



## **PARK & RECREATION ADVISORY COMMITTEE MEETING**

**Tuesday, May 14, 2024 at 5:00 PM**

**Caledonia Village Hall – 5043 Chester Lane**

### **Call to Order**

- 1. Approval of Minutes** – Parks and Recreation Advisory Committee - April 9, 2024
- 2. Public Comment** – Provides a two-minute opportunity for citizens to voice opinions to the Park & Recreation Advisory Committee. The Committee cannot respond as this may conflict with open meeting requirements.
- 3. New Business**
  - a. Discuss and Review Proposed Special Events for Crawford Park.
  - b. Discussion on Uniform Bench for Park System.
- 4. Old Business**
  - a. Crawford Park Mass Grading – Project Update
  - b. Linwood Park – Discuss Repair of Existing Fence.
  - c. Discussion of Donation Items for Parks Department.
  - d. Discussion of Park Volunteer Opportunities.
- 5. Adjournment**

**Park & Recreation Advisory Committee Meeting  
April 9, 2024**

**1 – Order**

5:00 pm meeting called to order by Trustee Lambrecht.

**PRESENT:** 5 – Trustee Lambrecht, Christian De Jong, Larry Pedrazoli, Eugene Pagel, Tom Dovorany

**EXCUSED:** 1 – Chairperson/Trustee Holly McManus

**ABSENT:** 1 – Carl Garnetzke

**STAFF/OTHER:** Ryan Schmidt, Todd Roehl, Peter Wagner, President Tom Weatherston

**2 – Approval of Minutes January 9, 2024 and February 13, 2024**

Motion made to approve the January minutes by Eugene Pagel, Seconded by Tom Dovorany. All Aye.

Motion made to approve the February minutes by Christian De Jong. Seconded by Larry Pedrazoli. All aye.

**3. Public comment –**

The following people appeared to speak before the Committee:

*None*

**4 – New Business**

**A. Park and Open Space Plan – Review Draft Survey**

Todd Roehl presented the draft survey that will be utilized online and provided at our parks with a QR code link. Discussion amongst the committee occurred. No motion required.

**B. Crawford Park Mass Grading – Project Update**

Staff presented an update to the Crawford Park Project. Project will open bids Wednesday April 10, 2024 for storm water and grading work only with a possible trail addition. Brief discussion occurred with the committee members. No motion required.

**C. Discussion of the Caledonia Logo on Park Signs**

Staff presented an image of a typical park sign at the Village Parks and the current logo as displayed. Direction came from the Village Board and the Communications Committee to discuss updating the signs with uniform logo and branding. Discussion amongst the committee occurred. Christian De Jong made a motion to recommend the signs be updated with the standard Village Logo. Eugene Pagel Seconded. All Aye.

#### **D. Discussion of Parks Volunteer Opportunities**

Staff presented background information about the volunteering program the Village has attempted over the last 5 years and the current forms on the website. Staff described that there has been little to no response from the forms online and the current system in place. Discussion amongst the committee about working to create a much more structured system and that Staff should recommend a list of activities needed for volunteers. Staff could bring additional information to the next meeting. Michael Lambrecht made a motion to postpone the item until the May meeting. Seconded by Eugene Pagel. All Aye.

#### **E. Discussion of Donation Items for Parks**

Staff presented an item that came from the Committee of the Whole to discuss the possibility of items that can be donated for our park systems. Discussion ensued with the committee on different donation opportunities. Staff recommended the item be laid over when Chairperson McManus returns. Eugene Pagel made a motion to postpone the item until the May meeting. Seconded by Christian De Jong. All Aye

#### **F. Discussion on Wayne Crawford Monument Bench**

Staff presented a background on the passing of Wayne Crawford and the family's desire to donate a bench. Discussion ensued amongst the committee. Staff notified the committee that it is looking at a uniform bench style for the entire park to move forward with. No motion required.

### **5 – Continuing Business**

#### **A. Linwood Park – Discuss Repair of Existing Fence (PRAC 2/13/2024)**

Staff presented that work is still ongoing for determining a solution and additional information regarding the fence at Linwood Park. Recommend postpone until May. Eugene Pagel made a motion to postpone the item until the May meeting. Seconded by Christian De Jong. All Aye

### **6 – Adjournment**

Trustee Lambrecht adjourned the meeting at 5:49pm with no more items on the agenda.