

**Village of Caledonia Utility District Meeting
November 6, 2024**

1 – Order

President Stacey called the Village of Caledonia Utility District meeting to order at 6:02 pm.

2 – Roll Call

PRESENT: 4 – President Howard Stacey, Commissioners Dave Ruffalo, Robert Kaplan, and Trustee Lee Wishau.

EXCUSED: 0

ABSENT: 1 – Commissioner Kathleen Trentadue

STAFF: Public Services Director Anthony A. Bunkelman P.E.

3 - Approval of Minutes October 2, 2024

A motion was made by Trustee Wishau to approve the Utility District’s minutes from October 2, 2024, seconded by Commissioner Kaplan. **Motion carried 4-0.**

4 – Citizen Comments

5 – Communications & Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the minutes from the September 23rd meeting and the agenda from the October 17th meeting of the Racine Water Utility.

b. Racine Sewer Utility Agenda & Minutes

The Commission looked over the minutes from the September 17th meeting and the agenda from the October 17th meeting of the Racine Sewer Utility.

c. Notice of Potential Material Change of Circumstance – Racine Area Intergovernmental Sanitary Sewer, Revenue Sharing, Cooperation and Settlement Agreement April 25, 2002

Director Bunkelman indicated that the Wastewater Utility Commission moved to extend the date for curative action for 90 days to January 15, 2025.

6 – Approval of O&M Bills

a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$748,759.22 from the October 31st invoice list. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$442,873.46 from the October 31st invoice list. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$74,887.67 from the October 31st invoice list. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

7 – Project Updates

a. Current Contracts

Director Bunkelman updated the status of the Sundance Heights Watermain Replacement project contract and the TID #4 Phase 4 Sanitary Sewer & Water Main Extension contract.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Draft Facility Plan has been submitted to the Village for review. Currently going through plan. Riverbend Lift Station Pump #3 out of service. Ordered a new pump, awaiting delivery. Reached out to update delivery. Delivery now approximately October 29, 2024. Contacted LW Allen on October 28th for update.

c. Annual Televising Program – Sanitary Sewer

Cleaning for 2024 continues. Will be looking to get a quote for lining and grouting the River Meadows area and also need to get quotes for Armorock Manholes and lining of Sanitary Sewer along 3 Mile Road. Looking to place both projects in 2025 budget if possible.

d. Central Lift Station Safety Site & Attenuation Basin

Design of Basin continues. Have presentation of plans on agenda for November.

e. TID #4 Elevated Storage Tank & Adams Road Watermain

Plans submitted to the PSC & DNR for approval. Bid Opening scheduled for November 26th. Will have award on December agenda to forward to the Village Board.

f. Western Village / Sundance Heights Watermain

All paving work has been completed. Contractor working on final restoration.

g. TID #4 Phase 4 Sanitary Sewer & Watermain Extension Project

Obtained Schultz easement on October 11th. Contractor held off starting sanitary to obtain easement. Project started both sewer and water on October 14th. To date there is approximately 775 feet of sanitary sewer installed and approximately 850 feet of watermain installed.

h. Hoods Creek – Aldebaran Brushing Project

Contractor has completed project. May be looking to potentially extend project to the North in 2025.

i. Turtle Creek Restoration

Southern Wisconsin Appraisal meeting with owners to discuss easements. Great Lakes Tree completed Klema Ditch tree removal. Will be setting up a time for an Arborist to spray the Klema Ditch to prevent future tree growth.

j. 4 Mile Road Tile (Club View Subdivision to Erie Street)

Drainage Study is currently underway. Have been providing information to the consultant as requested.

8 – Action Items

a. Authorization of Signatures – Sanitary Sewer Easement – Ronald P. Schultz

Commissioner Ruffalo made a motion to authorize the President and Secretary of the Caledonia Utility District to execute the Sanitary Sewer Easement Agreement with Ronald P. Schultz for the TID #4 Phase 4 Sanitary Sewer and Watermain Extension Project. Seconded by Trustee Wishau. **Motion carried 4-0.**

b. Model Presentation – Central Lift Station Attenuation Basin

Andrew Schultz and Luke Royal from Foth Infrastructure & Environment LLC attended the meeting and gave a 3D model presentation of the Central Lift Station Attenuation Basin Project.

c. Caledonia Utility District Policies

Director Bunkelman provided a list of unwritten policies in the Utility District that are utilized in projects throughout the District.

Trustee Wishau made a motion to authorize the staff to update the Caledonia Utility District Specifications with the policies as necessary. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

d. January 2025 Utility District Meeting – Reschedule to January 15, 2025

Director Bunkelman indicated that the regularly scheduled meeting for the Utility District falls on a holiday (January 1st). Due to schedules and vacations, it was recommended that the meeting be moved to January 15th.

9 – Adjournment

Upon a motion by Commissioner Kaplan and seconded by Trustee Wishau, the Commission moved to adjourn the regular meeting at 7:15 pm. **Motion carried 4-0.**

Respectively submitted,
Anthony A. Bunkelman P.E.