

COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, May 28, 2024

Immediately following the Village Board Meeting, but not before 6:15 PM

Caledonia Village Hall - 5043 Chester Lane

1. **Meeting called to order**
2. **Roll Call**
3. **Approval of Minutes** – Committee of the Whole: 05/14/2024
4. **Public Comment** - Provides a two-minute opportunity for citizens to voice opinions to the Committee of the Whole. The Committee of the Whole cannot respond as this may conflict with open meeting requirements.
5. **New Business**
 - A. RUSD President presentation (CoW 3/26/2024)
 - B. Discussion on Highway/DPW name transition
 - C. Request for Approval to Purchase an Evidence Response Vehicle
6. **Continuing Business**
 - A. Discussion on removing the sign at Highways 31 and 32 (*CC 3/12/24 recommend removal, 2-0, CoW 3/26/24 postponed, CoW 4/9/24 directed staff to get quote, CoW 5/14/24 postponed until quote is received*)
7. **Adjournment**

**Committee of the Whole Meeting
May 14, 2024**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:32 p.m. at the Caledonia Village Hall.

2 – Roll Call

PRESENT: 6 – President Weatherston, Trustee Lambrecht, Trustee Martin, Trustee Pierce, Trustee Stillman, and Trustee Wishau.

EXCUSED: 1 –Trustee McManus

STAFF: Administrator Kathryn Kasper, Development Director Peter Wagner, Public Services Director Tony Bunkelman, Village Engineer Ryan Schmidt, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Village Attorney Elaine Ekes, and Clerk Jennifer Olsen.

3 – Approval of Minutes

A **motion** was made by Trustee Martin to approve the Committee of the Whole minutes of 04/09/24, seconded by Trustee Pierce. **The motion carried 6-0.**

4 – Public Comment

The following people appeared to speak before the Committee:

1. Sandy Welsher, Foley Rd – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.
2. Eric Roberson, County Line Rd – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more. Stated he was told he was grandfathered in when he purchased his property.
3. Libby Cameron, Hwy 31 – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.
4. Bill Stapleton, County Hwy H – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.
5. Amy Schlager, Foley Rd – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.
6. Ken Parker, Foley Rd – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.
7. Chris Malis, River Rd – Concerns about the ordinance governing the number of horses allowed, would like to see an update allowing more.

5 – New Business

A. Discussion on 2023 WI Act 73 changes to bar closing hours during the RNC

Staff presented on the item, summarizing the material provided in the packet and answering questions.

A **motion** was made by Trustee Martin to receive and file, seconded by Trustee Stillman. **Motion carried 6-0.**

A **motion** was made by Trustee Martin to move Agenda Item 5D up next for discussion, seconded by Trustee Pierce.

Motion carried 6-0.

D. Discussion on Title 7, Chapter 1, Section 13(e): Licensing of Dogs; Regulation of Animals

Trustee Martin presented the item, followed by discussion amongst staff and Committee members. The Committee directed staff to draft ordinance changes and present to the Committee in one month.

B. Payne and Dolan Blasting Permit renewal and review

A motion was made by Trustee Pierce to approve the permit renewal, seconded by Trustee Stillman. The motion carried 6-0.

C. Code Enforcement Quarterly Update

Staff summarized the material provided in the packet and answered questions from the Committee.

E. Suggested items to be placed on the next meeting agenda (With No Action)

1. Discussion on sidewalk requirements in new subdivisions east of HWY 32

6 – Continuing Business

A. Discussion on removing the sign at Highways 31 and 32 (CC 3/12/24 recommend removal, 2-0, CoW 3/26/24 postponed, CoW 4/9/24 directed staff to get quote)

Design received, but still waiting for vendor quote, item postponed until quote is received.

B. Discussion on residential property development forms and flow chart development for permitting/approvals (CC 3/12/24, 2-0, CoW 3/26/24 postpone, CoW 4/9/24 postponed, CoW 4/23/24 presented and decision postponed)

Packet approved for final changes and posting to the Village website.

7. Closed Session Items:

- A.** The Village Board will take up a motion to go into CLOSED SESSION, pursuant to Wis. Stat. S. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss wage scale changes and Deputy Clerk-Treasurer Wages.

A Motion was made by Trustee Martin to go into closed session, seconded by Trustee Pierce.

Motion carried by the following vote:

Ayes: 6 – Weatherston, Lambrecht, Pierce, Wishau, Martin, Stillman

Nays: 0

- B.** The Village Board reserves the right to go back into OPEN SESSION, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.

A motion was made by Trustee Martin to go into open session, seconded by Trustee Stillman.

Motion carried, 6-0.

A motion was made by Trustee Pierce to approve wage scale changes as presented, seconded by Trustee Martin. Motion carried 6-0.

8. Adjournment

President Weatherston adjourned the meeting at 7:39 p.m.

Respectfully submitted:

Jennifer Olsen

Village Clerk

VILLAGE OF CALEDONIA POLICE DEPARTMENT

5045 Chester Ln.
Caledonia, WI 53402
Administration/Public Records
262-835-4423
Non-Emergency/Police Services
262-886-2300



Chief of Police
Christopher Botsch

May 22, 2024

TO: Village Trustees
FROM: Chief Christopher Botsch

RE: Request for Approval to Purchase an Evidence Response Vehicle

Trustees,

The Police Department possesses a retired Fire Department ambulance that we have been utilizing as a Crime Scene Response Vehicle / Mobile Command Post / Multi-purpose vehicle. The vehicle is a 2007 International 4700 and has been in service for over 17 years.

This vehicle has, for the most part, worked well for us with no major issues or cause for concern. However, recently, the vehicle developed a significant issue with its brake system and needed repair.

On 04-16-24, we took the vehicle to Lakeside International for a repair estimate. The vehicle requires a full replacement of the brake system, to include the pads, calipers, rotors, hydraulics, brake lines, etc. The brake lines and hydraulic equipment are rusted, and a total rebuild of the system is necessary. The cost to complete the work is estimated at \$8,202.68.

I did reach out to Village Engineer Ryan Schmidt to see if our Public Works Department might be able to assist with the repair. He reviewed it with their mechanic, and they are unable to take on this project.

Given the age of the vehicle, it does not seem cost effective to spend \$8,000 to repair a 17-year-old vehicle that is likely to develop other issues.

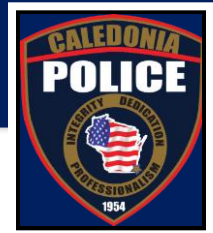
While not utilized daily, this is an important piece of equipment for us. This vehicle greatly enhances our efficiency and effectiveness in each area we use it. As stated above, we utilize this vehicle as a Crime Scene Response Vehicle, Mobile Command Post, and a Multi-Purpose Vehicle for transporting people and equipment to and from training, special events, etc. Just in the past few weeks, we have had several instances where this vehicle was needed, but unavailable.

Other agencies use a variety of vehicles for similar purposes. Once such vehicle utilized is a Ford Transit Van with an elevated roofline. I reached out to Ewald Automotive Group to see if they had any vehicles that might meet our needs and be available for purchase using State of Wisconsin Contract Pricing. They provided a quote for a 2023 Ford Transit Cargo Van (AWD) for \$58,872.00. While this particular vehicle will likely no longer be available by the time the approvals are obtained, we would expect to find a similar vehicle for a similar price.

We are working on obtaining upfitting costs, but we believe the cost would not exceed \$20,000.

VILLAGE OF CALEDONIA POLICE DEPARTMENT

5045 Chester Ln.
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262-886-2300



Chief of Police
Christopher Botsch

I spoke with Village Administrator Kathy Kasper and Finance Director Wayne Krueger regarding funding for this item. They believe our Village's fund balance could be utilized as a funding source for this important piece of equipment.

We are looking for your permission to move forward with this project for a price not to exceed \$85,000.

Respectfully,

Christopher Botsch
Chief of Police


MONUMENT SIGN



VILLAGE OF CALEDONIA / MONUMENT SIGN

- ONE (1) SINGLE SIDED, NON-ILLUMINATED MONUMENT SIGN
- CUSTOM FABRICATED ALUMINUM BODY W/ MODERN MASTERS OXIDIZING IRON PAINT (ME208)
- TOP OF SIGN TO HAVE FABRICATED ALUMINUM REVEAL W/ MAP BRUSHED ALUMINUM FINISH
- 1/4" ALUMINUM PLATE LETTERING & LOGO W/ MAP BRUSHED ALUMINUM FINISH
- LETTERING & LOGO STOOD OFF SIGN BODY W/ 1/2" SPACERS
- "ADDRESS LETTERS" - 1/8" ALUMINUM PLATE LETTERING W/ MAP BLACK PAINTED FINISH - FLUSH MOUNT

***SIGN MOUNTED TO EXISTING MASONRY BASE - FIELD SURVEY REQUIRED**

 <p>PH: (262) 554-6066 TOLL FREE: (800) 554-8110</p>	Client: VILLAGE OF CALEDONIA	Date: 4-26-24	REVISION		Illumination: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TYPE _____ <input checked="" type="checkbox"/> SINGLE SIDED <input type="checkbox"/> DOUBLE SIDED	Paint Colors (AkzoNobel): <input type="checkbox"/> MAP BRUSHED ALUMINUM <input type="checkbox"/> MAP BLACK <input type="checkbox"/> MODERN MASTERS <input type="checkbox"/> OXIDIZING IRON PAINT (ME208)	Vinyl Film Colors (3M Scotchcal): <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	Client Signature: _____ Signature _____ Date _____
	Address: 7100 DOUGLAS AVE	Drawing #: 13(0)	<input type="checkbox"/>	<input type="checkbox"/>	Electrical Requirements: <input type="checkbox"/> 120 <input type="checkbox"/> 277	Quantity: 1		NOTICE: Michael's Signs, Inc. does NOT provide primary electrical to sign location - RESPONSIBILITY OF OTHERS The ideas and designs contained in this original and unpublished drawing are the sole property of Michael's Signs, Inc. and MAY NOT BE USED OR REPRODUCED in whole or in part without written permission.
	City, State: RACINE, WI 53402	Sheet: 1 of 1	<input type="checkbox"/>	<input type="checkbox"/>	Sign Specifications: NOTED ABOVE			
	Sales Rep: STEPHEN PROCHASKA	Scale: 3/4"=1'	<input type="checkbox"/>	<input type="checkbox"/>				
		Designer: KD	<input type="checkbox"/>	<input type="checkbox"/>				

NOTE: DUE TO THE PHYSICAL LIMITATIONS OF THE PAPER AND INK INVOLVED IN THIS PRINTING PROCESS, THIS CUSTOM ARTWORK IS NOT INTENDED TO PROVIDE AN EXACT MATCH TO THE ACTUAL FINISHED PAINTED PRODUCT.