

**Committee of the Whole Meeting  
March 26, 2024**

**1 - Order**

President Weatherston called the Committee of the Whole meeting to order at 6:30 p.m. at the Caledonia Village Hall.

**2 – Roll Call**

**PRESENT:** 7 – President Weatherston, Trustee McManus, Trustee Stillman, Trustee Lambrecht, Trustee Martin, Trustee Pierce, and Trustee Wishau

**EXCUSED:** 0

**STAFF:** Administrator Kathryn Kasper, Clerk Jennifer Olsen, Public Services Director Tony Bunkelman, Finance Director Wayne Krueger, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Village Attorney/HR Manager Tyler Helsel and Village Attorney Elaine Ekes.

**3 – Approval of Minutes**

A motion was made by Trustee Martin to approve the Committee of the Whole minutes of 03/12/24, seconded by Trustee McManus. The motion carried 7-0.

**4 – Public Comment**

The following people appeared to speak before the Committee:

*None*

**5 – New Business**

**A. Request by Mark and Sue Gracyalny**

Staff provided background on the court ordered judgement against the plaintiffs and the costs incurred by the village in defending against the lawsuit brought against by the plaintiffs.

A motion was made by Trustee Martin for the Village Board to grant 50% of the relief requested by Mark and Sue Gracyalny, seconded by Trustee Weatherston. The motion carried by the following vote:

**Ayes: 5** – Weatherston, McManus, Lambrecht, Martin, Pierce

**Nays: 2** – Stillman, Wishau

**B. Change of Agent application for Walgreens, 5005 Douglas Ave**

Staff presented the application, stating that the background check was clear and all required documentation has been submitted.

A motion was made by Trustee Martin to move to the Village Board, seconded by Trustee McManus The motion carried 7-0.

**C. Sole Source for Plow Truck – DPW**

Staff presented on the item summarizing material in the packet.

A motion was made by Trustee McManus to move to the Village Board, seconded by Trustee Wishau. The motion carried 7-0.

**D. Discussion on renaming of Debby Dr at Prairie Crossing and Dunkelow Rd.**

After brief discussion the board determined that renaming the road was not necessary at this time.

A motion was made by Trustee Wishau to receive and file, seconded by Trustee McManus. The motion carried 7-0.

**E. Discussion on creating commercial property development forms (CC 3/12/24, 2-0)**

A motion was made by Trustee Martin to postpone discussion until the next meeting, seconded by Trustee Wishau. The motion carried 7-0.

**F. Discussion on creating residential property development forms (CC 3/12/24, 2-0)**

A motion was made by Trustee Martin to postpone until the next meeting, seconded by Trustee Wishau. The motion carried 7-0.

**G. Discussion on flow chart development for permitting/approvals (CC 3/12/24, 2-0)**

A motion was made by Trustee Martin to postpone until the next meeting, seconded by Trustee Wishau. The motion carried 7-0.

**H. Discussion on creating a wish list that individuals/businesses could donate to (CC 3/12/24, 2-0)**

Staff recommended that if a list was created that it be department specific, item specific, and to not accept monetary donations.

A motion was made by Trustee McManus to move item to the May 14, 2024 Parks and Recreation Advisory Committee for further discussion, seconded by Trustee Stillman. The motion carried 7-0.

**I. Discussion on removing the sign at Highways 31 and 32 (CC 3/12/24 recommend removal, 2-0)**

A motion was made by Trustee Martin to direct staff to discuss sign removal with the property owner and report back to the Village Board, seconded by Trustee McManus. The motion carried 7-0.

**J. Discussion on possible locations for two new Village welcome signs (CC 3/12/24 no recommendation, 2-0)**

South Hills and 7 Mile Rd were put forward as suggested locations from the Communications Committee. Additional locations added include 6 Mile Rd., State Highway 38/County Line Rd, and 3 Mile Rd./Douglas Ave. Staff recommended postponing discussion on the South Hills location until that area is further developed. Staff further recommended that the 7 Mile Rd location not be considered for a monument sign.

A motion was made by Trustee Pierce to have Staff review the five locations and bring it back to the Committee of the Whole in 6-9 months, if activity warrants it, seconded by Trustee McManus. Motion carried 7-0.

**K. Suggested items to be placed on the next meeting agenda (With No Action)**

1. Request report on RCICC meetings.
2. Request for an organization overview presentation by the Fire Department at some future time.
3. Request presentation by RUSD board member to discuss traffic patterns around Olympia Brown school and the Academies. Schedule for May 28, 2024.
4. Discuss whether to continue to advertise for Parks volunteers. The Board recommended to put it on the Parks and Recreation Advisory Committee agenda.

**6 – Continuing Business**

**A. Continuing Discussion regarding livestock fencing requirements and animals running at large; Reference: Title 7, Ch. 1 Animal control and Title 11, Ch. 6 Nuisances (CoW 1/23/24 direct staff to review, CoW 2/13/24 postponed, CoW 2/27/24 postponed, CoW 2/27/24 directed staff to review, CoW 3/12/24 directed staff to continue review)**

Staff requested postponing item until the next meeting.

A motion was made by Trustee McManus to postpone until next meeting seconded by Trustee Pierce. The motion carried 7-0.

**B. Discussion on potential revisions to Title 14, Chapter 3, subdivision controls (CoW 2/13/24 postponed, CoW 2/27/24 postponed to 3/26/24 meeting)**

A motion was made by Trustee Pierce to direct staff to invite SEWRPC to give a presentation in June or July 2024, seconded by Trustee McManus. The motion carried 7-0.

**C. Continuing Discussion - Village 5-10 Year Vision (CoW 1/9/24, CoW 1/23/24, CoW 2/13/24 postponed, CoW 2/27/24 postponed, CoW 3/12/24 directed staff to provide quote from UW Extension, 7-0)**

Staff provided the Board with information in the packet regarding UW-Extension strategic planning services and associated costs.

A motion was made by Trustee Pierce to postpone until after the presentation by the SEWRPC, seconded by Trustee McManus. The motion carried 7-0.

**7. Adjournment**

President Weatherston adjourned the meeting at 7:49 p.m.

*Respectfully submitted:*

*Jennifer Olsen  
Village Clerk*