

**Committee of the Whole Meeting
June 24, 2025**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 7:09 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee McManus, Trustee Wishau, Trustee Stillman, Trustee Martin, and Trustee Pierce

ABSENT: 1 - Trustee Lambrecht

STAFF: Village Administrator Todd Willis, Village Attorney Elaine Ekes, Finance Director Wayne Krueger, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Chris Botsch, Fire Chief Walter Leininger, Deputy Clerk Norgie Metzinger, and Village Clerk Jennifer Bass

3 – Approval of Minutes

A **motion** was made by Trustee Martin to approve the June 10, 2025 Committee of the Whole meeting, seconded by Trustee Stillman. **Motion carried 6-0.**

4 – Public Comment

The following people appeared to speak before the Committee:
None

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus
- C. Caledonia Utility District Commission – Lee Wishau
- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

- A. New Hire Announcements
 - Amanda Ardis, Human Resources Manager
 - Sara Gloeckler, Staff Accountant
 - Natalia Nery de Farias, Planner/Zoning Coordinator
 - Ali Alqayyim, Engineering Technician
- B. Operator License Application Review

The applicant appeared before the Committee and answered questions from the Trustees.

A motion was made by Trustee McManus to approve the license, seconded by Trustee Pierce. **Motion carried 6-0.**

C. Direct Sellers Permit Application Review

Applicant did not appear before the Committee.

A motion was made by Trustee McManus to deny the license, seconded by Trustee Stillman. **Motion carried 5-1.** Trustee Martin voted nay.

D. Review of Website Vendor Quotes

A motion was made by Trustee Pierce to recommend that the Village Board approve the selection of Munibit as the village website vendor, and Municode as the vendor to provide digitization of the municipal code, seconded by Trustee Wishau.

Motion carried 6-0.

E. Suggested items to be placed on a future meeting agenda (*with no action*)

1. Discussion of Direct Seller Application
2. Update on Code Enforcement

7 – Continuing Business

- A. Village 5-10 Year Vision (*CoW 1/9/24, CoW 1/23/24, CoW 2/13/24 postponed, CoW 2/27/24 postponed, CoW 3/12/24 directed staff to provide quote from UW Extension, 7-0, CoW 3/26/24 postpone until after the presentation by the SEWRPC), VB 6/25/24 SEWRPC presentation, update requested at CoW 5/27/25 and 6/10/25)*

A motion was made by Trustee Martin to table the item until the completion of the updated Comprehensive Plan, seconded by Trustee Pierce. **Motion carried 6-0.**

8 – Adjournment

President Weatherston adjourned the meeting at 7:44 p.m.

Respectfully submitted:

Jennifer Bass

Village Clerk