

**Village of Caledonia Utility District Meeting
April 3, 2024**

1 – Order

President Stacey called the Village of Caledonia Utility District meeting to order at 6:01 pm.

2 – Roll Call

PRESENT: 5 – President Howard Stacey, Robert Kaplan, Dave Ruffalo, John Strack and Trustee Lee Wishau.

STAFF: Public Services Director Anthony A. Bunkelman P.E.

3 - Approval of Minutes February 7, 2024

A motion was made by Trustee Wishau to approve the Utility District's minutes of March 6, 2024, seconded by Commissioner Kaplan. **Motion carried 5-0.**

4 – Citizen Comments

5 – Communications & Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the March 19th meeting of the Racine Water Utility.

b. Racine Sewer Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the March 19th meeting of the Racine Sewer Utility.

c. MS4 Annual Report

Director Bunkelman completed the MS4 Annual Report for the WDNR. The report was filed on March 26, 2024.

d. Utility Operator Staffing Update

Director Bunkelman indicated that there was an interview held on March 21st and a second candidate is also being reviewed.

6 – Approval of O&M Bills

a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$57,056.59 from the March 27th invoice list. Seconded by Commissioner Kaplan. **Motion carried 5-0.**

b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$110,110.22 from the March 27th invoice list. Seconded by Commissioner Kaplan. **Motion carried 5-0.**

c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$2,578.93 from the March 27th invoice list. Seconded by Commissioner Kaplan. **Motion carried 5-0.**

7 – Project Updates

- a. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade**
Facility Plan to be wrapped up at a later date. Project on hold temporarily to not have conflicts with the Highway 38 Bridge Replacement.
- b. Annual Televising Program – Sanitary Sewer**
Continue to perform repairs that staff can perform.
- c. Central Lift Station Safety Site & Attenuation Basin**
Pump #2 reinstalled. Awaiting results from teardown of Pump #3. Awaiting delivery of Air Release Valves for replacement on forcemain.
- d. TID #4 Elevated Storage Tank & Adams Road Watermain**
Awaiting Can Booster location recommendation, to be determined based on pressures. Wrapping up final design on tower. Will be submitting to the DNR in the next week or two.
- e. Western Village / Sundance Heights Watermain**
Watermain design is completed. Awaiting information from the Engineering Department for the road culvert replacements.
- f. Hoods Creek – Aldebaran Brushing Project**
Contractor will be contacted to begin work again in 2024.
- g. Turtle Creek Restoration**
Southern Wisconsin Appraisal meeting with owners to discuss easements. Will be working with Great Lakes Tree to remove some of the trees that are creating issues in the Klema Ditch.
- h. 4 Mile Road Tile (Club View Subdivision to Erie Street)**
Awaiting proposal from Design Engineer.

8 – Action Items

- a. Riverbend Lift Station – Pump Repair/Replacement**
Director Bunkelman explained to repair Pump #3 the cost is \$44,873. To replace Pump #3 the cost is \$64,845. With the current pump being 36 years old it is difficult to spend this much money to repair the pump, considering it is already beyond the typical service life.

Commissioner Ruffalo moved to forward to the Committee of the Whole to sole source purchase a Fairbanks 8” B5415 Pump for \$64,845.00 for the Riverbend Lift Station. Seconded by Commissioner Kaplan. **Motion carried 5-0.**
- b. Conditional Approval – Civil Engineering Infrastructure Plan – Cold Storage Build to Suit – Caledonia Corporate Park – Zilber Property Group**

Director Bunkelman gave an overview of how the property was to be served by Sanitary Sewer, Water, and discussed the Storm Water Drainage. Bunkelman also explained the concerns for the project on what needed to be adjusted to be an acceptable project. Bunkelman referred to Engineer Schmidt's review letter.

Trustee Wishau moved to approve the Civil Engineering Infrastructure Plan for the Cold Storage Build to Suit in the Caledonia Corporate Park subject to the 4 conditions in Director Bunkelman's March 27th memo. Seconded by Commissioner Ruffalo. **Motion carried 5-0.**

c. Conditional Approval – Onsite Civil Engineering Infrastructure Plan – CSW Expansion Phase 3.5 – Central Storage & Warehouse LLC

Director Bunkelman gave an overview of his concerns with this plan as presented. A review letter was sent but has yet to be responded to.

Trustee Wishau moved to lay this item over until the next meeting. Seconded by Commissioner Ruffalo. **Motion carried 5-0.**

d. Conditional Approval – Condominium Plat – Waters Edge Place Condominiums – CCM Caledonia, LLC

Director Bunkelman gave an overview of the Waters Edge Place Condominium Plat and a small explanation of the Utilities and how the site was to be served.

Commissioner Strack moved to recommend approval of the Final Condominium Plat for Water's Edge Place Condominiums subject to the 12 conditions listed in the Village Engineer's memo dated March 19, 2024. Seconded by Trustee Wishau. **Motion carried 5-0.**

e. Approval & Authorization of Signatures – Raymond School District – Ditch Cleanup Project

Trustee Wishau moved to approve the Raymond School District 8th Grade Class to perform a Ditch Cleaning Project for 2024 prior to the first grass cutting of the drainage ways subject to obtaining an updated insurance certificate that is acceptable to the Caledonia Utility District. Seconded by Commission Ruffalo. **Motion carried 5-0.**

Trustee Wishau moved to authorize the President and Secretary of the Caledonia Utility District to execute a contract to perform the ditch cleaning project for insurance purposes. Seconded by Commissioner Strack. **Motion carried 5-0.**

9 – Adjournment

Upon a motion by Commissioner Strack and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 6:50 pm. **Motion carried 5-0.**

Respectively submitted,
Anthony A. Bunkelman P.E.