

**Village of Caledonia Utility District Meeting
January 11, 2024**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Thursday, January 11, 2024. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Robert Kaplan, Dave Ruffalo, John Strack and Trustee Lee Wishau. Also, present was Public Services Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Trustee Wishau and seconded by Commissioner Kaplan, the Commission approved the minutes from the Utility District's previous regular meeting held December 6, 2023. **Motion carried.**

4. Citizens Comments

5. Communications & Announcements

a. Racine Water Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the December 5th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the meeting.

b. Utility Operator Staffing Update

Director Bunkelman indicated that the open position was reposted.

6. Approval of O&M Bills

a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$76,379.03 from the January 5th invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$640,281.86 from the January 5th invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$47,122.98 from the January 5th invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

7. Project Updates

a. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Looking to wrap up the Facility Plan to have it reviewed by staff. Once reviewed will submit it to DNR and look to schedule a Public Hearing.

b. Annual Televising Program – Sanitary Sewer

Continue to perform repairs that staff can perform.

c. Water Impact Fee / Sewer Connection Fee Update

The Village Board adopted the REU Table at the December 12 meeting.

d. Central Lift Station Safety Site & Attenuation Basin

Air Release Valves have been ordered. Initial timeline is 12 to 18 weeks. Pump #1 has been pulled and being rebuilt. Pump #1 is able to be repaired in Madison and does not need to be shipped to Kansas City. Impeller wear ring and Volute wear ring are good. Needs new bearing frame assembly. Will be able to restore the pump to factory tolerances. Pump #1 to be completed soon and then will pull Pump #2.

e. TID #4 Elevated Storage Tank & Adams Road Watermain

Elevated Tank Plans at DNR for approval. Awaiting any comments.

f. Hoods Creek – Aldebaran Brushing Project

Contractor will be contacted to begin work again in 2024.

g. Turtle Creek Restoration

Southern Wisconsin Appraisal meeting with owners to discuss easements. Provided Easement Documents for 4 properties. Will be working with Great Lakes Tree to remove some of the trees that creating issues in the Klema Ditch.

8. Action Items

a. 6243 Charles Street – Utility Bill Concern

Director Bunkelman was directed to review the billing system to confirm that there are similar situations to Ms. Kardos in the collection system. There were 3 existing situations and soon to be a 4th. The usage in these secondary units was minimal, similar to Ms. Kardos' usage. Director Bunkelman recommended that the billing for the property stay as per the Ordinance.

Ms. Kardos gave her opinion on the changing of the Ordinance for garages to have a range of 0-2 units. President Stacey indicated that the Commission does not change Ordinances and that she would need to discuss that with the Village Board.

Commissioner Kaplan reiterated with Ms. Kardos that she was told what the costs were going to be up front (before building the detached garage).

Ms. Kardos stated that she has no issue with paying the fire protection and meter fees for 2 meters. She only has an issue with the Sewer bill.

Trustee Wishau moved to recommend that no changes are made to the Utility Bill at 6243 Charles Street reducing the number of sewer units. Seconded by Commissioner Kaplan. **Motion carried.**

b. Approval – Onsite Civil Engineering Infrastructure Plan & Storm Water Management Plan – Waters Edge Place – CCM-Caledonia LLC

Commissioner Strack moved to approve the Onsite Civil Engineering Infrastructure Plan and the Storm Water Management Plan for Waters Edge Place subject to the January 4th Memorandum from Director Bunkelman. Seconded by Trustee Wishau. **Motion carried.**

c. Acceptance of Infrastructure – Corona Drive Extension

Commissioner Ruffalo moved to accept the Subdivision System for the Corona Drive Extension. Seconded by Trustee Wishau. **Motion carried.**

d. Authorization of Signatures – Water and Sewer Assessment Agreement – 13108 4 Mile Road

Trustee Wishau moved to authorize the President of the Caledonia Utility District to execute the Watermain and Sewer Assessment Agreement with Rebecca Keeku of 13108 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

e. Authorization of Signatures – Water and Sewer Assessment Agreement – 13510 4 Mile Road

Trustee Wishau moved to authorize the President of the Caledonia Utility District to execute the Watermain and Sewer Assessment Agreement with William & Judith Hurtienne of 13510 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

f. Authorization of Signatures – Water and Sewer Assessment Agreement – 13010 4 Mile Road

Trustee Wishau moved to authorize the President of the Caledonia Utility District to execute the Watermain and Sewer Assessment Agreement with Darlene Daines of 13010 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

9. Adjournment

Upon a motion by Commissioner Strack and seconded by Commissioner Ruffalo, the Commission moved to adjourn the regular meeting at 6:39 pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Public Services Director