVICES PROVIDED

4.1 DATES OF SERVICE

The City shall run regularly scheduled bus services into and out of Caledonia from January 1, 2026, through December 31, 2027, Sundays through Saturdays, except for New Year's Day (January 1), Memorial Day (last Monday of May), Independence Day (July 4), Labor Day (first Monday in September), Thanksgiving (fourth Thursday in November), and Christmas Day (December 25).

4.2 TYPES OF SERVICE

Fixed-route and Dial-A-Ride Transportation (*DART*) transit services connecting Caledonia with Racine, Caledonia, Sturtevant, and the Grandview Industrial Park in the Village of Yorkville. Regularly scheduled bus service in Caledonia operates as extensions or portions of existing Routes 1 and 5.

4.3 SCHOOL SERVICE

The City shall provide Route 30 School Year service. School Route 30 miles within the Village shall not be considered in determining the Village mileage percentage-based formula for calculating fixed-route Local Share.

4.4 PARATRANSIT (DART) SERVICE

The City provides complementary paratransit service within three-quarters of a mile of any non-express BUS route to portions of the Village. The City shall document and include DART rides for persons with disabilities. This Agreement prorates the overall cost for DART. However, the total amount for the Agreement amount will not exceed the amount described in **SECTION 6.1 LOCAL SHARE**.

4.5 PRIMARY VILLAGE ROUTES

Each of the primary Village routes, unless stated otherwise, shall be the standard scheduled routes, unless detours are necessary, at which time the City shall use the most convenient route.

4.5.1 Route 1

Route 1 contains 5697 annual Village route miles (Exhibit A: Route 1)

4.5.2 Route 5

Route 5 contains 12,367.5 annual Village route miles (Exhibit B: Route 5)

4.5.3 Total Village Route Miles

The total number of annual Village route miles is 18,064.5.

4.6 MINOR CHANGES

The Parties may make minor changes to route times and stop locations based upon the needs of either Party. The Parties shall consider minor changes administrative changes that do not require the approval of the Transit Commission.

5 CHANGES IN ROUTE SERVICE

The Transit Commission must approve all changes in route service or frequency except for minor changes as indicated above. The Party requesting the change may file a written request with the Transit Commission and provide a copy to the other Party at least 90 days before the proposed effective date of changes. Upon notice of the request, the City of Racine Director of Transit & Mobility shall, within a reasonable time, submit the item to the Transit Commission's agenda for discussion. The decision of the Transit Commission shall be subject to Racine Common Council and Caledonia Village Board approval.

6 LOCAL SHARE PAYMENT

6.1 LOCAL SHARE

The formula in **EXHIBIT G: LOCAL SHARE FORMULA** describes the Village's annual local share payment calculation. Caledonia agrees to pay its local share of the operating expenses annually to the City. The Village shall budget for the following year's invoice as the average of the previous three years of invoices unless the City provides detailed local share formula projections before September 1 of the previous year's budget.

Local share is calculated by using Wisconsin Department of Transportation's deficit and 20% depreciation to calculate a net deficit number. The net deficit number is then divided by total number of fixed-route revenue miles traveled per year and a deficit per mile revenue number is calculated. That number is then multiplied by total Village revenue miles per year.

6.2 INVOICES

The City shall invoice the Village annually in a single installment before December 31. The invoice shall contain the complete local share formula calculations. The Village shall pay the invoice no later than 30 days after the date of the invoice.

6.3 FUNDING ADJUSTMENT AND RENEGOTIATION CLAUSE

In recognition of the two-year term of this Agreement, the Parties agree that if there is a significant change in the amount or structure of federal or state transit funding allocations that materially affects the projected operating deficit for the second year of the Agreement, the Parties shall meet in good faith to renegotiate the local share contribution for that year. Such renegotiation shall be based on a revised deficit calculation, using the Wisconsin Department of Transportation's methodology, and shall adjust the Village's local share accordingly. A "significant change" shall mean a cumulative change of 10% or more in anticipated federal or state operating assistance relative to projections used in preparing the original local share estimate. The City shall provide prompt written notice to the Village of any such funding changes, and the Parties shall initiate renegotiation within 30 days of such notice.

7 BREACH

If the Village fails to pay invoices under **SECTION 6 LOCAL SHARE PAYMENT**, the City may, at its option, terminate this Agreement or discontinue services provided herein by written notice delivered to the Village Clerk/Treasurer at least ten days before the termination date. If the City cannot provide services in substantial compliance with **SECTION 4 SERVICES PROVIDED**, the City shall adjust the amount invoiced to the Village to reflect the actual cost in reduction of services. If the Village paid the City's invoice prior to the reduction in service, the City shall reimburse the Village for the prorated reduction in service for the remainder of the calendar year.

8 SUBJECT TO STATE REGULATIONS

The Parties agree and recognize that the Wisconsin Department of Transportation holds regulatory authority over routes, fares, and service. As such, this Agreement incorporates any regulations imposed by the Wisconsin Department of Transportation.

9 AUDITS

The Village shall have the right to inspect the City's transit ledgers at any reasonable time and upon 14 days' notice. The Village shall consider the audit report accepted by the Wisconsin Department of Transportation final and binding.

10 REPORTING

The City shall report ridership and usage of service to the Transit Commission making data available to the Village on a quarterly basis.

11 OPERATING PROCEDURES

The City shall have sole and ultimate authority and responsibility for the operation, control, and direction of the public transit services extended to the Village under this Agreement, and according to the terms stated herein.

12 INSURANCE

The City shall purchase, or otherwise acquire, and maintain insurance for the buses used on the routes in the Village to the same extent as those buses used to provide public transit service in the City. The City shall name the Village as an additional insured on its policy.

13 TERMINATION AND MODIFICATION OF AGREEMENT

In the event of discontinuation or substantial reduction of federal or state operating subsidies received by either the City or the Village, or upon written request by either Party and consensus of both Parties, the Parties may terminate or modify this Agreement. The Party requesting the change shall send written notice by certified mail at least 90 days before the requested date of termination or modification.

14 SIGNATURES

14.1 VILLAGE OF CALEDONIA

X

Thomas Weatherston
Village President

X

Jennifer Bass
Village Clerk/Treasurer

14.2 CITY OF RACINE

X

Cory Mason
Mayor

X

Tara McMenamin
City Clerk

Approved as to Form

X

Scott R. Letteney
City Attorney

14.3 PROVISIONS TO PAY

The Village made provisions to pay the liability that will accrue hereunder.

X

Village Finance Director

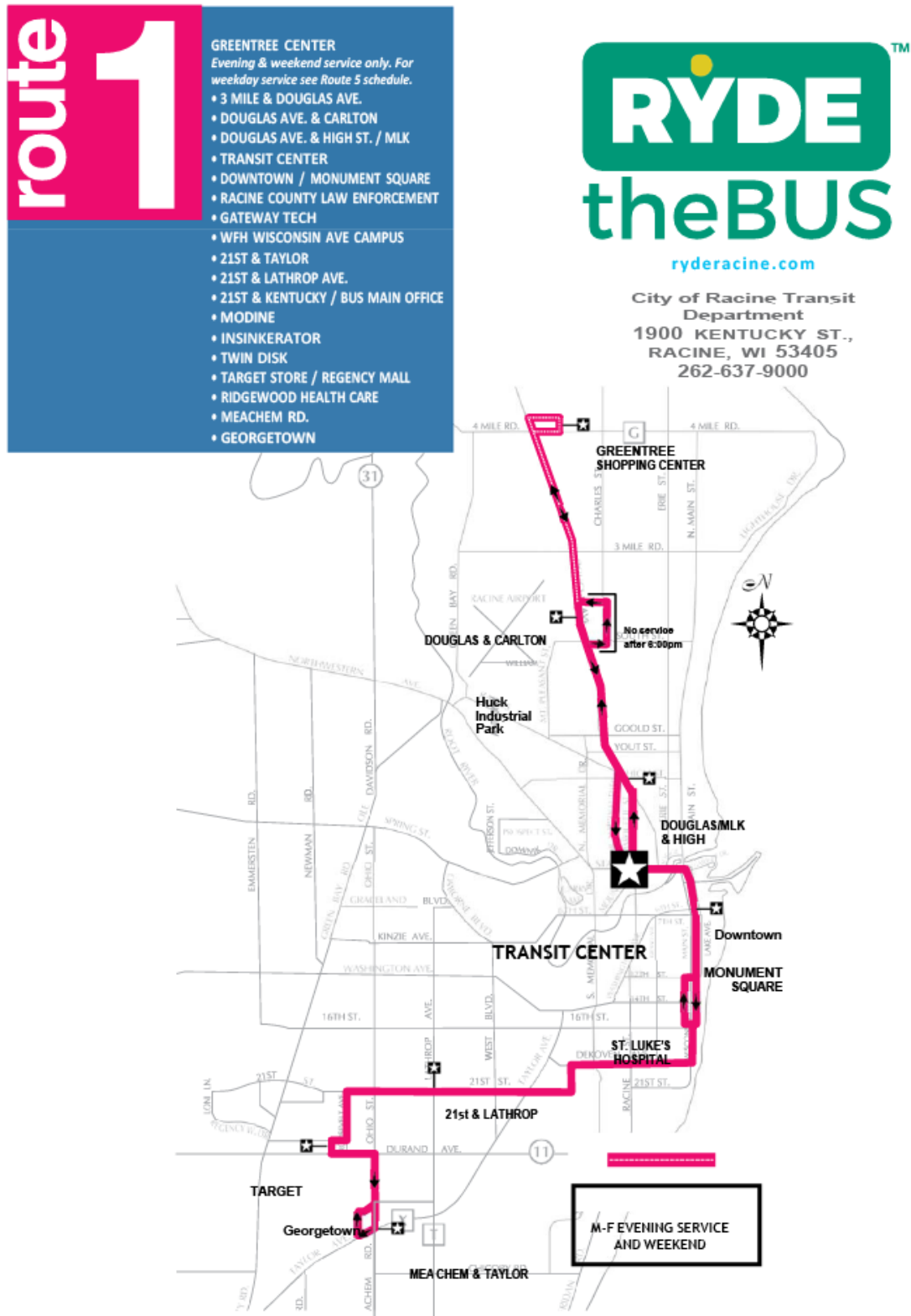
The City made provisions to pay the liability that will accrue hereunder.

X

Kathleen Fischer
City Finance Director

15 EXHIBIT A: ROUTE 1

15.1 ROUTE MAP, ROUTE SCHEDULE



MONDAY- FRIDAY SERVICE

GREENTREE CENTER	DOUGLAS AVE. & CARLTON	DOUGLAS AVE. & HIGH ST. / MILK	TRANSIT CENTER	DOWNTOWN	21ST STREET & LATHROP AVE.	TARGET STORE	TAYLOR AVE. & MEACHEM RD.	TAYLOR AVE. & MEACHEM RD.	TARGET STORE	21ST STREET & LATHROP AVE.	DOWNTOWN	TRANSIT CENTER	DOUGLAS AVE. & HIGH ST. / MILK	DOUGLAS AVE. & CARLTON	GREENTREE CENTER
1	2	3	4	5	6	7	8	8	7	6	5	4	3	2	1
												5:40 A	5:44 A	5:52 A	
							5:39 A	5:45 A	5:49 A	6:01 A	6:10 A	6:14 A	6:22 A		
	5:26 A	5:31 A	5:40 A	5:45 A	5:57 A	6:01 A	6:05 A	6:09 A	6:15 A	6:19 A	6:31 A	6:40 A	6:44 A	6:52 A	
	5:56 A	6:01 A	6:10 A	6:15 A	6:27 A	6:31 A	6:35 A	6:39 A	6:45 A	6:49 A	7:01 A	7:10 A	7:14 A	7:22 A	
	6:26 A	6:31 A	6:40 A	6:45 A	6:57 A	7:01 A	7:05 A	7:09 A	7:15 A	7:19 A	7:31 A	7:40 A	7:44 A	7:52 A	
	6:56 A	7:01 A	7:10 A	7:15 A	7:27 A	7:31 A	7:35 A	7:39 A	7:45 A	7:49 A	8:01 A	8:10 A	8:14 A	8:22 A	
	7:26 A	7:31 A	7:40 A	7:45 A	7:57 A	8:01 A	8:05 A*G								
	7:56 A	8:01 A	8:10 A	8:15 A	8:27 A	8:31 A	8:35 A	8:39 A	8:45 A	8:49 A	9:01 A	9:10 A	9:14 A	9:22 A	
	8:56 A	9:01 A	9:10 A	9:15 A	9:27 A	9:31 A	9:35 A	9:39 A	9:45 A	9:49 A	10:01 A	10:10 A	10:14 A	10:22 A	
	9:56 A	10:01 A	10:10 A	10:15 A	10:27 A	10:31 A	10:35 A	10:39 A	10:45 A	10:49 A	11:01 A	11:10 A	11:14 A	11:22 A	
	10:56 A	11:01 A	11:10 A	11:15 A	11:27 A	11:31 A	11:35 A	11:39 A	11:45 A	11:49 A	12:01 P	12:10 P	12:14 P	12:22 P	
	11:56 A	12:01 P	12:10 P	12:15 P	12:27 P	12:31 P	12:35 P	12:39 P	12:45 P	12:49 P	1:01 P	1:10 P	1:14 P	1:22 P	
	12:56 P	1:01 P	1:10 P	1:15 P	1:27 P	1:31 P	1:35 P	1:39 P	1:45 P	1:49 P	2:01 P	2:10 P	2:14 P	2:22 P	
												2:40 P	2:44 P	2:52 P	
	1:56 P	2:01 P	2:10 P	2:15 P	2:27 P	2:31 P	2:35 P	2:39 P	2:45 P	2:49 P	3:01 P	3:10 P	3:14 P	3:22 P	
	2:26 P	2:31 P	2:40 P	2:45 P	2:57 P	3:01 P	3:05 P	3:09 P	3:15 P	3:19 P	3:31 P	3:40 P	3:44 P	3:52 P	
	2:56 P	3:01 P	3:10 P	3:15 P	3:27 P	3:31 P	3:35 P	3:39 P	3:45 P	3:49 P	4:01 P	4:10 P	4:14 P	4:22 P	
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	3:56 P	4:01 P	4:10 P	4:15 P	4:27 P	4:31 P	4:35 P	4:39 P	4:45 P	4:49 P	5:01 P	5:10 P	5:14 P	5:22 P	
	4:26 P	4:31 P	4:40 P	4:45 P	4:57 P	5:01 P	5:05 P *G								
	4:56 P	5:01 P	5:10 P	5:15 P	5:27 P	5:31 P	5:35 P	5:39 P	5:45 P	5:49 P	6:01 P	6:10 P	6:14 P	6:22 P	6:27 P
	5:56 P	6:01 P	6:10 P	6:15 P	6:27 P	6:31 P	6:35 P	6:39 P	6:45 P	6:49 P	7:01 P	7:10 P	7:14 P	7:22 P	7:27 P
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7:51 P	7:56 P	8:01 P	8:10 P	8:15 P	8:27 P	8:31 P	8:35 P	8:39 P	8:45 P	8:49 P	9:01 P	9:10 P	9:14 P	9:22 P	9:27 P
8:51 P	8:56 P	9:01 P	9:10 P	9:15 P	9:27 P	9:31 P	9:35 P	9:39 P	9:45 P	9:49 P	10:01 P	10:10 P *G			
9:27 P			9:45 P *G												

No Service after 6:00 pm. to South, Charles or Carlton Ave.

*G Indicates bus returns to garage

SATURDAY

GREENTREE CENTER	DOUGLAS AVE. & CARLTON	DOUGLAS AVE. & HIGH ST. / MLK	TRANSIT CENTER	DOWNTOWN	21ST STREET & LATHROP AVE.	TARGET STORE	TAYLOR AVE. & MEACHEM RD.	TAYLOR AVE. & MEACHEM RD.	TARGET STORE	21ST STREET & LATHROP AVE.	DOWNTOWN	TRANSIT CENTER	DOUGLAS AVE. & HIGH ST. / MLK	DOUGLAS AVE. & CARLTON	GREENTREE CENTER
1	2	3	4	5	6	7	8	8	7	6	5	4	3	2	1
								5:39 A	5:45 A	5:49 A	6:01 A	6:10 A	6:14 A	6:22 A	6:27 A
	5:56 A	6:01 A	6:10 A	6:15 A	6:27 A	6:31 A	6:35 A	6:39 A	6:45 A	6:49 A	7:01 A	7:10 A	7:14 A	7:22 A	7:27 A
6:51 A	6:56 A	7:01 A	7:10 A	7:15 A	7:27 A	7:31 A	7:35 A	7:39 A	7:45 A	7:49 A	8:01 A	8:10 A	8:14 A	8:22 A	8:27 A
7:51 A	7:56 A	8:01 A	8:10 A	8:15 A	8:27 A	8:31 A	8:35 A	8:39 A	8:45 A	8:49 A	9:01 A	9:10 A	9:14 A	9:22 A	9:27 A
8:51 A	8:56 A	9:01 A	9:10 A	9:15 A	9:27 A	9:31 A	9:35 A	9:39 A	9:45 A	9:49 A	10:01 A	10:10 A	10:14 A	10:22 A	10:27 A
9:51 A	9:56 A	10:01 A	10:10 A	10:15 A	10:27 A	10:31 A	10:35 A	10:39 A	10:45 A	10:49 A	11:01 A	11:10 A	11:14 A	11:22 A	11:27 A
10:51 A	10:56 A	11:01 A	11:10 A	11:15 A	11:27 A	11:31 A	11:35 A	11:39 A	11:45 A	11:49 A	12:01 P	12:10 P	12:14 P	12:22 P	12:27 P
11:51 A	11:56 A	12:01 P	12:10 P	12:15 P	12:27 P	12:31 P	12:35 P	12:39 P	12:45 P	12:49 P	1:01 P	1:10 P	1:14 P	1:22 P	1:27 P
12:51 P	12:56 P	1:01 P	1:10 P	1:15 P	1:27 P	1:31 P	1:35 P	1:39 P	1:45 P	1:49 P	2:01 P	2:10 P	2:14 P	2:22 P	2:27 P
1:51 P	1:56 P	2:01 P	2:10 P	2:15 P	2:27 P	2:31 P	2:35 P	2:39 P	2:45 P	2:49 P	3:01 P	3:10 P	3:14 P	3:22 P	3:27 P
2:51 P	2:56 P	3:01 P	3:10 P	3:15 P	3:27 P	3:31 P	3:35 P	3:39 P	3:45 P	3:49 P	4:01 P	4:10 P	4:14 P	4:22 P	4:27 P
3:51 P	3:56 P	4:01 P	4:10 P	4:15 P	4:27 P	4:31 P	4:35 P	4:39 P	4:45 P	4:49 P	5:01 P	5:10 P	5:14 P	5:22 P	5:27 P
4:51 P	4:56 P	5:01 P	5:10 P	5:15 P	5:27 P	5:31 P	5:35 P	5:39 P	5:45 P	5:49 P	6:01 P	6:10 P	6:14 P	6:22 P	6:27 P*G
5:51 P	5:56 P	6:01 P	6:10 P	6:15 P	6:27 P	6:31 P	6:35 P*G								

SUNDAY

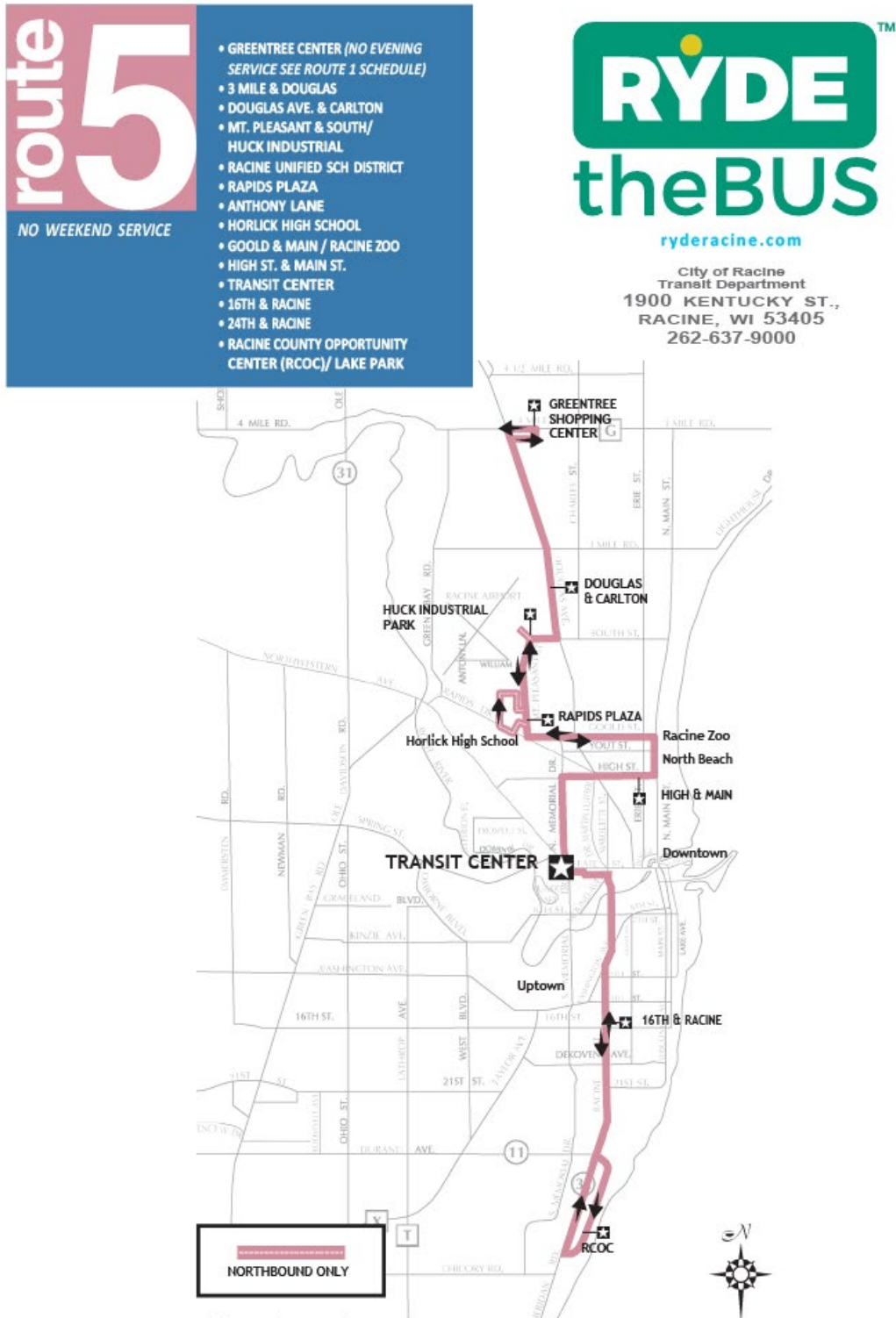
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	9:56 A	10:01 A	10:10 A	10:15 A	10:27 A	10:31 A	10:35 A	10:39 A	10:45 A	10:49 A	11:01 A	11:10 A	11:14 A	11:22 A	11:27 A
10:51 A	10:56 A	11:01 A	11:10 A	11:15 A	11:27 A	11:31 A	11:35 A	11:39 A	11:45 A	11:49 A	12:01 P	12:10 P	12:14 P	12:22 P	12:27 P
11:51 A	11:56 A	12:01 P	12:10 P	12:15 P	12:27 P	12:31 P	12:35 P	12:39 P	12:45 P	12:49 P	1:01 P	1:10 P	1:14 P	1:22 P	1:27 P
12:51 P	12:56 P	1:01 P	1:10 P	1:15 P	1:27 P	1:31 P	1:35 P	1:39 P	1:45 P	1:49 P	2:01 P	2:10 P	2:14 P	2:22 P	2:27 P
1:51 P	1:56 P	2:01 P	2:10 P	2:15 P	2:27 P	2:31 P	2:35 P	2:39 P	2:45 P	2:49 P	3:01 P	3:10 P	3:14 P	3:22 P	3:27 P
2:51 P	2:56 P	3:01 P	3:10 P	3:15 P	3:27 P	3:31 P	3:35 P	3:39 P	3:45 P	3:49 P	4:01 P	4:10 P	4:14 P	4:22 P	4:27 P
3:51 P	3:56 P	4:01 P	4:10 P	4:15 P	4:27 P	4:31 P	4:35 P	4:39 P	4:45 P	4:49 P	5:01 P	5:10 P	5:14 P	5:22 P	5:27 P
4:51 P	4:56 P	5:01 P	5:10 P	5:15 P	5:27 P	5:31 P	5:35 P	5:39 P	5:45 P	5:49 P	6:01 P	6:10 P	6:14 P	6:22 P	6:27 P*G
5:51 P	5:56 P	6:01 P	6:10 P	6:15 P	6:27 P	6:31 P	6:35 P*G								

No Weekend Service to South, Charles or Carlton Ave.

*G Indicates bus returns to garage

16 EXHIBIT B: ROUTE 5

15.1 ROUTE MAP, ROUTE SCHEDULE



MONDAY– FRIDAY SERVICE

GREENTREE CENTER	DOUGLAS AVE. & CARLTON ST.	MT. PLEASANT & SOUTH	RAPIDS PLAZA	HIGH ST. & MAIN ST.	TRANSIT CENTER	16TH STREET & RACINE ST.	ROC	ROC	16TH STREET & RACINE ST.	TRANSIT CENTER	HIGH ST. & MAIN ST.	RAPIDS PLAZA	MT. PLEASANT & SOUTH	DOUGLAS AVE. & CARLTON ST.	GREENTREE CENTER
1	2	3	4	5	6	7	8	8	7	6	5	4	3	2	1
								5:24 A	5:29 A	5:40 A	5:45 A	5:52 A	5:57 A	5:59 A	6:04 A
			5:21 A	5:27 A	5:40 A	5:45 A	5:51 A	5:54 A	5:59 A	6:10 A	6:15 A	6:22 A	6:27 A	6:29 A	6:34 A
			5:51 A	5:57 A	6:10 A	6:15 A	6:21 A	6:24 A	6:29 A	6:40 A	6:45 A	6:52 A	6:57 A	6:59 A	7:04 A
6:12 A	6:17 A	6:19 A	6:21 A	6:27 A	6:40 A	6:45 A	6:51 A	6:54 A	6:59 A	7:10 A	7:15 A	7:22 A	7:27 A	7:29 A	7:34 A
6:42 A	6:47 A	6:49 A	6:51 A	6:57 A	7:10 A	7:15 A	7:21 A	7:24 A	7:29 A	7:40 A	7:45 A	7:52 A	7:57 A	7:59 A*G	8:04 A
7:12 A	7:17 A	7:19 A	7:21 A	7:27 A	7:40 A	7:45 A	7:51 A	7:54 A	7:59 A	8:10 A	8:15 A	8:22 A	8:27 A	8:29 A	8:34 A
7:42 A	7:47 A	7:49 A	7:51 A	7:57 A	8:10 A	8:15 A	8:21 A	8:24 A	8:29 A	8:40 A	8:45 A	8:52 A	8:57 A	8:59 A	9:04 A
8:42 A	8:47 A	8:49 A	8:51 A	8:57 A	9:10 A	9:15 A	9:21 A	9:24 A	9:29 A	9:40 A	9:45 A	9:52 A	9:57 A	9:59 A	10:04 A
9:42 A	9:47 A	9:49 A	9:51 A	9:57 A	10:10 A	10:15 A	10:21 A	10:24 A	10:29 A	10:40 A	10:45 A	10:52 A	10:57 A	10:59 A	11:04 A
10:42 A	10:47 A	10:49 A	10:51 A	10:57 A	11:10 A	11:15 A	11:21 A	11:24 A	11:29 A	11:40 A	11:45 A	11:52 A	11:57 A	11:59 A	12:04 A
11:42 A	11:47 A	11:49 A	11:51 A	11:57 A	12:10 P	12:15 P	12:21 P	12:24 P	12:29 P	12:40 P	12:45 P	12:52 P	12:57 P	12:59 P	13:04 P
12:42 P	12:47 P	12:49 P	12:51 P	12:57 P	1:10 P	1:15 P	1:21 P	1:24 P	1:29 P	1:40 P	1:45 P	1:52 P	1:57 P	1:59 P	2:04 P
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2:12 P	2:17 P	2:19 P	2:21 P	2:27 P	2:40 P	2:45 P	2:51 P	2:54 P	2:59 P	3:10 P	3:15 P	3:22 P	3:27 P	3:29 P	3:34 P
2:42 P	2:47 P	2:49 P	2:51 P	2:57 P	3:10 P	3:15 P	3:21 P	3:24 P	3:29 P	3:40 P	3:45 P	3:52 P	3:57 P	3:59 P	4:04 P
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3:42 P	3:47 P	3:49 P	3:51 P	3:57 P	4:10 P	4:15 P	4:21 P	4:24 P	4:29 P	4:40 P	4:45 P	4:52 P	4:57 P	4:59*PG	5:04 P
4:12 P	4:17 P	4:19 P	4:21 P	4:27 P	4:40 P	4:45 P	4:51 P	4:54 P	4:59 P	5:10 P	5:15 P	5:22 P	5:27 P	5:29 P	5:34 P
4:42 P	4:47 P	4:49 P	4:51 P	4:57 P	5:10 P	5:15 P	5:21 P	5:24 P	5:29 P	5:40 P	5:45 P	5:52 P	5:57 P	5:59*PG	6:04 P
5:42 P	5:47 P	5:49 P	5:51 P	5:57 P	6:10 P	6:15*PG	6:21 P								

*G Indicates bus returns to garage

 Indicates service into Huck Industrial Park

NO WEEKEND SERVICE

17 EXHIBIT G: LOCAL SHARE FORMULA

17.1 TOTAL COST

City of Racine							
Transit Operating Support-Surrounding Jurisdictions							
	2021	2022	2023	2024	2025	2026	2027
Net Deficit	\$ 3,533,057.00	\$ 4,070,937.60	\$ 2,915,870.20	\$ 3,823,249.60			
Revenue Miles-Fixed Route	912,745.00	926,134.00	916,097.00	916,000.00			
Deficit per Revenue Mile	\$ 3.87	\$ 4.40	\$ 3.18	\$ 4.17			
Calculated Cost Per Mile							
Caledonia Cost	\$ 69,924.91	\$ 79,405.64	\$ 57,498.63	\$ 75,399.41			
Contracts:							
Caledonia Contract	\$ 32,900.00	\$ 32,900.00	\$ 45,000.00	\$ 55,000.00	\$ 60,000.00	\$ 75,000.00	\$ 78,750.00
Additional City Subsidy:							
Caledonia Contract	\$ (37,024.91)	\$ (46,505.64)	\$ (12,498.63)	\$ (20,399.41)			
Deficit Calculation							
	2021	2022	2023	2024			
WisDOT Deficit	\$ 7,897,638.00	\$ 9,562,562.00	\$ 9,025,267.00	\$ 9,746,103.00			
Federal Funding	(2,714,626.00)	(3,725,203.00)	(4,444,208.00)	(4,520,207.00)			
State Funding	(1,932,706.00)	(2,126,086.00)	(2,130,106.00)	(1,861,265.00)			
	\$ 3,250,306.00	\$ 3,711,273.00	\$ 2,450,953.00	\$ 3,364,631.00			
Add 20% of Depreciation for Capital Purchases	\$ 282,751.00	\$ 359,664.60	\$ 464,917.20	\$ 458,618.60			
	\$ 3,533,057.00	\$ 4,070,937.60	\$ 2,915,870.20	\$ 3,823,249.60			
Revenue Miles Calculation							
	Caledonia						
Weekday	15,121.50						
Weekends	2,943.20						
	18,064.70						

17.2 PARATRANSIT COST

Note: Paratransit cost has been included in the net deficit calculation.

NOTE: ALL COSTS WITHIN CALCULATIONS ROUNDED TO NEAREST \$0.01. TOTAL COST ROUNDED UP TO NEAREST \$100.00

MEMORANDUM

Date: September 2, 2025

To: Committee of the Whole

From: Ryan Schmidt, P.E.
Village Engineer



Re: **Gorney Park Building and Files Storage Analysis**

BACKGROUND INFORMATION

At the direction of the Committee of the Whole, staff was directed to investigate the condition of the building at Gorney Park and provide more insight into the documents stored there. The building in question is the home of the old police shooting range and a building that has held municipal records for approximately 25 years. The site itself is enclosed with a 6' barbed wire fence containing approximately 3.8 acres of land that the building sits on with a large berm surrounding it. Of the 3.8 acres, a little over 2 acres of that is usable due to the severe slopes and topography of the site. The building has private septic, a private well, and an old oil driven heat system that DPW continues to fill. Records of the building construction were not found but it is believed to have been built between 1963 and 1967.

Most recently, in March of 2025, the Parks & Recreation committee directed Staff to look at this northern enclosure of Gorney Park for a possible Dog Park. It was Staff's recommendation to not use this site at that time due to a variety of factors. The information provided herein is from the site visit and building access performed in the early spring.

The private on-site waste disposal system is unknown as to its condition and would need further investigation. There does not appear to be a mound but there is a line that leads into a privy or holding tank of sorts which would need to be investigated for condition. Upon determination of the condition and type of system – it is recommended that it be improved for re-use on site for the future development or abandoned in place if determined to be too costly to repair. A well was found west of the building and appears to be in reasonable working condition, except for its cover missing. There is an operational sump pump that is tested occasionally by the DPW to ensure the whole building does not flood, but it runs consistently.

Staff's visit into the building in March of 2025 also revealed a variety of health concerns that should be further investigated via a hazardous materials assessment that is beyond the scope of Village Staff to make any specific recommendations. There is what is believed to be rodent feces everywhere and the building smells and appears moldy. The basement has flooded in the past and it is unknown what records were impacted or not at that time. There are approximately 100-150 banker boxes of files from a variety of departments that may or may not be impacted by these conditions upstairs and in the basement. The materials in the

building have the appearance of asbestos containing materials. The records vary widely from department to department and ages that range from the late 1990's to the early 2020's.

Staff's current recommendation is to have the building investigated for hazardous materials to ensure staff can safely access these files moving forward and to what degree the paperwork can be saved. The Village Board will need to determine the level of effort this will require as the cost to perform this hazardous materials assessment is estimated at approximately \$5,000. Then ultimately, this building should be demolished and the site repurposed.

**ORDINANCE NO. 2025-XX
VILLAGE OF CALEDONIA**

**AN ORDINANCE TO AMEND SECTION 2-3-9 RELATED TO QUORUM; VILLAGE
BOARD MEMBER ABSENCE AND PARTICIPATION BY TELECONFERENCING
AND VIDEOCONFERENCING**

The Village Board of the Village of Caledonia, Racine County, do ordain as follows:

1. That Section 2-3-9 of the Code of Ordinances for the Village of Caledonia entitled “Quorum” be, and hereby is, amended to read as follows:

**“SEC. 2-3-9 QUORUM; VILLAGE BOARD MEMBER ABSENCE, PARTICIPATION
BY TELECONFERENCING AND VIDEOCONFERENCING MEANS.**

- (a) **Quorum.** Four (4) Trustees shall constitute a quorum, but a lesser number may adjourn if a majority is not present.
- (b) **Village Board Member Absence; Participation by Teleconferencing and Videoconferencing.**
 - (1) Village Board members are expected to attend meetings in person.
 - (2) Any member who is unable to be physically present at an in-person meeting of the Village Board may notify the Village President no later than five p.m. on the Wednesday prior to the meeting that he or she intends to participate in a meeting by teleconferencing or videoconferencing means unless advance notice is impractical due to an emergency. The Village President may use their discretion to allow or disallow such attendance. If the Village President receives the member’s request in a timely manner, and allows such attendance, the Village Clerk shall attempt to facilitate the request by contacting the member in a manner during the Village Board meeting that allows the member to participate in the proceedings. The member shall be entitled to participate and vote to the fullest extent possible and shall count toward a quorum; however, if the member is appearing by audio or telephonic means only, the member shall not be entitled to participate or vote on any matter that is quasi-judicial or any matter that requires the visual assessment of physical evidence or exhibits that have not been previously reviewed by the member.
 - (3) No member shall utilize the participation methods referenced in subsection (2) of this section for two or more meetings consecutively unless either of the following apply: (a) the member demonstrates, in writing, good cause, as determined in the Village President’s sole discretion; or, if the Village President is the member requesting, the [Vice President consider instead

“most senior member”] of the Village Board sole discretion; or(b) if a state of emergency has been proclaimed by a federal, state, or local authority.

- (4) In case of adverse weather or an emergency, the Village President may declare that any Village Board meeting shall be held virtually and not at a physical location, with 24 hours’ notice and reasonable virtual access to the public provided.”

2. That this ordinance shall take effect upon adoption and publication as required by law.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this ____ day of August, 2025.

VILLAGE OF CALEDONIA

By: _____
Thomas Weatherston
Village President

Attest: _____
Jennifer Bass
Village Clerk

Quorum; Village Board Member Absence, Participation by Teleconferencing and Videoconferencing Means

CHAPTER 3

Village Board

<i>Section Number</i>	<i>Title</i>	<i>Ordinance Number</i>	<i>Date of Ordinance</i>
2-3-1	Village Board; Elections to.	Charter 2006-001 Charter 2023-001	02-20-06 12-12-23
2-3-2	General Powers and Duties of the Village Board	2023-21	12-12-23
2-3-3	Village Board Compensation.	2024-14	10/08/24
2-3-4	Powers and Duties of Village Board President	2023-21	12-12-23
2-3-5	Internal Powers of the Board	2023-21	12-12-23
2-3-6	Meetings of the Village Board	2016-02 2023-21	01/18/16 12-12-23
2-3-7	Special Meetings of the Board	2016-02 2023-21	01/18/16 12-12-23
2-3-8	Open Meetings	2023-21	12-12-23
2-3-9	<u>Quorum; Village Board Member Absence, Participation by Teleconferencing and Videoconferencing Means</u>	2023-21 <u>2025-XX</u>	12-12-23 <u>XX-XX-XX</u>
2-3-10	Presiding Officer	2023-21	12-12-23
2-3-11	Meeting Agendas	2023-21	12-12-23
2-3-12	Introduction of Business, Resolutions and Ordinances; Disposition of Communications	2019-17 2023-21	12/03/19 12-12-23
2-3-13	Rules of Procedure; Conduct of Deliberations	2023-21	12-12-23
2-3-14	Publication or Posting of Ordinances and Resolutions	2023-21	12-12-23
2-3-15	Committees of Village Board	2023-21	12-12-23
2-3-16	Repealed	2023-21	12-12-23
2-3-17	Repealed	2008-06 2016-02 2023-21	06/17/08 01/18/16 12-12-23
2-3-18	Repealed	2023-21	12-12-23
2-3-19	Repealed	2006-06 2019-08 2023-21	02-20-06 06/03/19 12-12-23

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SEC. 2-3-9 QUORUM; VILLAGE BOARD MEMBER ABSENCE, PARTICIPATION BY TELECONFERENCING AND VIDEOCONFERENCING MEANS. QUORUM.

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