

**1 - Order**

President Weatherston called the Village Board meeting to order at 6:00 p.m. at the Caledonia Village Hall.

**2 - Pledge of Allegiance**

**3 - Roll Call**

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee Hammes, Trustee Martin, Trustee McManus, and Trustee Wishau.

Absent: Trustee Wishau was excused.

Staff: Also present were Village Administrator Kathryn Kasper, Public Services Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Deputy Police Chief Shawn Engleman, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, and Village Attorney/HR Manager Tyler Helsel. Village Attorney Elaine Ekes was also present.

**4 – Communications & Announcements**

**4A - Introduction of (2) new officers, Andrew Mitchell and Peyton West**

Deputy Shawn Engleman introduced two new police officers, Andrew Mitchell and Peyton West. Andrew started on January 3rd and is a Greenville High School graduate who later attended MATC's Oak Creek campus for Criminal Justice. He is in phase three of his field training, set to be completed in late August.

Peyton started on April 17th from Menasha and attended UW Milwaukee before completing her Associate's Degree in Criminal Justice Reform at MATC. Like Andrew, she is in phase three of her field training and expected to finish in late August.

In addition, Deputy Engleman informed the Board of a new officer set to start next week and attend the Police Academy. Both officers were warmly welcomed to the department and community.

Motion by Trustee Stillman to take the agenda out of order, Starting with 9 – New Business and continuing to the rest of the agenda as posted. Seconded by Trustee Martin. Motion carried, unanimously.

**9 – New Business**

**9A. Request to extend hours of Amplified Music Permit – Sonia Donoso**

The applicant, Sonia Donoso, was absent from this meeting.

Motion by Trustee Martin to lay over this agenda item to the end of the meeting if the applicant shows up later in the meeting. Seconded by Trustee Pierce. Motion carried, unanimously.

**9B. Request to extend hours of Amplified Music Permit – Colleen Patterson**

The applicant, Colleen Patterson, was present.

Ms. Patterson clarified that she had spoken to her neighbors and left notes for those she had not communicated directly with. The occasion for the request was her son's wedding.

The clerk pointed out that the event would not feature a live band or DJ but a Spotify playlist, suggesting it would be manageable. Board members commented on their familiarity with the area and confirmed it is moderately populated.

Motion by Trustee Martin to approve the Request to extend the hours of Amplified Music Permit – Colleen Patterson. Seconded by Trustee Pierce. Motion carried, unanimously.

**9C. Request to extend hours of Amplified Music Permit – Nelly & William Valdez**

The applicants, Nelly & William Valdez, were present.

The applicants informed the Board that the occasion was their daughter's Quinceañera and intended to have live music. They have hired a security company and two Caledonia officers for the event. They had also consulted their eight neighbors, all of whom approved.

Motion by Trustee Martin to approve the Request to extend hours of Amplified Music Permit – Nelly & William Valdez. Seconded by Trustee Hammes. Motion carried, unanimously.

The Clerk affirmed that they would follow up with the Police Department to inform them about the approval.

**9D. Appointment to Parks & Rec Advisory Committee**

Motion by Trustee McManus to layover this appointment to the next meeting. Seconded by Trustee Martin. Motion carried, unanimously.

**5 – Approval of Minutes**

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These minutes were not approved and will be deliberated at the next meeting.

**6 – Citizens Reports (citizen comments are in-person only)**

None

**7 – Committee Reports**

**7A - (Approval of A/P checks)**

Village – \$632,722.53

US Bank – \$45,476.74

Motion by Trustee Martin to approve the A/P checks as presented for \$632,722.53. Seconded by Trustee Stillman. Motion carried, unanimously.

Motion by Trustee Martin to approve the US Bank as presented for \$45,476.74. Seconded by Trustee Stillman. Motion carried, unanimously.

**8 – Ordinances and Resolutions**

**8A – Resolution 2023-76 – Resolution Of The Village Board Of The Village Of Caledonia To Deny The Request Of Matthew Albrecht To Install A Concrete Patio Within A Utility Easement & Storm Sewer Maintenance Easement At 5040 Candlelight Drive**

Bunkelman explained that Albrecht requested to install a concrete patio within a utility easement and storm sewer maintenance easement. The area in question involves a stormwater maintenance easement with a 36-inch clay tile. Both the Public Works Committee and the Utility District have recommended denial. The Board clarified that the clay tile within the easement, approximately 100 years old, has structural deficiencies, soap accumulation, and root intrusion. Hence, the Utility District plans to replace the system as a capital project in 2024. Albrecht's request is considered imprudent as it may interfere with the planned upgrade of the easement.

The homeowner, Albrecht, was then invited to comment. He clarified that his request was not to install something over the easement immediately but to change the approved variance the Board and Public Works granted in 2015 from a paver patio to a concrete patio due to issues with ground shifting. The Board clarified that the 2015 approval was only for a fence, not a patio. Albrecht agreed to withdraw his current request and revisit it next year after the sewer replacement is completed. He was advised to start the process once the work had commenced.

Motion by Trustee Stillman to approve the Withdraw of Albrecht's Request. Seconded by Trustee Martin. Motion carried, unanimously.

The resolution was withdrawn and not approved by the Board to clarify the record because the applicant withdrew his request.

**8B – Resolution 2023-77 – Resolution Of The Village Board Of The Village Of Caledonia To Deny The Request Of Donald Veselik To Keep A Block Retaining Wall And Stone Pad For A Proposed Shed Within The 12-Foot Storm Sewer Easement At 5920 Sunshine Lane**

The background information reveals that the variance request emerged from an Engineering Department field inspection for site grading and drainage bond refund. It was discovered that a retaining wall was installed, and a shed base was being prepared in an area that appeared to encroach upon the easement, violating the conditions of the building permit and plat of survey.

Motion by Trustee Pierce to approve Resolution 2023-77 – Resolution Of The Village Board Of The Village Of Caledonia To Deny The Request Of Donald Veselik To Keep A Block Retaining Wall And Stone Pad For A Proposed Shed Within The 12-Foot Storm Sewer Easement At 5920 Sunshine Lane. Seconded by Trustee Stillman.

Motion by Trustee Martin to amend Resolution 2023-77 – to deny the stone pad request but allow the block retaining wall with the condition of executing a hold harmless agreement. Seconded by Trustee Hammes.

Trustee Pierce – nay

Trustee Martin – aye

Trustee McManus – nay

Trustee Hammes – aye

Trustee Stillman – nay

President Weatherston – nay

**Motion fails, 2/4.**

*Returning to the original motion to deny the request:*

Motion by Trustee Pierce to approve Resolution 2023-77 – Resolution Of The Village Board Of The Village Of Caledonia To Deny The Request Of Donald Veselik To Keep A Block Retaining Wall And Stone Pad For A Proposed Shed Within The 12-Foot Storm Sewer Easement At 5920 Sunshine Lane. Seconded by Trustee Stillman. Motion carried, unanimously.

**8C – Resolution 2023-78 – Resolution Of The Village Board Of The Village Of Caledonia To Authorize The Issuance Of A Building Permit For Lot 14 Of The Glen At Waters Edge Subdivision Prior To Installation Of The Pavement And Acceptance Of The Subdivision System**

Motion by Trustee Stillman to approve Resolution 2023-78 – Resolution Of The Village Board Of The Village Of Caledonia To Authorize The Issuance Of A Building Permit For Lot 13 & 14 Of The Glen At Waters Edge Subdivision Prior To Installation Of The Pavement And Acceptance Of The Subdivision System. Seconded by Trustee Martin. Motion carried, unanimously.

**8D – Resolution 2023-79 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Purchase Of An Interview Room Recording System Through Axon Enterprise And Enter Into A 5-Year Contract To Include The Equipment, Installation, Online Platform, And Ongoing Support**

Motion by Trustee Martin to approve Resolution 2023-79 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Purchase Of An Interview Room Recording System Through Axon Enterprise And Enter Into A 5-Year Contract To Include The Equipment, Installation, Online Platform, And Ongoing Support. Seconded by Trustee Stillman. Motion carried, unanimously.

**8E – Resolution 2023-80 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Adoption Of A New, Standard Font For Use In All Village Materials**

Trustee Pierce motioned to postpone Resolution 2023-80 to the next meeting. This motion was seconded by Trustee Hammes.

Trustee Pierce noted the absence of Trustee Wishau, who was part of this design discussion, and preferred his presence for the adoption of the new standard font.

There was a discussion to move forward with the new font so that the Village could proceed with sign designs.

Motion by Trustee Martin to approve Resolution 2023-80 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Adoption Of A New, Standard Font For Use In All Village Materials. Seconded by Trustee Hammes.

Queries were raised about the similarity of the new font with the current one and the cost implications of changing signs.

Trustee Pierce clarified that there would be no change to existing signs as it won't incur a cost. Future signs will use the new font.

Motion carried unanimously.

**8F – Resolution 2023-81 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Adoption Of A New, Standard Color For Use In All Village Materials**

Motion by Trustee Pierce to layover Resolution 2023-81 – Resolution Of The Village Board Of The Village Of Caledonia Authorizing The Adoption Of A New, Standard Color For Use In All Village Materials to the next meeting. Seconded by Trustee Hammes. Motion carried, unanimously.

**9A. Request to extend hours of Amplified Music Permit – Sonia Donoso**

The applicant, Sonia Donoso, was absent from the meeting.

Motion by Trustee Stillman to deny the Request to extend hours of Amplified Music Permit – Sonia Donoso. Seconded by Trustee McManus.

Motion by Trustee Martin to amend the motion to allow the Clerk to issue the permit if the applicant could provide proof of having contacted her neighbors within the next five days. Seconded by Trustee Pierce.

Trustee Pierce – aye

Trustee Martin – aye

Trustee McManus – nay

Trustee Hammes – aye

Trustee Stillman – nay

President Weatherston – nay

**Motion fails, 3/3.**

*Returning to the original motion to deny the request:*

Motion by Trustee Stillman to deny the Request to extend hours of Amplified Music Permit – Sonia Donoso. Seconded by Trustee McManus.

Discussion was had regarding the importance of maintaining consistency and setting precedents.

Trustee Pierce – nay

Trustee Martin – nay

Trustee McManus – aye

Trustee Hammes – aye

Trustee Stillman – aye

President Weatherston – aye

Motion carries, 4/2.

**10 – Adjournment**

President Weatherston adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk