

**Village of Caledonia Utility District Meeting
November 1, 2023**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, November 1, 2023. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Robert Kaplan, John Strack, Dave Ruffalo and Trustee Lee Wishau. Also, present was Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a. Upon a motion by Trustee Wishau and seconded by Commissioner Kaplan, the Commission approved the minutes from the Utility District's previous regular meeting held October 9, 2023. **Motion carried.**
- 4. Citizens Comments**
- 5. Communications & Announcements**
 - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the October 17th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the meeting.
 - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the October 17th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the meeting.
 - c. Utility Operator Staffing Update**

Director Bunkelman indicated that Ellias Dean was hired as an Operator in Training and recently started. There is 1 position open and posted.
- 6. Approval of O&M Bills**
 - a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$57,255.16 from the October 26 invoice list. Seconded by Commissioner Kaplan. **Motion carried.**
 - b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$598,449.29 from the October 26 invoice list. Seconded by Commissioner Kaplan. **Motion carried.**
 - c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$14,333.71 from the October 26 invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Looking to wrap up the Facility Plan to have it reviewed by staff. Once reviewed will submit it to DNR and look to schedule a Public Hearing.

c. Annual Televising Program – Sanitary Sewer

Continue to perform repairs that staff can perform.

d. Water Impact Fee / Sewer Connection Fee Update

Will be taking the REU update for water meters to Committee of the Whole for recommendation to the Village Board.

e. Hoods Creek Attenuation Basin Expansion

Cells / Flushing Gates 4, 5, & 6 have been tested. Flushing Gates 5 & 6 held and are acceptable. Cell / Flushing Gate 4 still leaking. The leak is from either flushing gate or epoxy sealed crack between Cell 3 & 4. Performing additional tests on Cell 4 to determine which is the issue. Operators inspected the Flushing Gate 4. The epoxy seal appears to be good. There is leaking on both flushing gates on Cell 4. Contacted Foth and Contractor for Warranty work.

f. Central Lift Station Safety Site & Attenuation Basin

Have ordered a Surge Inspection Report as part of the Air release Valve replacements. This is to be completed in the next couple of weeks. This report will determine the exact valve to be installed. Racine is okay with bypass at 3 Mile Road for 7 air release valves in Racine but want to have an Agreement signed (similar to previous work on lining of forcemain).

Surge Inspection Report received. The valves have been sized. Met with a contractor to obtain pricing for installation. Will need to take order from Dorner to Sole Source the Air Release Valve Purchase.

g. Washington Meadows Watermain

Minor restoration completed. Change Order #2 to be processed as a corrective Change Order for miscellaneous quantities. Final Pay Request received, and Final Acceptance is recommended.

h. TID #4 Elevated Storage Tank & Adams Road Watermain

Elevated Tank Plans at DNR for approval. Awaiting comments. The Elevated Storage Tank has been submitted to Plan Commission for entitlement process and approval from the Village Board. Plan Commission approved the request and forwarded it to the Village Board.

i. Hoods Creek – Aldebaran Brushing Project

Contractor has expended the budget for 2023 and will continue work in 2024.

j. Douglas Avenue – OMG Ditch Project

Final work on restoration to be performed when crops come off of the field. Met on site 10/17 to discuss restoration. Work to be performed in approximately 1 week from meeting pending weather.

k. Turtle Creek Restoration

Southern Wisconsin Appraisal meeting with owners to discuss easement acquisition. Will be working with Great Lake Tree to remove some of the trees that are creating issues in the Klema Ditch. Discussed 2 properties with Southern Wisconsin Appraisal for various items. Will be providing appropriate easement documents when created.

l. Westview Village Storm Improvements

Contractor performed restoration work on September 22. Change Order for small drainage swale to address resident concerns. Miscellaneous quantities Change Order received along with Final Payment.

8. Action Items

a. Briarwood Condo Plat

Commissioner Ruffalo moved to approve the Briarwood Condominium Plat and forward to the Village Board subject to the conditions as outlined in the Memorandum dated October 23, 2023 from the Village Engineer. Seconded by Trustee Wishau. **Motion carried.**

b. Storm Sewer Reroute & Watermain Extension Plan – Conditional Approval – Central Storage & Warehouse LLC.

Trustee Wishau moved to conditionally approve the Storm Sewer Reroute & Watermain Extension Plan subject to the conditions as outlined in the Memorandum dated October 24, 2023 from the Public Services Director. Seconded by Commissioner Strack. **Motion carried.**

c. Storm Water Management Plan & Storm Water Pond Plan – Conditional Approval – Gifford School Parking Lot

Trustee Wishau moved to conditionally approve the Storm Water Management Plan and Storm Water Pond Plan for the Gifford School North Parking Lot Expansion subject to the conditions as outlined in the Memorandum dated October 25, 2023 from the Public Services Director. Seconded by Commissioner Kaplan. **Motion carried. Approved 4:0 – Strack abstained.**

- d. **Resolution No. 2023-XXX – Resolution Imposing a Special Charge on the 2023 Tax Roll representing the Annual Storm Water Management Fee against property in the Village of Caledonia Utility District and Establishing the Storm Water Management Rate for each Equivalent Residential Unit in accordance with Sections 9-2-12(G) and (H) of the Village of Caledonia Code of Ordinances for the time period of 12/1/2023 to 11/30/2024**

Trustee Wishau moved to forward Resolution 2023-XXX with the corrected ERU's (16,243.51) and tax roll amount (\$1,058,882.62) to the Village Board for approval. Seconded by Commissioner Kaplan. **Motion carried.**

- e. **Westview Village Storm Water Improvements Change Order #1**

Commissioner Kaplan moved to approve Change Order #1 for the Westview Village Storm Water Improvement Project with a contract increase of \$2,123.20. Seconded by Trustee Wishau. **Motion carried.**

- f. **Westview Village Storm Water Improvements Change Order #2**

Commissioner Ruffalo moved to approve Change Order #2 for the Westview Village Storm Water Improvement Project with a contract increase of \$2,137.05. Seconded by Commissioner Strack. **Motion carried.**

- g. **Westview Village Storm Water Improvements Final Acceptance**

Commissioner Ruffalo moved to recommend Final Acceptance of the Westview Village Storm Water Improvements Project. Seconded by Trustee Wishau. **Motion carried.**

- h. **Washington Meadows Change Order #2**

Trustee Wishau moved to approve Change Order #2 for the Washington Meadows Watermain Project with a contract decrease of \$95,906.11. Seconded by Commissioner Kaplan. **Motion carried.**

- i. **Washington Meadows Final Acceptance**

Commissioner Ruffalo moved to recommend Final Acceptance of the Washington Meadows Watermain Project. Seconded by Trustee Wishau. **Motion carried.**

- j. **Hoods Creek Attenuation Basin Expansion Final Acceptance**

Trustee Wishau moved to recommend Final Acceptance of the Hoods Creek Attenuation Basin Expansion Project. Seconded by Commissioner Kaplan. **Motion carried. Approved 4-0 – Ruffalo abstained.**

9. Adjournment

Upon a motion by Commissioner Strack and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 6:39 pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Public Services Director