

**Village Board Meeting
August 8, 2023**

1 - Order

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

2 - Pledge of Allegiance

3 - Roll Call

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee Martin, Trustee McManus, and Trustee Wishau.

Absent: Trustee Hammes was excused.

Staff: Also present were Public Services Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, and Village Attorney/HR Manager Tyler Helsel. Village Attorney Chris Geary was also present.

4 – Approval of Minutes

Village Board – July 11, 2023; July 25, 2023

Motion by Trustee Martin to approve the Village Board minutes of the following meeting(s) as printed. Seconded by Trustee McManus. Motion carried unanimously.

5 – Citizens Reports (citizen comments are in-person only)

6 – Committee Reports

6A - (Approval of A/P checks)

Village – \$3,989,323.95

Motion by Trustee Wishau to approve the A/P checks as presented for \$3,989,323.95. Seconded by Trustee Martin.

Motion carried, unanimously.

6B. Legislative & Licensing

1. St. Rita’s Festival Permit

Motion by Trustee Martin to approve St. Rita’s Festival Permit. Seconded by Trustee Pierce. Motion carried, unanimously.

7 – Ordinances and Resolutions

7A – Ordinance 2023–11 – To Amend Zoning Code Sections 16–11–6(A)(1) And 16–11–6(A)(2) Of The Code Of Ordinances For The Village Of Caledonia Relating To Temporary Sign Permitting (Plan Commission: 7/31/23 7,0)

Motion by Trustee Martin to approve Ordinance 2023–11 – To Amend Zoning Code Sections 16–11–6(A)(1) And 16–11–6(A)(2) Of The Code Of Ordinances For The Village Of Caledonia Relating To Temporary Sign Permitting. Seconded by Trustee McManus. Motion carried, unanimously.

7B – Ordinance 2023–12 – To Amend The Planned Unit Development Conditions And Restrictions Adopted In Ordinance No. 2023–02 For The Condominium Development For The Parcels Located At Water’s Edge Drive (Formerly 5915, 5919 & 5945 Erie Street) (Plan Commission: 7/31/23 7,0)

Motion by Trustee Stillman to approve Ordinance 2023–12 – To Amend The Planned Unit Development Conditions And Restrictions Adopted In Ordinance No. 2023–02 For The Condominium Development For The Parcels Located At Water’s Edge Drive (Formerly 5915, 5919 & 5945 Erie Street). Seconded by Trustee Wishau. Motion carried, unanimously.

7C – Ordinance 2023–13 – An Ordinance To Amend Section 7–1–26(D)(4) Of The Code Of Ordinances Relating To Chicken Coops (Legislative and Licensing Committee: 7/18/23 3,0; 8/1/23 3,0)

Motion by Trustee Martin to approve Ordinance 2023–13 – An Ordinance To Amend Section 7–1–26(D)(4) Of The Code Of Ordinances Relating To Chicken Coops. Seconded by Trustee McManus.

This adjustment was made to simplify and reduce the cost for applicants seeking a chicken license. The new format aligns with the accessory structure already present in the Village code, and it also decreases the time required from staff.

Motion carried, unanimously.

7D – Resolution 2023–81 – Authorizing The Adoption Of A New, Standard Color For Use In All Village Materials (Communications Committee: 7/18/23 3,0; Village Board: 7/25/23 laid over)

Motion by Trustee Pierce to layover Resolution 2023–81 – Authorizing The Adoption Of A New, Standard Color For Use In All Village Materials to the next meeting. Seconded by Trustee Martin. Motion carried, unanimously.

7E – Resolution 2023–82 To Approve A Site, Building, & Operations Plan To Construct A 93–Unit Condominium Development With Multiple Housing Types Including Villas And Townhouses, Located At Waters Edge Drive (Formerly 5915, 5919, & 5945 Erie Street) (Plan Commission: 7/31/23 7,0)

Motion by Trustee Martin to approve Resolution 2023–82 To Approve A Site, Building, & Operations Plan To Construct A 93–Unit Condominium Development With Multiple Housing Types Including Villas And Townhouses, Located At Waters Edge Drive

(Formerly 5915, 5919, & 5945 Erie Street). Seconded by Trustee McManus. Motion carried, unanimously.

7F – Resolution 2023–83 – To Approve A Site, Building, & Operations Plan To Construct A ±1,680 Square–Foot Storage Building For The Property Located At 4543 Douglas Avenue (Plan Commission: 7/31/23 7,0)

Motion by Trustee Stillman to approve Resolution 2023–83 – To Approve A Site, Building, & Operations Plan To Construct A ±1,680 Square–Foot Storage Building For The Property Located At 4543 Douglas Avenue. Seconded by Trustee Wishau. Motion carried, unanimously.

7G – Resolution 2023–84 – To Approve A Site, Building, & Operations Plan To Construct A ±864 Square–Foot Storage Building For The Property Located At 6633 Douglas Avenue (Plan Commission: 7/31/23 7,0)

Motion by Trustee Stillman to approve Resolution 2023–84 – To Approve A Site, Building, & Operations Plan To Construct A ±864 Square–Foot Storage Building For The Property Located At 6633 Douglas Avenue. Seconded by Trustee Pierce. Motion carried, unanimously.

7H – Resolution 2023–85 – To Approve A Site Plan To Construct A 234–Stall Parking Lot Expansion For Gifford School Located at 8332 Northwestern Avenue (Plan Commission: 7/31/23 7,0)

Motion by Trustee Pierce to approve Resolution 2023–85 – To Approve A Site Plan To Construct A 234–Stall Parking Lot Expansion For Gifford School Located at 8332 Northwestern Avenue. Seconded by Trustee Stillman.

With the introduction of the new parking lot, Gifford will modify the drop-off and pick-up procedures to alleviate some of the traffic congestion on Highway K.

Motion carried, unanimously.

7I – Resolution 2023–86 – To Approve A Master Sign Plan For A Commercial Building For The Parcel Located At 4133 Courtney Road In The Village Of Raymond (Plan Commission: 7/31/23 7,0)

Motion by Trustee Pierce to approve Resolution 2023–86 – To Approve A Master Sign Plan For A Commercial Building For The Parcel Located At 4133 Courtney Road In The Village Of Raymond. Seconded by Trustee McManus.

Sign approvals are evaluated individually to cater to the unique requirements of each business.

Motion carried, unanimously.

7J – Resolution 2023–88 – Authorizing The Village Of Caledonia To Execute A Storm Water Drainage Easement Agreement With Scott & Cheryl L. Brooks – 10126 Caddy Lane (Caledonia Utility District Commission: 8/2/23 5,0)

Motion by Trustee Martin to approve Resolution 2023–88 – Authorizing The Village Of Caledonia To Execute A Storm Water Drainage Easement Agreement With Scott & Cheryl L. Brooks – 10126 Caddy Lane. Seconded by Trustee McManus. Motion carried, unanimously.

7K – Resolution 2023–89 – Accepting Improvements In Bluffside (Caledonia Utility District Commission: 8/2/23 5,0)

Motion by Trustee Wishau to approve Resolution 2023–89 – Accepting Improvements In Bluffside. Seconded by Trustee Martin. Motion carried, unanimously.

7L – Resolution 2023–90 – Authorizing The Payment To Liberty Mutual For An Auto Loss Claim On Behalf Of Cobey Corbitt (Finance Committee: 7/25/23 3,0)

Motion by Trustee Martin to approve Resolution 2023–90 – Authorizing The Payment To Liberty Mutual For An Auto Loss Claim On Behalf Of Cobey Corbitt. Seconded by Trustee Stillman. Motion carried, unanimously.

7M – Resolution 2023–91 – Authorizing The Payment To Liberty Mutual For A Medical Payment Claim On Behalf Of Sariyah Corbitt (Finance Committee: 7/25/23 3,0)

Motion by Trustee Martin to approve Resolution 2023–91 – Authorizing The Payment To Liberty Mutual For A Medical Payment Claim On Behalf Of Sariyah Corbitt. Seconded by Trustee Wishau.

Trustee Pierce noted that one cannot obtain a release on a subrogation claim. Helsel outlined his perspective on how the situation might unfold.

Motion carried, unanimously.

8 – New Business

8A. Appointment to Parks & Rec Advisory Committee (Village Board: 7/25/23 laid over)

Trustee McManus presented three candidates for the Committee, recommending Eugene Pagel as the primary choice. If Pagel declines, Todd Anderson is suggested as an alternative.

Motion by Trustee McManus to appoint the recommended member to the Parks and Rec Advisory Committee. Seconded by Trustee Wishau. Motion carried, unanimously.

9 – Closed Session Items

9A. The Village Board will take up a motion to go into CLOSED SESSION, pursuant to s. 19.85(1)(e) and (g), Wis. Stat., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with

respect to litigation in which it is or is likely to become involved: specifically the engagement of Arete Advisors, LLC and the cyber liability investigation and claim. (Village Board Only)

Motion by Trustee Stillman to go into CLOSED session. Seconded by Trustee McManus.

Trustee Pierce – aye	Trustee Martin – aye
Trustee McManus – aye	Trustee Wishau – aye
Trustee Stillman – aye	President Weatherston – aye

Motion carried, unanimously.

9B. The Village Board reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION and to move to the remaining item(s) on this agenda and any other agendas posted.

Motion by Trustee McManus to go into OPEN session. Seconded by Trustee Stillman.
Motion carried unanimously.

9C. Resolution 2023–87 – Authorizing The Village Of Caledonia To Approve and Memorialize A Master Services Agreement And Statement Of Work With Arete Advisors, LLC. (Village Board only)

Motion by Trustee McManus to approve Resolution 2023–87 – Authorizing The Village Of Caledonia To Memorialize and Approve A Master Services Agreement And Statement Of Work With Arete Advisors, LLC. Seconded by Trustee Stillman. Motion carried, unanimously.

10 – Adjournment

President Weatherston adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk