

# Village Board Meeting Minutes

## July 23, 2024

### 1 - Order

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

### 2 - Pledge of Allegiance

President Weatherston led the board in the Pledge of Allegiance to the Flag.

### 3 - Roll Call

**PRESENT:** 6 – President Weatherston, Trustee Stillman, Trustee Martin, Trustee Lambrecht, Trustee Wishau, and Trustee Pierce

**EXCUSED:** 1 – Trustee McManus

**STAFF:** Interim Administrator/Police Chief Christopher Botsch, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Finance Director Wayne Krueger, Development Director Peter Wagner, Fire Chief Jeff Henningfeld, Village Attorney Elaine Ekes, HR Manager/Assistant Village Attorney Tyler Helsel, Clerk Jennifer Olsen, and Deputy Clerk Norgie Montes De Oca-Metzinger

### 4 – Approval of Minutes

**Motion by** Trustee Stillman to approve the minutes of the July 9, 2024 Village Board and July 10 and 17, 2024 Special Village Board meetings, seconded by Trustee Wishau. **The motion carried 6-0.**

### 5 – Public Comment

The following people appeared to speak before the Board:

1. Becky Girard, Hialeah Dr. – Would like to have a representative from Racine County Emergency Management explain the process for the text alerts.
2. Ron Coutts, Kentwood Dr – Question about when we approved re-assessment every year.
3. Greg Berg, 6 Mile Rd – Comments about zoning changes

**Motion by** Trustee Pierce to move item 8A ahead of item 6A, seconded by Trustee Martin. **Motion carried, 6-0.**

### 8 – Ordinances and Resolutions

A. **Resolution 2024-086** – Establishing a Policy for Approvals and Procedures for Welcome Signs

**Motion by** Trustee Pierce to approve the resolution, seconded by Trustee Martin. **Motion carried 6-0.**

### 6 – Presentations

A. **Communications Committee Presentation – Nancy Pierce, Chair**

Trustee Pierce presented the accomplishments of the ad hoc Communications Committee, which wrapped up in June of 2024.

## **7 – Appointments**

### **A. Board of Review**

**Motion by** President Weatherston to appoint Kathy Kasper to the Board of Review, seconded by Trustee Stillman. **Motion carried 5-1. Trustee Pierce votes nay.**

## **9 - New Business**

### **A. Approval of A/P checks**

**Motion by** Trustee Wishau to approve the A/P Checks, seconded by Trustee Pierce. **Motion carried, 6-0.**

### **B. Approval of US Bank List**

**Motion by** Trustee Wishau to approve the US Bank List, seconded by Trustee Lambrecht. **Motion carried, 6-0.**

### **C. New Liquor License – Eco Justice Center**

**Motion by** Trustee Martin to approve the license, seconded by Trustee Stillman. **Motion carried 6-0.**

### **D. Discuss rescheduling of Village Board and Committee of the Whole meetings due to August 13 Election**

Staff recommends changing the August 13, 2024 meetings to Tuesday, August 6 or Wednesday, August 14. The Board unanimously agreed to change the meeting date to August 14, 2024.

## **10 - Closed Session**

**A. The Village Board will take up a motion to go into CLOSED SESSION,** pursuant to Wis. Stat. S.19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Wis. Stat. s. 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; **specifically** to discuss an employment contract for the position of Village Administrator and to discuss the Development Agreement with Ashley Ventures, LLC, a Florida limited liability company qualified to do business in the State of Wisconsin for the development of the South Hills Commerce Centre Business Park and the awarding of a sanitary sewer and watermain project with TID No. 4.

**Motion by** Trustee Stillman to go into closed session, seconded by Trustee Pierce. **Motion carried by the following roll call vote:**

**Ayes: 6 – Weatherston, Stillman, Martin, Pierce, Lambrecht, Wishau**  
**Excused: 1 - McManus**

- B. **The Village Board reserves the right to go back into OPEN SESSION**, and possibly take action on the items discussed during the closed session.

**Motion by** Trustee Pierce to go into open session, seconded by Trustee Stillman.  
**Motion carried 6-0.**

**Motion by** Trustee Martin to approve the employment agreement for the Village Administrator as discussed in closed session, seconded by Trustee Pierce. **Motion carried 6-0.**

- C. **Resolution 2024-087** – Authorizing the Village of Caledonia to Enter into a Development Agreement with Ashley Ventures, LLC for South Hills Commerce Centre in Tax Incremental District No. 4

**Motion by** Trustee Pierce to lay over the resolution to a later date, seconded by Trustee Stillman. **Motion carried 6-0.**

#### **11 – Continuing Business**

None

#### **12 – Adjournment**

President Weatherston adjourned the meeting at 7:25 p.m.

*Respectfully submitted:*  
*Jennifer Olsen*  
*Village Clerk*