

**Village of Caledonia Utility District Meeting
July 5, 2023**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, July 5, 2023. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Commissioners Robert Kaplan, John Strack and Trustee Lee Wishau. Commissioner Dave Ruffalo was absent. Also, present was Public Services Director Anthony Bunkelman.

3. Approval of Minutes

a. Upon a motion by Trustee Wishau and seconded by Commissioner Strack, the Commission approved the minutes from the Utility District's previous regular meeting held June 7, 2023 and previous special meeting held June 19, 2023. A copy of the minutes for each meeting has been furnished to each Commissioner. **Motion carried.**

4. Citizens Comments

5. Communications and Announcements

a. Racine Water Utility Agenda

The Commission looked over the agenda and minutes from the May 16th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the meeting.

b. Racine Wastewater Utility Agenda & Minutes

The Commission looked over the agenda and minutes from the May 16th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the meeting.

c. 2022 Consumer Confidence Report

Director Bunkelman informed the Commission that the 2022 Consumer Confidence Report has been completed and submitted to the Wisconsin DNR. As required the Utility District had a link to the CCR on the 2nd Quarter bills and also distributed hard copies to the business and rental properties within the District.

d. Utility Operator Staffing Update

Director Bunkelman informed the Commission that the candidate that the offer was made to did not accept the offer. Looking to repost the position.

6. Approval of O&M Bills

a. Trustee Wishau moved to approve the Sewer Utility Invoices in the amount of \$513,541.33 from the June 30th invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

b. Trustee Wishau moved to approve the Water Utility Invoices in the amount of \$562,410.76 from the June 30th invoice list. Seconded by Commissioner Kaplan. **Motion carried.**

- c. Trustee Wishau moved to approve the Storm Water Utility Invoices in the amount of \$65,154.00 from the June 30th invoice list. Seconded by Commissioner Kaplan.

Motion carried.

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Looking to wrap up the Facility Plan to have it reviewed by staff. Once reviewed will submit to the DNR and look to schedule a Public Hearing.

c. Annual Televising Program – Sanitary Sewer

Will continue to perform repairs that staff can perform.

d. Water Impact Fee / Sewer Connection Fee Update

Reviewing information received.

e. Hoods Creek Attenuation Basin Expansion

Working toward substantial completion.

f. Central Lift Station Safety Site & Attenuation Basin

Design continues.

g. Dominican Lift Station Rehab Project

Working toward substantial completion. Working through issue with fence gate.

h. Washington Meadows Watermain

Second walkthrough held on June 20th. Most items have been corrected. Substantial completion given. Restoration with grass has proven difficult on some lots. Working on watering and reseeding as necessary.

i. TID #4 Elevated Storage Tank & Adams Road Watermain

Study to be completed soon. Elevated Tank Plans are near complete.

j. Hoods Creek – Aldebaran Brushing Project

Contractor looking to perform project this year when weather conditions are acceptable. Will be sending letters to owners to inform them of work.

k. Douglas Avenue – OMG Ditch Project

Awaiting final restoration and Final Pay Request (with lien waivers).

l. Turtle Creek Restoration

Southern Wisconsin Appraisal meeting with owners to discuss easement acquisition. Plans for the project have been completed. Root Pike WIN is scheduling 2 Public

Meetings for information. July 27th and August 2nd at Village Hall. 6pm to 7pm both nights.

m. Westview Village Storm Improvements

Awaiting final restoration. Will need to process a Change Order for time when received.

8. Action Items

a. Change Order #11 – Hoods Creek Attenuation Basin Expansion

Trustee Wishau moved to approve Change Order #11 for the Hoods Creek Attenuation Basin Expansion Project with a contract increase of \$2,667.00. Seconded by Commissioner Kaplan. **Motion carried.**

b. Change Order #12 – Hoods Creek Attenuation Basin Expansion

Trustee Wishau moved to approve Change Order #12 for the Hoods Creek Attenuation Basin Expansion Project with a contract increase of \$2,952.60. Seconded by Commissioner Kaplan. **Motion carried.**

c. Change Order #1 – Washington Meadows Water Main Improvements

Trustee Wishau moved to approve Change Order #1 for the Washington Meadows Water Main Project with a contract increase of \$30,073.55. Seconded by Commissioner Strack. **Motion carried.**

d. Change Order #5 – North Kremer Water Main Improvements

Trustee Wishau moved to approve Change Order #5 for the North Kremer Water Main Project with a contract increase of \$1,260.00. Seconded by Commissioner Kaplan. **Motion carried.**

e. Final Acceptance – North Kremer Water Main Improvements

Trustee Wishau moved to recommend Final Acceptance of the North Kremer Water Main Improvement Project. Seconded by Commissioner Kaplan. **Motion carried.**

f. Engineering Improvement Plan Approval – Prairie Pathways Phase V

Trustee Wishau moved to conditionally approve the Engineering Improvements Plan for Prairie Pathways – Perennial Parkway (Phase V) subject to the conditions in the memo from the Public Services Director dated June 27, 2023. Seconded by Commissioner Kaplan. **Motion carried.**

g. Authorization of Signatures – Deposit Agreement – 7431 5 Mile Road

Trustee Wishau moved to authorize the President and Secretary of the Caledonia Utility District to execute the Deposit Agreement with Robin L. & Raulph J. Vallin for the construction of a Storm Water Pond located at 7431 5 Mile Road as part of the Building Permit. Seconded by Commissioner Kaplan. **Motion carried.**

h. Lot 16 Karen Jean North Subdivision – Grading into wetland setback area

Trustee Wishau moved to allow a single-family home to be constructed on Lot 16 of Karen Jean North Subdivision subject to the conditions in the memo from the Public Services Director dated June 29, 2023. Seconded by Commissioner Kaplan. **Motion carried.**

i. Request for Variance – 5920 Sunshine Lane

Trustee Wishau moved to deny the variance request at 5920 Sunshine Lane and remove the stone pad and retaining wall from the 12' Storm Sewer Easement on the lot due to the following.

- The Caledonia Utility District has a facility located within the easement that the encroachment is requested.

Seconded by Commissioner Kaplan. **Motion carried.**

j. Request for Variance – 5040 Candlelight Drive

Trustee Wishau moved to budget a Capital Project to replace the 36" Clay Tile from Erie Street to 4 Mile Road for 2024. Seconded by Commissioner Kaplan. **Motion carried.**

Trustee Wishau moved to deny the variance request at 5040 Candlelight Drive for a concrete patio encroachment within the 12' Utility Easement & (17.93' to 12' x 126.89') Storm Sewer Maintenance Easement due to the following.

- The Caledonia Utility District has a facility located within the easement that the encroachment is requested.

Seconded by Commissioner Kaplan. **Motion carried.**

9. Adjournment

Upon a motion by Trustee Wishau and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 7:13pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Public Services Director