

**Village of Caledonia Utility District Meeting
February 1, 2023**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, February 1, 2023. The meeting was called to order by President Howard Stacey at 6:00pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Robert Kaplan, John Strack and Trustee Wishau. Commissioner Minto was excused and Commissioner Ruffalo was absent. Also, present were Utility Operations Supervisor Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Commissioner Kaplan and seconded by Commissioner Strack, the Commission approved the minutes from the Utility District’s previous regular meeting held January 11, 2023. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizens Comments**

None
- 5. Communications and Announcements**
 - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the January 17th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
 - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the January 17th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
 - c. Utility Operator Staffing Update**

Director Bunkelman informed the Commission that the Operator and Operator in Training Position were posted and that a few applications were received. Staff will be reviewing the applicants.
- 6. Approval of O&M Bills**
 - a.** Trustee Wishau moved to approve of the Sewer Utility Invoices in the amount of \$959,557.69. Seconded by Commissioner Pirk. **Motion carried.**
 - b.** Trustee Wishau moved to approve of the Water Utility Invoices in the amount of \$617,613.29. Seconded by Commissioner Pirk. **Motion carried.**
 - c.** Trustee Wishau moved to approve of the Storm Water Utility Invoices in the amount of \$102,322.11. Seconded by Commissioner Pirk. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Working on Facility Plan. Revising the Facility Plan to update the modeling. No storage necessary until 2040. This was achieved by reviewing the map for development.

c. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

d. Water Impact Fee / Sewer Connection Fee Update

Reviewing information received.

e. Hoods Creek Attenuation Basin Expansion

Pouring hatch walls and setting hatches. Grinding of channels, as necessary. Pouring fillets as necessary for washouts. Caulking of joints continues. Wet well work has been completed. Piping for Pump #3 has been done. Mechanical work continues. Startup of pump #3 scheduled for 2/3. Utility has been working on programming. Testing begins on 2/2. Substantial completion approximately early June.

f. Central Lift Station Safety Site & Attenuation Basin

Design continues. Met with Foth on 2/1 to discuss some design decisions. Exploring the possibility of a Clean Water Fund Loan for the Project. Will be performing Soil Tests and setting up a Pump Assessment. Proposed to be bid in December 2023 with Construction March 2024 – September 2025.

g. North Kremer Watermain Project

Awaiting Final Pay Request.

h. Dominican Lift Station Rehab Project

LW Allen anticipates the second week of February for the pump to be delivered.

i. Concord Apartments Meter Vault

Head installed on Master Meter. Will keep other meters in to compare the water loss anticipated. Restoration to be completed in the Spring around the meter pit.

j. Washington Meadows Watermain

Balance of project will be performed in 2023.

k. TID #4 Elevated Storage Tank & Adams Road Watermain

Had meeting with Development Director to discuss setbacks, landscaping and permitting procedure through Plan Commission. Will need Site Plan Approval & Conditional Use Permit. Will be supplying applications soon for necessary approvals. The Water Study should be completed next week. The Watermain and site plans are approximately 50% complete.

l. Hoods Creek – Aldebaran Brushing Project

Left message with Contractor about starting work.

m. Douglas Avenue – OMG Ditch Project

Contractor looking to start grading next week pending weather. Excavated material will be brought to Crawford Park for future sledding hill. Coordinating with Riley as necessary.

n. Turtle Creek Restoration

Southern Wisconsin Appraisal scheduling meetings for appraisals.

o. Westview Village Storm Improvements

Contractor completed work. Will need to perform any final restoration / touch up in Spring. Will need to process a Change Order for time when received.

8. Action Items

a. Change Order – Erie Street Sanitary Sewer Improvements Project

Director Bunkelman explained that this was a miscellaneous quantities Change Order for the project.

Trustee Wishau moved to approve Change Order #8 in the amount of \$39,228.92 for the Erie Street Sanitary Sewer Improvements Project. Seconded by Commissioner Kaplan. **Motion carried.**

b. Final Acceptance – Erie Street Sanitary Sewer Improvements Project

Director Bunkelman stated that the project has been completed and the project is ready to be accepted.

Trustee Wishau moved to recommend Final Acceptance of the Erie Street Sanitary Sewer Improvement Project. Seconded by Commissioner Pirk. **Motion carried.**

c. Approval – Caledonia Corporate Park Infrastructure Plans

Director Bunkelman provided a summary of the proposed development and discussed the proposed plans for the Sanitary Sewer, Watermain, Storm Sewer, and Public Road Improvements. The Plans have been reviewed and are ready for approval.

Trustee Wishau moved to approve the Infrastructure Plans for the Caledonia Corporate Park subject to the Design Engineer providing a Professional Engineer stamped plan. Seconded by Commissioner Pirk. **Motion carried.**

9. Adjournment

Upon a motion by Commissioner Kaplan and seconded by Trustee Wishau, the Commission moved to adjourn the regular meeting at 6:35pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E. Public Services Director