

**COMMITTEE OF THE WHOLE MEETING AGENDA**

**Tuesday, April 23, 2024**

**Starting at 6:15 p.m. or immediately following the 6:00 p.m.**

**Village Board meeting, whichever is later**

**Caledonia Village Hall - 5043 Chester Lane**

1. **Meeting called to order**
2. **Roll Call**
3. **Approval of Minutes** – Committee of the Whole: 04/9/2024
4. **Public Comment** - Provides a two-minute opportunity for citizens to voice opinions to the Committee of the Whole. The Committee of the Whole cannot respond as this may conflict with open meeting requirements.
5. **New Business**
  - A. Fire Department Operations Overview Presentation (*CoW 4/9/24*)
  - B. Discussion on changing address from Racine to Caledonia (*CC 4/17/24*)
  - C. Discussion on dates for the Public Safety Facility open house
  - D. Suggested items to be placed on the next meeting agenda (With No Action)
6. **Continuing Business**
  - A. Discussion on sale methods for sale of former Fire Station #12, Douglas Ave. (*CoW 10/24/23*)
  - B. Discussion on creating commercial property development forms (*CC 3/12/24, 2-0, CoW 3/26/24 postponed, CoW 4/9/24 postponed*)
  - C. Discussion on creating residential property development forms (*CC 3/12/24, 2-0, CoW 3/26/24 postponed, CoW 4/9/24 postponed*)
  - D. Discussion on flow chart development for permitting/approvals (*CC 3/12/24, 2-0, CoW 3/26/24 postponed, CoW 4/9/24 postponed*)
7. **Closed Session Items:**
  - A. The Village Board will take up a motion to go into CLOSED SESSION, pursuant to Wis. Stat. S. 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss the position of Village Administrator.
  - B. The Village Board reserves the right to go back into OPEN SESSION, and possibly take action on the items discussed during the closed session and to move to the remaining items on the agenda.
8. **Adjournment**

**Committee of the Whole Meeting  
April 9, 2024**

**1 - Order**

President Weatherston called the Committee of the Whole meeting to order at 7:45 p.m. at the Caledonia Village Hall.

**2 – Roll Call**

**PRESENT:** 7 – President Weatherston, Trustee Lambrecht, Trustee Martin, Trustee Pierce, and Trustee Wishau

**EXCUSED:** 2 – Trustee Stillman, Trustee McManus

**STAFF:** Administrator Kathryn Kasper, Clerk Jennifer Olsen, Finance Director Wayne Krueger, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Village Attorney/HR Manager Tyler Helsel and Village Attorney Elaine Ekes.

**3 – Approval of Minutes**

A motion was made by Trustee Martin to approve the Committee of the Whole minutes of 03/26/24, seconded by Trustee Lambrecht . The motion carried 5-0.

**4 – Public Comment**

The following people appeared to speak before the Committee:

*None*

**5 – New Business**

**A. Liquor and Tobacco License ordinance changes; Reference: Title 7, Ch. 2 Fermented Malt Beverages and Intoxicating Liquor and Title 7, Ch. 3 Cigarette License; Soda Water Beverage License**

Staff presented on the item, summarizing the material provided in the packet.

A motion was made by Trustee Martin to move the item to the Village Board, seconded by Trustee Pierce. The motion carried 5-0.

**B. Committee Liaison reports (RCICC & Real Racine)**

Trustees presented reports from the RCICC and Real Racine.

**C. River Bend Lift Station Pump Replacement Sole Source (*Utility District Commission 3/6/2024*)**

A motion was made by Trustee Wishau to move the item to the Village Board, seconded by Trustee Martin. The motion carried 5-0.

**D. Suggested items to be placed on the next meeting agenda (With No Action)**

1. Fire Department Consolidation with South Shore if there is something to report
2. Fire department presentation at next CoW meeting

## **6 – Continuing Business**

- A. Continuing Discussion regarding livestock fencing requirements and animals running at large; Reference: Title 7, Ch. 1 Animal control and Title 11, Ch. 6 Nuisances (CoW 1/23/24 direct staff to review, CoW 2/13/24 postponed, CoW 2/27/24 postponed, CoW 2/27/24 directed staff to review, CoW 3/12/24 directed staff to continue review, CoW 3/26/24 postponed until 4/9)**

Staff presented on the item, summarizing the material provided in the packet.

A motion was made by Trustee Martin to move the item to the Village Board, seconded by Trustee Pierce. The motion carried 5-0.

- B. Discussion on creating commercial property development forms (CC 3/12/24, 2-0, CoW 3/26/24 postponed)**

A motion was made by Trustee Wishau to postpone the item until the next meeting, seconded by Trustee Martin. The motion carried 5-0.

- C. Discussion on creating residential property development forms (CC 3/12/24, 2-0, CoW 3/26/24 postponed)**

A motion was made by Trustee Wishau to postpone the item until the next meeting, seconded by Trustee Martin. The motion carried 5-0.

- D. Discussion on flow chart development for permitting/approvals (CC 3/12/24, 2-0, CoW 3/26/24 postponed)**

A motion was made by Trustee Wishau to postpone the item until the next meeting, seconded by Trustee Martin. The motion carried 5-0.

- E. Discussion on removing the sign at Highways 31 and 32 (CC 3/12/24 recommend removal, 2-0, CoW 3/26/24 postponed)**

Staff reported that the property owner would like to keep the sign, but the Village may pay to update or repair the sign. Staff was directed to get a repair quote and report back to CoW.

## **7. Adjournment**

President Weatherston adjourned the meeting at 7:49 p.m.

*Respectfully submitted:*

*Jennifer Olsen  
Village Clerk*