

**Committee of the Whole Meeting
July 22, 2025**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 7:35 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee McManus, Trustee Stillman, Trustee Martin, Trustee Pierce, and Trustee Lambrecht

EXCUSED: 1 – Trustee Wishau

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Village Attorney Tim Pruitt, Finance Director Wayne Krueger, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Deputy Clerk Norgie Metzinger, and Village Clerk Jennifer Bass

3 – Approval of Minutes

A **motion** was made by Trustee Pierce to approve the July 8, 2025 Committee of the Whole meeting, seconded by Trustee McManus. **Motion carried 6-0.**

4 – Public Comment

The following people appeared to speak before the Committee:
None

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus
- C. Caledonia Utility District Commission – Lee Wishau
- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

- A. Crawford Park Master Plan Update and Budget Discussion**
Staff summarized the information provided in the packet
- B. Utility Rate Increase Process Overview**
Staff summarized the information provided in the packet
- C. Suggested items to be placed on a future meeting agenda (*with no action*)**
 - 1. Discussion on standardization of minimum setbacks
 - 2. Update on status on utility billing procedures

7 – Continuing Business

A. Review teleconference policy (*CoW 3/25/25, 4/8/25, 5/13*)

Motion by Trustee Pierce to go into lay the item over until the next scheduled meeting, seconded by Trustee McManus. **Motion carried 5-1. President Weatherston voted nay.**

8 – Adjournment

President Weatherston adjourned the meeting at 8:08 p.m.

Respectfully submitted:

Jennifer Bass

Village Clerk