

**Caledonia Board of Police and Fire Commissioners Meeting  
October 29, 2024**

**1 – Order**

The meeting was called to order by Mark Schulz at 5:33 p.m.

**PRESENT:** 3 – Mark Schulz, Janet Brown, and John Becker

**EXCUSED:** 2 – Gary Solfest, Mark Lendvay

**STAFF/OTHER:** Police Chief Chris Botsch, Deputy Police Chief Shawn Engelman, Fire Chief Jeff Henningfeld, and Battalion Chief Walter Leininger

**2 – Approval of Minutes from the September 17, 2024 Meeting**

A motion was made by John Becker, and seconded by Mark Lendvay to approve Minutes from September 17, 2024. Motion unanimously approved.

**3 – Closed Session pursuant to Wis. Stat. Sec. 19.85 (1) (c) and (e) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating, and conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, as it relates to: Interview Police Officer Candidates and Fire Battalion Chief candidates.**

At 5:33 p.m. a motion was made by Janet Brown to go into closed session, seconded by John Becker. Motion unanimously approved.

**4 – Reconvene In Open Session to take possible action on items discussed during the Closed Session and to move on to the remaining items on the agenda.**

At 8:16 p.m. a motion was made by John Becker to reconvene in open session, seconded by Janet Brown. Motion unanimously approved.

**Motion by** Mark Schulz, seconded by John Becker, to extend a conditional offer of employment to Erich Roden for the Battalion Chief position, contingent pending completion of background check. Steven Ramlow and Andrew Pritzl will remain on an eligibility list with no ranking through the end date of December 31st, 2025. Motion unanimously approved.

**Motion by** John Becker and seconded by Janet Brown to move 2 Candidates for Police Officer forward. Motion unanimously approved.

**5 – Adjournment**

At 8:20 p.m. a motion was made by John Becker and seconded by Janet Brown to adjourn the commission meeting. Motion unanimously approved.

Respectfully submitted,

Janet Brown  
Caledonia Police and Fire Commission Secretary