

**Village of Caledonia Utility District Meeting  
September 6, 2023**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, September 6, 2023. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Robert Kaplan, Dave Ruffalo and Trustee Lee Wishau. Trustee Nancy Pierce also attended the meeting until approximately 7:00pm. Commissioner John Strack was excused. Also, present was Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a. Upon a motion by Trustee Wishau and seconded by Commissioner Kaplan, the Commission approved the minutes from the Utility District's previous regular meeting held August 2, 2023. **Motion carried.**
- 4. Citizens Comments**
- 5. Communications and Announcements**
  - a. **Racine Water Utility Agenda**  
The Commission looked over the agenda and minutes from the August 15<sup>th</sup> meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the meeting.
  - b. **Racine Wastewater Utility Agenda & Minutes**  
The Commission looked over the agenda and minutes from the August 15<sup>th</sup> meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the meeting.
  - c. **Utility Operator Staffing Update**  
Director Bunkelman informed the Commission that there were interviews held and an offer out to one candidate. Awaiting reply.
- 6. Approval of O&M Bills**
  - a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$89,422.62 from the August 31<sup>st</sup> invoice list. Seconded by Commissioner Kaplan. **Motion carried.**
  - b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$72,050.17 from the August 31<sup>st</sup> invoice list. Seconded by Commissioner Kaplan. **Motion carried.**
  - c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$136,944.56 from the August 31<sup>st</sup> invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

## **7. Project Updates**

### **a. Construction Contract Status**

The current contract statuses were shared with the Commissioners.

### **b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade**

Looking to wrap up the Facility Plan to have it reviewed by staff. Once reviewed will submit to the DNR and look to schedule a Public Hearing.

### **c. Annual Televising Program – Sanitary Sewer**

Will continue to perform repairs that staff can perform.

### **d. Water Impact Fee / Sewer Connection Fee Update**

Request on agenda to change rates on meters due to increased flow on newer meters.

### **e. Hoods Creek Attenuation Basin Expansion**

Operators are setting up time to inspect flushing gates. Epoxy sealing joint between cells 3 & 4 to be done August 30<sup>th</sup>.

### **f. Central Lift Station Safety Site & Attenuation Basin**

Inspected all air release valves on forcemain from lift station to discharge point. Only 2 are working. Working on quote to have them replaced. Also working with Racine to utilize bypass at 3 Mile Road for 7 air release valves in Racine.

### **g. Dominican Lift Station Rehab Project**

Discussed with contractor the repair of the fence gate. Fence gate partially repaired on August 24<sup>th</sup> & 25<sup>th</sup>. Discussed volute drains with LW Allen and they are not required.

### **h. Washington Meadows Watermain**

Performed inspection on restoration on project. The majority of the lots are good. There are a few homeowners that have not done anything (water/cut).

### **i. TID #4 Elevated Storage Tank & Adams Road Watermain**

Elevated Tank Plans are near complete. Submitting design report and 90% plans to DNR for approval.

### **j. Hoods Creek – Aldebaran Brushing Project**

Letters hand delivered to owners to inform them of work on August 7. Work started on August 8<sup>th</sup>. Contractor has brushed paths to creek in 3 locations. Log jams are severe just North of lift station. Contractor used swamp mats and a crane to remove log jams. Rain has slowed progress. Contractor has nearly expended budget for 2023 and will continue work in 2024.

### **k. Douglas Avenue – OMG Ditch Project**

Pay request to reduce retainage has been received. Final work on restoration to be performed when crops come off of field.

**l. Turtle Creek Restoration**

Southern Wisconsin Appraisal meeting with owners to discuss easement acquisition.

**m. Westview Village Storm Improvements**

Awaiting final restoration. Contractor has been contacted to proceed with work. Work to be done around first full week of September. Will need to process a Change Order for time when received.

**8. Action Items**

**a. Change Order #13 – Hoods Creek Attenuation Basin Expansion**

Commissioner Kaplan moved to approve Change Order #13 for the Hoods Creek Attenuation Basin Expansion Project with a contract decrease of \$34,006.65. Seconded by Trustee Wishau. **Motion carried.**

**b. Change Order #14 – Hoods Creek Attenuation Basin Expansion**

Commissioner Kaplan moved to approve Change Order #14 for the Hoods Creek Attenuation Basin Expansion Project with a contract decrease of \$84,912.95. Seconded by Trustee Wishau. **Motion carried.**

**c. Reconciliation Request – Hoods Creek Attenuation Basin Expansion / Homestead Acres Subdivision**

Commissioner Kaplan moved to recommend a payout of \$418,633.36 as a Change Order to the Hoods Creek Attenuation Basin Expansion Project. Seconded by Commissioner Ruffalo. **Motion carried.**

**d. Water Impact Fee / Sewer Connection Fee – Ordinance change for REU on current meters**

Trustee Wishau moved to approve an update to the REU value, recommend a change to the Village Ordinance, direct staff to draft the Ordinance revision, and forward the draft Ordinance to the Legislative & Licensing Committee and Village Board for approval. Seconded by Commissioner Kaplan. **Motion carried.**

**e. Authorization of Signatures – Watermain & Sewer Assessment Settlement Agreement – 13010 4 Mile Road – Darlene Daines**

Commissioner Kaplan moved to authorize the President of the Caledonia Utility District to execute the Watermain & Sewer Assessment Settlement Agreement with Darlene Daines of 13010 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

**f. Authorization of Signatures – Watermain & Sewer Assessment Settlement Agreement – 13510 4 Mile Road – William & Judith Hurtienne**

Commissioner Kaplan moved to authorize the President of the Caledonia Utility District to execute the Watermain & Sewer Assessment Settlement Agreement with William & Judith Hurtienne of 13510 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

**g. Authorization of Signatures – Watermain & Sewer Assessment Settlement Agreement – 13108 4 Mile Road – Rebecca Keeku**

Commissioner Kaplan moved to authorize the President of the Caledonia Utility District to execute the Watermain & Sewer Assessment Settlement Agreement with Rebecca Keeku of 13108 4 Mile Road. Seconded by Commissioner Ruffalo. **Motion carried.**

**h. Storm Water Management Plan – Site Grading Plan Conditional Approval – Crawford Park**

Trustee Wishau moved to approve the Storm Water Management Plan and Site Grading Plan for Crawford Park subject to a full review being completed on the Storm Water Management Plan and Site Grading Plan to ensure that the proposal meets all Village Engineering policies and Standards. Seconded by Commissioner Kaplan. **Motion carried.**

**i. 2024 Utility District Budget**

Director Bunkelman shared the draft 2024 Utility District Budget with the Commissioners. Trustee Wishau asked for some information on some line items be shared with him. Director Bunkelman will provide the spreadsheets.

**9. Adjournment**

Upon a motion by Trustee Wishau and seconded by Commissioner Ruffalo, the Commission moved to adjourn the regular meeting at 7:50pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E. Public Services Director