

**Village of Caledonia Utility District Meeting
March 6, 2024**

1 – Order

President Howard Stacey called the Village of Caledonia Utility District meeting to order at 6:00 pm.

2 – Roll Call

PRESENT: 5 – President Howard Stacey, Robert Kaplan, Dave Ruffalo, John Strack and Trustee Lee Wishau.

STAFF: Public Services Director Anthony A. Bunkelman P.E.

3 – Approval of Minutes February 7, 2024

A motion was made by Commissioner Kaplan to approve the Utility District's minutes of February 7, 2024, seconded by Commissioner Strack. **The motion carried 5-0.**

4 – Citizen Comments

Commissioner Strack indicated that he is not seeking reappointment to the Commission. His last meeting will be the April meeting.

5 – Communications & Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the February 19th meeting of the Racine Water Utility.

b. Racine Sewer Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the February 19th meeting of the Racine Sewer Utility.

c. Annual Notice of Allocated Capacity Usage – Racine Wastewater

The Village Administrator (and Public Services Director) received the annual notice of allocated capacity usage from Racine Wastewater. Director Bunkelman will be reviewing the letter and responding as necessary.

d. Utility Operator Staffing Update

Director Bunkelman indicated that the open position was reposted. There was 1 application received and is currently being reviewed.

6 – Approval of O&M Bills

- a.** Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$15,470.83 from the March 1st invoice list. Seconded by Commissioner Kaplan.
Motion carried.

- b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$57,112.60 from the March 1st invoice list. Seconded by Commissioner Kaplan.
Motion carried.
- c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$41,042.98 from the March 1st invoice list. Seconded by Commissioner Kaplan.
Motion carried.

7 – Project Updates

- a. **Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade**
Facility Plan to be wrapped up at a later date. Project on hold temporarily to not have conflicts with the Highway 38 Bridge Replacement.
- b. **Annual Televising Program – Sanitary Sewer**
Continue to perform repairs that staff can perform.
- c. **Central Lift Station Safety Site & Attenuation Basin**
Pump #2 has been installed and Pump #3 has been pulled for rebuild. Held meeting with Muffin Monster manufacturing for information on installation at Central. Awaiting delivery of Air Release Valves for replacement on forcemain.
- d. **TID #4 Elevated Storage Tank & Adams Road Watermain**
Awaiting Can Booster location recommendation, to be determined based on pressures. Once reviewed, will perform final DNR submittal.
- e. **Western Village / Sundance Heights Watermain**
Performed survey work for watermain replacement. Preliminary Watermain design is underway. Working with Engineering Department for road culvert replacements.
- f. **Hoods Creek – Aldebaran Brushing Project**
Contractor will be contacted to begin work again in 2024.
- g. **Turtle Creek Restoration**
Southern Wisconsin Appraisal meeting with owners to discuss easements. Will be working with Great Lakes Tree to remove some of the trees that are creating issues in the Klema Ditch.
- h. **4 Mile Road Tile (Club View Subdivision to Erie Street)**
Meeting with Design Engineer scheduled to go over scope of the project.

8 – Action Items

- a. **Storm Water Management Plan & Site Construction Plan Conditional Approval – Olympia Brown School Expansion – 2115 5 ½ Mile Road**
Director Bunkelman gave an overview of the Storm Water Management Plan and the Site Construction Plan for the project.

Trustee Wishau moved to conditionally approve the Storm Water Management Plan and the Site Construction Plan for the Olympia Brown School Addition at 2115 5 ½ Mile Road subject to the conditions outlined in the February 29th 2024 memo from Director Bunkelman. Seconded by Commissioner Kaplan. **Motion carried (4-0, Strack abstained.)**

b. POWTS Installation Request – Carey A Carbonneau Revocable Trust Dated 7/19/2023 – 3802 Highway 31

Director Bunkelman gave an overview of the existing sanitary sewer and the relationship of that existing sanitary sewer to the existing home and property. By Ordinance, the property is allowed to install a POWTS system due to the home being more than 500' from the existing sanitary sewer. There are also other factors brought up in Director Bunkelman's memo in support of this request.

Commissioner Ruffalo moved to recommend that the POWTS Installation Request for the Carey A Carbonneau Trust Dated 7/19/2023 property of 3802 Highway 31 be allowed to be installed subject to the reasons outlined in the February 27th 2024 memo from Director Bunkelman. Seconded by Trustee Wishau. **Motion carried.**

c. Authorization of Signatures – Storm Water Drainage Easement – Gifford School – 8332 Northwestern Avenue

Trustee Ruffalo moved to authorize the President and Secretary of the Caledonia Utility District to execute the Storm Water Drainage Easement Agreement with the Racine Unified School District. Seconded by Commissioner Kaplan. **Motion carried (4-0, Strack abstained.)**

9 – Adjournment

Upon a motion by Commissioner Kaplan and seconded by Commissioner Strack, the Commission moved to adjourn the regular meeting at 6:47 pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E.
Public Services Director