

**Village of Caledonia Utility District Meeting  
May 1, 2024**

**1 – Order**

President Stacey called the Village of Caledonia Utility District meeting to order at 6:00 pm.

**2 – Roll Call**

**PRESENT:** 5 – President Howard Stacey, Robert Kaplan, Dave Ruffalo, and Trustee Lee Wishau.

**STAFF:** Public Services Director Anthony A. Bunkelman P.E.

**3 – Election of Officers**

Trustee Wishau nominated Howard Stacey to be President of the Village of Caledonia Utility District Commission. Commissioner Ruffalo seconded the nomination. Howard Stacey accepted the nomination. **Motion carried 4-0.**

President Stacey nominated Robert Kaplan to be Secretary of the Village of Caledonia Utility District Commission. Commissioner Ruffalo seconded the nomination. Robert Kaplan accepted the nomination. **Motion carried 4-0.**

**4 - Approval of Minutes April 3, 2024**

A motion was made by Trustee Wishau to approve the Utility District's minutes of April 3, 2024, seconded by Commissioner Kaplan. **Motion carried 4-0.**

**5 – Citizen Comments**

**6 – Communications & Announcements**

**a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the April 16<sup>th</sup> meeting of the Racine Water Utility.

**b. Racine Sewer Utility Agenda & Minutes**

The Commission looked over the agenda from the March 19<sup>th</sup> meeting of the Racine Sewer Utility. Director Bunkelman gave a brief overview of what occurred.

**c. Utility Operator Staffing Update**

Director Bunkelman indicated that there are a couple of applicants being reviewed and working on setting up interviews.

**7 – Approval of O&M Bills**

- a.** Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$982,846.39 from the April 23<sup>rd</sup> invoice list. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

- b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$14,231.50 from the April 23<sup>rd</sup> invoice list. Seconded by Commissioner Kaplan.  
**Motion carried 4-0.**
- c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$1,771.21 from the April 23<sup>rd</sup> invoice list. Seconded by Commissioner Kaplan.  
**Motion carried 4-0.**

## **8 – Project Updates**

- a. **Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade**  
Facility Plan to be wrapped up at a later date. Project on hold temporarily to not have conflicts with the Highway 38 Bridge Replacement.
- b. **Annual Televising Program – Sanitary Sewer**  
Continue to perform repairs that staff can perform.
- c. **Central Lift Station Safety Site & Attenuation Basin**  
Awaiting results from teardown of Pump #3. Awaiting delivery of Air Release Valves for replacement on forcemain. Design of Basin continues.
- d. **TID #4 Elevated Storage Tank & Adams Road Watermain**  
Awaiting Can Booster location recommendation, to be determined based on pressures. Wrapping up final design on tower. Will be submitting to the DNR shortly.
- e. **Western Village / Sundance Heights Watermain**  
Watermain design is completed. The Engineering Department provided information for road culvert replacements. Updating plans and will be out to bid shortly.
- f. **Hoods Creek – Aldebaran Brushing Project**  
Contractor will be contacted to begin work again in 2024.
- g. **Turtle Creek Restoration**  
Southern Wisconsin Appraisal meeting with owners to discuss easements. Will be working with Great Lakes Tree to remove some of the trees that are creating issues in the Klema Ditch.
- h. **4 Mile Road Tile (Club View Subdivision to Erie Street)**  
Proposal received and reviewed. Action item on May meeting for approving Drainage Study.

## **9 – Action Items**

- a. **Conditional Approval – Onsite Civil Engineering Infrastructure Plan – CSW Expansion Phase 3.5 – Central Storage & Warehouse, LLC**  
Trustee Wishau moved to lay this item over until the next meeting. Seconded by Commissioner Kaplan. **Motion carried 4-0.**

**b. Conditional Approval – Construction Plans – Bel Mar Avenue Water Main Extension – Scott Jensen & Dustin Young**

Director Bunkelman gave an overview of the Water Main Extension and the history of the Bel Mar homes involved.

Commission Kaplan moved to approve the Construction Plan for the Bel Mar Avenue Water Main Extension subject to the 5 conditions on the April 19, 2024 Memorandum from the Public Services Director. Seconded by Trustee Wishau. **Motion carried 4-0.**

**c. Request for Assistance Discussion – 18” Drain Tile – Prairie Pathways Phase 6 – Ray Leffler**

Director Bunkelman gave a history and overview of the 18” Drain Tile in the area. Ray Leffler and Nancy Washburn are requesting that the Utility District participate in a cost share for the replacement of the Drain Tile. They had Reesman’s Excavating & Grading prepare a cost estimate for the replacement of the Drain Tile. This cost estimate is high due to dewatering and the depth of the Drain Tile. Bunkelman stated that he could look at alternatives for the location of the Drain Tile and bring it back next month.

**d. Professional Design Services Proposal – 4 Mile Road / Erie Street Drainage Study**

Director Bunkelman stated that this project stemmed from the Candlelight Drive homeowner that wanted to place a patio in the Drainage Easement over the 36” Drainage Tile. The tile has been televised and is in poor shape. This Professional Design Services Proposal will investigate the drainage in the area and come up with alternatives.

Commissioner Kaplan moved to accept the Professional Design Services Proposal and Authorize the President of the Caledonia Utility District to execute the proposal with Nielsen Madsen & Barber S.C. for the 4 Mile Road / Erie Street Drainage Study. Seconded by Commissioner Ruffalo. **Motion carried 4-0.**

**e. Authorization of Signatures – Storm Sewer Easement Agreement – 9918 Dunkelow Road – Joseph Passarelli**

Trustee Wishau moved to authorize the President and Secretary of the Caledonia Utility District to execute the Storm Sewer Easement Agreement with Joseph Passarelli of 9918 Dunkelow Road. Seconded by Commissioner Ruffalo. **Motion carried 4-0.**

**10 – Adjournment**

Upon a motion by Trustee Wishau and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 6:58 pm. **Motion carried 4-0.**

Respectively submitted,  
Anthony A. Bunkelman P.E.