

COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, June 10, 2025

Immediately following the Village Board Meeting, but not before 6:15 p.m.

Caledonia Village Hall - 5043 Chester Lane

Caledonia, WI 53402

1. **Meeting called to order**
2. **Roll Call**
3. **Approval of Minutes:** Committee of the Whole – May 27, 2025
4. **Public Comment** - Provides a two-minute opportunity for citizens to voice opinions to the Committee of the Whole. The Committee of the Whole cannot respond as this may conflict with open meeting requirements.
5. **Committee Updates**
 - A. Plan Commission – Nancy Pierce
 - B. Parks and Recreation Advisory Committee – Holly McManus
 - C. Caledonia Utility District Commission – Lee Wishau
 - D. Visit Racine County – Fran Martin
 - E. Other Committees – Tom Weatherston
6. **New Business**
 - A. Proposed 2026 Budget Schedule
 - B. First Quarter 2025 Budget to Actual Financial Summary
 - C. Suggested items to be placed on a future meeting agenda (*with no action or discussion*)
7. **Adjournment**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:15 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 7 – President Weatherston, Trustee McManus, Trustee Wishau, Trustee Stillman, Trustee Martin, Trustee Lambrecht, and Trustee Pierce.

EXCUSED: 0

STAFF: Administrator Todd Willis, Village Attorney Elaine Ekes, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Deputy Police Chief Shawn Engelman, Lt. Erin Laehr, Fire Chief Walter Leininger, Deputy Clerk Norgie Metzinger,

3 – Approval of Minutes

A **motion** was made by Trustee Pierce to approve the May 13, 2025 Committee of the Whole meeting, seconded by Trustee Martin. **Motion carried 7-0.**

4 – Public Comment

The following people appeared to speak before the Committee:
None

5 – Committee Updates

- A. Plan Commission – Nancy Pierce
- B. Parks and Recreation Advisory Committee – Holly McManus
- C. Caledonia Utility District Commission – Lee Wishau – Thanks to Public Works for cleanup after the recent storm
- D. Visit Racine County – Fran Martin
- E. Other Committees – Tom Weatherston

6 – New Business

- A. Solar Powered Street Light Pole Option – Crawford Park (PRAC 4/8)

A **motion** was made by Trustee McManus to recommend approval to Village Board, seconded by Trustee Stillman. **Motion carried 7-0.**

- B. Proposal for Donation and Integration of a Therapy Dog into Department Operations

A **motion** was made by Trustee McManus to recommend approval to Village Board, seconded by Trustee Pierce. **Motion carried 7-0.**

- C. Suggested items to be placed on a future meeting agenda (with no action)
 - 1. Discussion on 5 or 10 year strategic plan.

8 – Adjournment

President Weatherston adjourned the meeting at 6:37 p.m.

Respectfully submitted:

Norgie Metzinger

Deputy Village Clerk

2026 Proposed Budget Schedule

May 29, 2025

Aug 26 th	Initial Budget presentation to Village Board
Sep 2 nd – 5 th	Individual Budget meetings with Board members
Sep 8 th – 9 th	Committee of the Whole Budget Presentations
Sep 23 rd	Budget review
Oct 6 th	Submission of public hearing notice for Publication in Journal Times
Oct 13 th	Public Hearing Notice 1 st publication – 15 days prior to Public Hearing
Oct 28 th	Public Hearing – Budget Adoption
Nov 16 th - 30 th	Submission of tax data to County, generation, and printing of tax bills
Dec 8 th -12 th	Projected mail dates for tax bills
Dec 15 th	Levy Limit filing due to state

Village of Caledonia
General Fund Budget to Actual Summary
As of March 31, 2025

	Actual 12/31/2024	Budget 12/31/2024	Budget to Actual Variance Amt %		Budget 1/1/2025	Actual 3/31/2025	Budget to Actual Variance Amt %	
Revenues	21,810,254	21,296,897	513,357 102.4%		21,499,213	15,550,509	5,948,704 72.3%	
Expenditures							-	
Village Board	56,887	60,420	3,533 94.2%		60,749	14,119	46,630 23.2%	
Village Clerk	105,897	131,427	25,530 80.6%		253,090	59,671	193,419 23.6%	
Elections	103,588	122,579	18,991 84.5%		59,572	20,942	38,630 35.2%	
Administration	201,310	210,627	9,317 95.6%		273,296	57,910	215,386 21.2%	
Finance	392,273	399,204	6,931 98.3%		414,518	119,425	295,093 28.8%	
Police	5,876,410	6,127,591	251,181 95.9%		6,449,992	1,624,164	4,825,828 25.2%	
Police Support	339,189	340,924	1,735 99.5%		314,777	72,059	242,718 22.9%	
Muni Court	177,370	197,158	19,788 90.0%		202,412	37,549	164,863 18.6%	
Fire	6,833,361	7,311,006	477,645 93.5%		7,825,453	1,844,722	5,980,731 23.6%	
Building	331,946	337,201	5,255 98.4%		312,003	68,131	243,872 21.8%	
Public Works	2,224,240	2,369,958	145,718 93.9%		2,448,522	722,117	1,726,405 29.5%	
Engineering	286,120	379,274	93,154 75.4%		421,214	102,605	318,609 24.4%	
Facilities	285,791	298,749	12,958 95.7%		287,654	119,165	168,489 41.4%	
Community Development	232,546	269,951	37,405 86.1%		280,829	106,829	174,000 38.0%	
Parks	193,329	203,957	10,628 94.8%		184,071	31,970	152,101 17.4%	
Professional	1,546,841	1,602,395	55,554 96.5%		1,716,058	309,379	1,406,679 18.0%	
Total Expenditures	19,187,097	20,362,421	1,175,324 94.2%		21,504,210	5,310,754	16,193,456 24.7%	