

1 - Order

Chair Richard Mielke called the Board of Review meeting to order at 09:04 a.m.
at the Caledonia Village Hall.

2 - Roll Call

PRESENT: 5 – Richard Mielke, Eugene Pagel, Kimberly Hoover, Becky Girard, and Dale Stillman

EXCUSED: 0

STAFF: Assessor Sam Monroe, Village Attorney Tim Pruitt, Clerk Jennifer Bass, and Deputy Clerk
Brittany Kickland

3 – Approval of Minutes

Motion by Dale Stillman to approve the minutes of the June 12, 2025 meeting, seconded by Becky
Grirard. **The motion caried 5-0.**

4 – Filing and summary of Annual Assessment Report by Assessor

Motion by Becky Girard to accept the Annual Assessment Report, seconded by Dale Stillman.
Motion caried 5-0.

5 – Receipt of the Assessment Roll by the Clerk from the Assessor

The Clerk of the Board of Review confirmed receipt of the Assessment Roll from the Assessor and
signed the Assessor's Affidavit.

**6 – Review the Assessment Roll and perform statutory duties: examine the roll, correct description
or calculation errors, add omitted property, and eliminate double assessed property**

Assessment Roll was reviewed by the Board and determined to be accurate.

7 – Certify all corrections of error under state law (Sec. 70.43. Wis Stats.)

None

8 – Verify with Assessor that Open Book changes are included in the Assessment Roll

Assessor Sam Monroe verified that all Open Book changes have been included in the Assessment
Roll.

9 – Consideration of:

- A. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
None
- B. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court
None
- C. Requests to testify by telephone or submit a sworn written statement
None
- D. Subpoena requests
None
- E. Act on any other legally allowed or required BOR matters
None

10 – Review Notices of Intent to File Objection

Four Notices of Intent to an File Objection with submitted to the Clerk as of 9:00 a.m. on 10/7/2025 and two were subsequently withdrawn. The remaining two were placed on the schedule, listed in Item 11.

11 – Proceed to hear Objections, if any and if proper notice/waivers given

1. Owner(s): Edward Jacobs

Address: 6825 Brook Rd

Parcel ID: 104-04-22-26-069-000

Witnesses sworn in:

- Edward Jacobs
- Village Assessor Sam Monroe, Tyler Technologies
14665 W. Lisbon Rd, Brookfield, WI 53005

Motion by Becky Grirard, to accept the assessor's valuation, seconded by Eugene Pagel.

Motion carried by the following roll call vote:

Ayes: 5 - Girard, Mielke, Pagel, Hoover, and Stillman

Nays: 0

2. Owner(s): Dan Radke

Address: 5704 San Dell Way

Parcel ID: 104-04-23-20-366-000

Witnesses sworn in:

- Dan Radke
- Village Assessor Sam Monroe, Tyler Technologies
14665 W. Lisbon Rd, Brookfield, WI 53005

Board of Review
Meeting Minutes
October 9, 2025

Motion by Becky Grirard, to accept the assessor's valuation, seconded by Dale Stillman.

Motion carried by the following roll call vote:

Ayes: 4 - Girard, Mielke, Pagel, and Stillman

Nays: 1 – Hoover

12 – Consider and act on scheduling additional BOR Dates (if necessary)

None necessary

13 – Adjourn (to future date if necessary)

Chair Richard Mielke adjourned the meeting at 11:55 a.m.

Dated October 9, 2025

Jennifer Bass
Village Clerk