

COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, December 10, 2024

Immediately following the Village Board Meeting, but not before 6:30 p.m.

Caledonia Village Hall - 5043 Chester Lane

Caledonia, WI 53402

1. **Meeting called to order**
2. **Roll Call**
3. **Approval of Minutes:** Committee of the Whole – November 12, 2024
4. **Public Comment** - Provides a two-minute opportunity for citizens to voice opinions to the Committee of the Whole. The Committee of the Whole cannot respond as this may conflict with open meeting requirements.
5. **New Business**
 - A. Ontech Systems contract for Information Technology Services
 - B. Operator License Application Review – John Springsteen, Sr.
 - C. Suggested items to be placed on the next meeting agenda (*with no action*)
6. **Continuing Business**

None
7. **Closed Session**
 - A. **The Committee of the Whole will take up a motion to go into CLOSED SESSION**, pursuant to s. 19.85(1)(g), Wis. Stat., Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, **specifically**: to discuss a claim submitted by Antwaun Jackson.
 - B. **The Committee of the Whole reserves the right to go back into OPEN SESSION**, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.
8. **Adjournment**

**Committee of the Whole Meeting
November 12, 2024**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 7:45 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee Stillman, Trustee Lambrecht, Trustee McManus, Trustee Wishau, Trustee Pierce, and

ABSENT: 1 – Trustee Martin

STAFF: Administrator Todd Willis, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Finance Director Wayne Krueger, Development Director Peter Wagner, Police Chief Christopher Botsch, Village Attorney Elaine Ekes, Deputy Clerk Norgie Metzinger, and Clerk Jennifer Bass

3 – Approval of Minutes

A **motion** was made by Trustee Pierce to approve the October 22, 2024 Committee of the Whole meeting, seconded by Trustee McManus. **Motion carried 6-0.**

4 – Public Comment

The following people appeared to speak before the Committee:

1. Ruth Thielen, 4 Mile Rd - Concerns about 4 Mile Road speeding and additional traffic from N. Green Bay Rd due to construction on Northwestern Ave.

5 – New Business

- A. Upcoming Police K9 Retirement and Request to Replace

Motion by Trustee McManus to recommend approval to the Village Board, seconded by Trustee Pierce. **Motion carried 6-0.**

- B. Maximum Grading Slope Variance for South Hills Commerce Center

Presentation by Ashley capital

Motion by Trustee McManus to receive and file, seconded by Trustee Pierce. **Motion carried 6-0.**

- C. Request to Vacate Unimproved Road Right-of-Way, N. St. Clair Street

Motion by Trustee McManus to recommend approval to the Village Board, seconded by Trustee Stillman. **Motion carried 6-0.**

- D. Budget Amendment Salt Shed Parking Lot Paving

Motion by Trustee McManus to recommend to the Village Board that the Right-of-Way of N. St. Clair Street be Vacated and the Village Board schedule a Public Hearing, seconded by Trustee Stillman. **Motion carried 6-0.**

- E. Contracted Services for Buildings: Mats, Uniforms, Shop Towels

Motion by Trustee Lambrecht to recommend approval of the resolution to the Village Board, seconded by Trustee Pierce. **Motion carried 6-0.**

- F. Suggested items to be placed on the next meeting agenda (*with no action*)
None

6 – Continuing Business

- A. Report on 4 Mile Road roadway conditions (*CoW 9/24/24, CoW 10/8/2024*)

Motion by Trustee McManus to authorize staff to look into reducing speed limit on 4 Mile Rd, N. Green Bay Rd to Hwy 38, and report back at the second meeting in January, seconded by Trustee Wishau. **Motion carried 5-1. Trustee Pierce votes nay.**

7 – Closed Session

- A. **The Committee of the Whole will take up a motion to go into CLOSED SESSION**, pursuant to s. 19.85(1)(g), Wis. Stat., Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, **specifically**: to discuss a claim submitted by Christy Wolfe, 3316 Ivy Lane for a sanitary sewer backup at their residence.

Motion by Trustee Weatherston to go into closed session, seconded by Trustee Stillman. Motion carried by the following roll call vote:

Ayes: 5 – Weatherston, Stillman, Lambrecht, Pierce, and Wishau

Absent: 2 – McManus, Martin

- B. **The Committee of the Whole reserves the right to go back into OPEN SESSION**, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.

Motion by Trustee Wishau to go back into open session, seconded by Trustee Stillman. **Motion carried 5-0.**

Motion by Trustee Pierce to recommend that the Village Board pay the claim from Christy Wolfe, owner of 3316 Ivy Lane, and require as a condition of paying the claim to have the owner execute a Release of All Claims, seconded by Trustee Wishau. **Motion carried 5-0.**

8 – Adjournment

President Weatherston adjourned the meeting at 8:45 p.m.

Respectfully submitted:
Jennifer Bass
Village Clerk

**RESOLUTION NO. 2024-XXX
VILLAGE OF CALEDONIA**

**A RESOLUTION AUTHORIZING THE VILLAGE OF CALEDONIA TO RENEW THE
CONTRACT WITH ONTECH SYSTEMS FOR INFORMATION TECHNOLOGY
SERVICES**

WHEREAS, the current Village of Caledonia contract with Ontech Systems to provide Managed IT services expires on December 31, 2024; and

WHEREAS, the Village of Caledonia has experienced an increase in scope and complexity of the Information Technology needs as the Village has transitioned away from the previous IT relationship with Racine County; and

WHEREAS, due to the increase in scope and complexity of the existing IT services the Village staff recommends the Village remain with Ontech Systems for ongoing Managed Information Technology services; and

NOW, THEREFORE, BE IT RESOLVED by the Caledonia Village Board that contract between the Village of Caledonia and Ontech Systems for Information Technology Managed Services as described in Exhibit A which is attached hereto and incorporated herein subject to final review by Village Attorney and Village Administrator; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Caledonia Village Board that the Village President and Village Clerk are authorized to execute any contracts or other documents necessary to implement this resolution.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this _____ day of December, 2024.

VILLAGE OF CALEDONIA

By: _____

Thomas Weatherston
Village President

Attest: _____

Jennifer Bass
Village Clerk

Managed Services - Advanced Bundle

Description	Recurring	Qty	Ext. Recurring
<u>Ontech Managed Services:</u>			
Current Term: 2 Year			
Current Spend: \$3735/Month			
Renewal Term: 2 Year			
Renewal Spend: \$4080/Month			
Advanced Bundle	\$3,250.00	1	\$3,250.00
Network Documentation Portal		1	
Change Management Tool		1	
Virtual Host Care - VMWare		2	
Elite Server Care		15	
Desktop Care		109	
DNS Protection		109	
Employee Productivity Monitoring		109	
Security Awareness Training		136	
Fortify for Endpoint Protection - Control		124	
Identity Monitoring		1	
Subscription Management		1	
RMM Adds	\$325.00	1	\$325.00
Ontech Managed Service Add On			

Managed Services - Advanced Bundle

Description	Recurring	Qty	Ext. Recurring
<p>Network Device Care</p> <ul style="list-style-type: none"> • Asset Inventory: Automatically creates an inventory of all your networks and devices. It ensures your documentation is kept up to date, in real time • Automated Proactive Awareness: Begins monitoring the network with 50+ preconfigured alerts to help you gain visibility into your networks • See All Your Connections in Real Time: Shows how your entire network is connected, all the way down to the endpoints like printers and servers • Configuration Management: Is capable of automatically backing your device configurations every time a change is detected. Note: Automatic backup only works with accurate credentials for your network devices. • Environment: • Devices: 		25	

If choosing a contract option, I understand the services I am approving on this proposal is a contract between our business entity and Ontech Systems, Inc. for Managed Services only. These services differ from hourly time and materials charges. The terms available for Managed Services are month to month, 1 year, or 2 year.

If choosing a commitment option, your business will be *committed to the minimum monthly spend amount quoted, this will be your minimum commitment*. If additions are needed, they can be added to active contract. All Managed Services products purchased through Ontech must be on the same term length. Cancellation prior to the termination date will result in full payment of contracted Managed Services through the last day of contract.

Contract starts when agents are installed and "live and active", not accepted proposal date, and these dates will be reflected on your invoice. **Agreement terms will auto renew unless a 60-day notice is provided by end client.** The monthly fees do not include set up or cancellation service fees to install or uninstall the Managed Services agents(s).

Monthly Subtotal: \$3,575.00

Renewal - RMM Advanced Bundle - Due 12/31/24

Quote Information:

Quote #: PVL015758

Version: 1

Delivery Date: 10/28/2024

Expiration Date: 12/08/2024

Prepared for:

Village of Caledonia

5043 Chester Lane

Racine, WI 53402

Wayne Krueger

(262) 835-6404

wkrueger@caledonia-wi.gov

Prepared by:

Ontech Systems Inc.

Peter Van Lone

(262) 522-8560

peter.vanlone@ontech.com

Monthly Recurring Summary

Description	Amount
Managed Services - Advanced Bundle	\$3,575.00
Monthly Total:	\$3,575.00

Payment Options

Description	Payments	Interval	Amount
Managed Service Commitments			
2 Year Managed Service	24	Monthly	\$3,575.00

Summary of Selected Payment Options

Description	Amount
Managed Service Commitments: 2 Year Managed Service	
Selected Recurring Payment	\$3,575.00
Total of Recurring Payments	\$85,800.00

You have committed to a 2 year commitment. Quantities cannot be reduced during this period. Cancellation prior to termination date will result in full payment of contracted Managed Services through the last day of commitment.

Note: Please do not pay from quote, invoice to follow.

For full quote view with device names, and commitment term, please review PDF.

If quote is not approved before expiration date, pricing will convert month to month automatically.

The inclusions of the appropriate bundle is attached to this quote. Please keep a copy for your records.

Ontech Systems Inc.

Village of Caledonia

Signature: _____

Name: Peter Van Lone

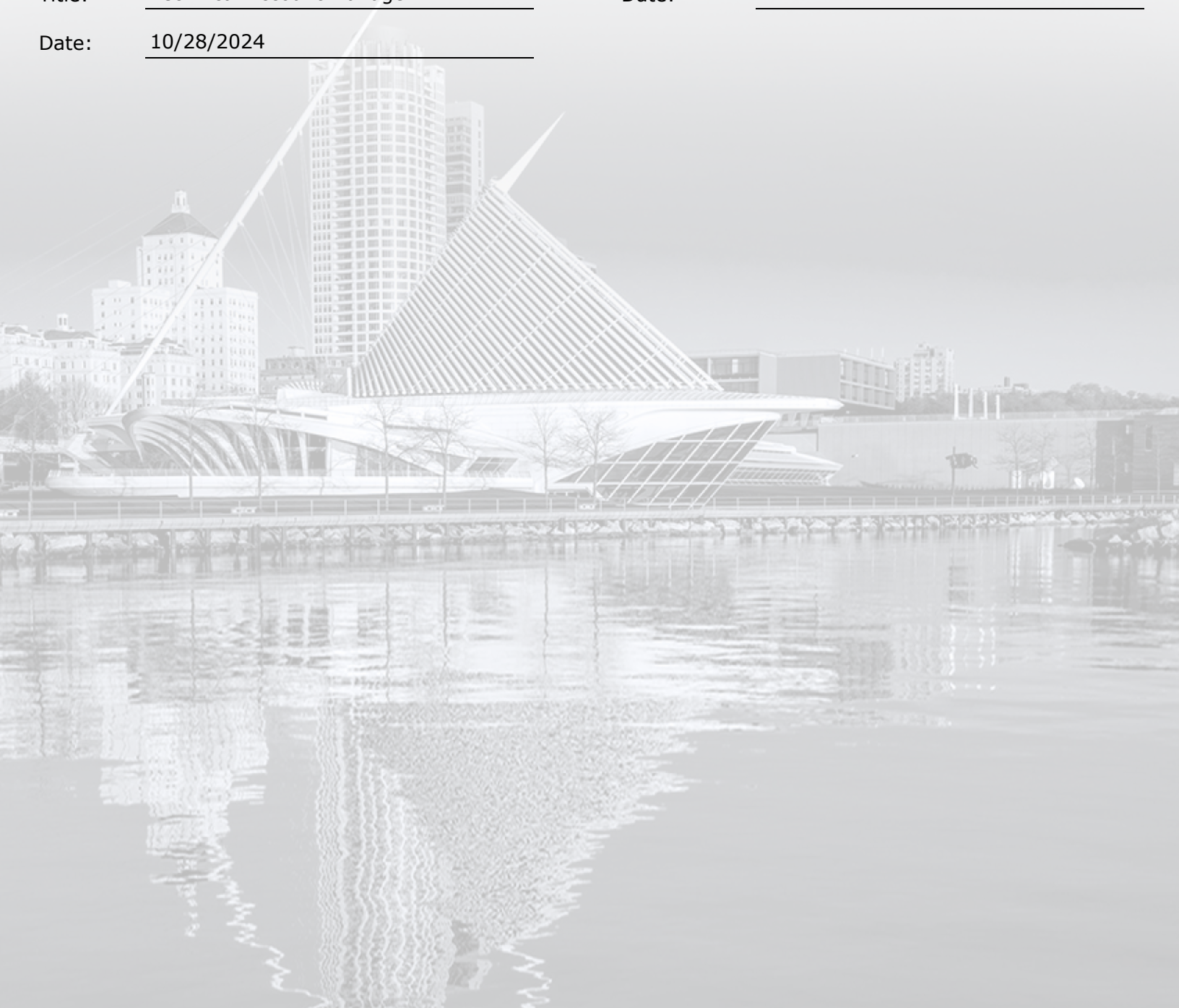
Title: Technical Account Manager

Date: 10/28/2024


Signature: _____

Name: Wayne Krueger

Date: _____



MEMORANDUM

Date: December 6, 2024
To: Committee of the Whole
From: Jennifer Bass 
Village Clerk/Treasurer



Re: Operator License Application Review – John Charles Springsteen, Sr.

Pursuant to Section 7-2-31 of the Village Code of Ordinances:

The Village Clerk shall conduct an investigation of the applicant including, but not limited to, requesting information from the state, surrounding municipalities and/or any community where the applicant has previously resided concerning the applicant's arrest and conviction record. Based upon such investigation, the Village Clerk shall either grant an application or cause the name of the applicant to be placed on the agenda of the Legislative and Licensing Committee of the Village Board for action to either grant or deny such license application if the Village Clerk determines further review of an application is necessary.

The Village Board approved **Parameters for Denial of Operator Licenses** (Exhibit A), based on the above ordinance, states that the license may be denied if:

1. Driving under the influence of any alcohol or controlled substance
 - 2022 Operating while under the influence (convicted)

The applicant has completed the required Wisconsin Responsible Beverage Server Training Course, and has a current, valid Operator License in the City of Kenosha.

December 4, 2024

John Charles Springsteen Sr.
1055 59th Ave #103
Kenosha, WI 53144

This letter is to advise you that based upon the results of your background check, your application for an Operator's License in the Village of Caledonia has been referred to the **Committee of the Whole** for review. You may attend this meeting to present evidence and testimony as to why the license should be granted.

Applicable parameters for denial of operator licenses:

- Driving under the influence of any alcohol or controlled substance
 - 2022 Operating while under the influence (convicted)

Committee of the Whole Meeting:

Monday, December 10 at 6:30 p.m. or immediately following the Village Board meeting.

Thank you,

Jennifer Bass
Village Clerk/Treasurer
5043 Chester Lane
Caledonia, WI 53402