

**Village Board Meeting  
August 22, 2023**

**1 - Order**

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

**2 - Pledge of Allegiance**

**3 - Roll Call**

Board: President Weatherston, Trustee Hammes, Trustee Pierce, Trustee Stillman, Trustee Martin, Trustee McManus, and Trustee Wishau.

Absent: None.

Staff: Also present were Administrator Kathryn Kasper, Public Services Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, and Village Attorney/HR Manager Tyler Helsel. Village Attorney Elaine Ekes was also present.

**4 – Communications & Announcements**

**4A - 2022 CLA Audit Presentation**

Jordan Boehm from CliftonLarsonAllen (CLA) highlighted several key aspects of the audit report related to the village's financial statements and the audit process.

**4B. RCEDC – Laura Million**

Laura Million from Racine County Economic Development Corp. (RCEDC) provided an update on the various initiatives and developments of RCEDC that center around community and economic growth. She announced the addition of a new entrepreneurship resource on their website and encouraged its dissemination to anyone who might find it helpful

**4C. Visit Racine County – Cari Grieving**

Cari Grieving presented an update on Racine County's Tourism Commission and highlighted some recent organizational changes. Updates included new branding strategies, the rebranding of 'Real Racine' and introducing a strategic three-year plan. Future projects include modernizing the visitor center and rejuvenating the board for fresh perspectives.

**5 – Approval of Minutes**

Village Board – August 8, 2023

Motion by Trustee Stillman to approve the Village Board minutes of the following meeting(s) as printed. Seconded by Trustee Martin. Motion carried unanimously.

**6 – Public Comment (Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.)**

None.

## **7 – Committee Reports**

### **7A - (Approval of A/P checks)**

Village – \$826,539.56

US Bank – \$45,991.21

Motion by Trustee Wishau to approve the A/P checks as presented for \$826,539.56. Seconded by Trustee Martin. Motion carried, unanimously.

Motion by Trustee Wishau to approve the US Bank List as presented for \$45,991.21. Seconded by Trustee Martin. Motion carried, unanimously.

## **7B. Legislative & Licensing**

### **1. Public Hearing and Non Public Hearing Document**

Trustee Martin clarified that this document is designed for distribution to the public to enhance their understanding of participation.

Motion by Trustee Martin to approve Public Hearing and Non Public Hearing Document. Seconded by Trustee Pierce.

Discussion was had on the proposed "Citizen comment guide" regarding applicability to various bodies and clarity of the document. Trustee Pierce suggested that the guide apply only to Planning Commission meetings and proposes changes to address items on and off the meeting's agenda. Attorney Ekes requested clarification on this suggestion and inquired about its broader applicability.

Trustee Martin withdrew the original motion.

Trustee Pierce motioned to change the usage of the citizen's comment guide to apply only to the planning commission and add in the first box of the citizen's guide to amend “is or isn’t on the agenda” for clarity. *No second.*

Trustee Martin motioned to lay this item over and send it back to the Legislative and Licensing Committee for clarification. Seconded by Trustee Hammes. Motion carried unanimously.

## **8 – Ordinances and Resolutions**

### **8A – Ordinance 2023–14 – An Ordinance To Amend Section 7-2-17(B)(1) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To Restrictions On The Issuance Of Liquor Licenses (Legislative & Licensing Committee: 7/18/2023, 8/1/23, 8/8/23 – 3/0)**

Motion by Trustee Martin to approve Ordinance 2023–14 – An Ordinance To Amend Section 7-2-17(B)(1) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To Restrictions On The Issuance Of Liquor Licenses. Seconded by Trustee Hammes. Motion carried, unanimously.

### **8B – Resolution 2023–92 – Resolution Authorizing The Village Of Caledonia To Enter Into A Purchase Agreement To Order A Replacement Fire Engine From Pierce Manufacturing, Inc (Finance Committee: 8/22/23 – TBD)**

Motion by Trustee Martin to approve Resolution 2023–92 – Resolution Authorizing The Village Of Caledonia To Enter Into A Purchase Agreement To Order A Replacement Fire Engine From Pierce Manufacturing, Inc up to \$93, 827. Seconded by Trustee McManus. Motion carried, unanimously.

**8C – Resolution 2023–93 – Resolution Authorizing The Village Of Caledonia To Accept A Donation From Bear Paw Adventure Park / Jellystone To Be Used Towards The Purchase Of An Aerial Drone (Finance Committee: 8/22/23 – TBD)**

Motion by Trustee Stillman to approve Resolution 2023–93 – Resolution Authorizing The Village Of Caledonia To Accept A Donation From Bear Paw Adventure Park / Jellystone To Be Used Towards The Purchase Of An Aerial Drone. Seconded by Trustee Hammes. Motion carried, unanimously.

**8D – Resolution 2023–94 – A Resolution Of The Village Board Of The Village Of Caledonia To Award A Contract For The 4 Mile Road Emergency Signal Project (Village Board only)**

Motion by Trustee Hammes to approve Resolution 2023–94 – A Resolution Of The Village Board Of The Village Of Caledonia To Award A Contract For The 4 Mile Road Emergency Signal Project. Seconded by Trustee Stillman. Motion carried, unanimously.

**8E – Resolution 2023–95 – A Resolution Of The Village Board Of The Village Of Caledonia Approving The Waiver Of Conflict Of Interest For Quarles & Brady LLP Related To A Development Project (Village Board only)**

Motion by Trustee Pierce to approve Resolution 2023–95 – A Resolution Of The Village Board Of The Village Of Caledonia Approving The Waiver Of Conflict Of Interest For Quarles & Brady LLP Related To A Development Project. Seconded by Trustee McManus. Motion carried, unanimously.

**9 – New Business**

**9A. Update on ZIP code effort to recognize Caledonia, WI in applicable zip codes (Village Board only)**

Botsch discussed the ongoing effort to have the ZIP code recognize Caledonia, WI. The initiative began in July 2022, all necessary information is with the postal service, there's no confirmed timeline for the completion.

**9B. Appointment to Board of Review (Village Board only)**

Motion by Trustee to appoint the recommended member to the Board of Review. Seconded by Trustee. Motion carried, unanimously.

**10 – Adjournment**

President Weatherston adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk