

**Village of Caledonia Utility District Meeting
January 11, 2023**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, January 11, 2023. The meeting was called to order by President Howard Stacey at 6:00pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Robert Kaplan, Dave Ruffalo and Tony Minto. Commissioner John Strack arrived at 6:13pm. Trustee Wishau and Commissioner Pirk were excused. Also, present were Utility Operations Supervisor Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a. Upon a motion by Commissioner Minto and seconded by Commissioner Kaplan, the Commission approved the minutes from the Utility District's previous regular meeting held December 7, 2022. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizens Comments**

None
- 5. Communications and Announcements**
 - a. Racine Water Utility Agenda & Minutes**

The Commission looked over the minutes from the November 15th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
 - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the minutes from the November 15th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.

Director Bunkelman informed the Utility District that Utility District Operator Alex Parker has submitted his resignation. A posting for the position was going to be done by the end of the week.
- 6. Approval of O&M Bills**
 - a. Commissioner Minto moved to approve of the Sewer Utility Invoices from the previous Utility District meeting in the amount of \$5,945,328.26. Seconded by Commissioner Kaplan. **Motion carried.**

Commissioner Minto moved to approve the current Sewer Utility Invoices in the amount of \$48,303.33. Seconded by Commissioner Ruffalo. **Motion carried.**

- b. Commissioner Minto moved to approve of the Water Utility Invoices from the previous Utility District meeting in the amount of \$916,667.73. Seconded by Commissioner Kaplan. **Motion carried.**

Commissioner Minto moved to approve the current Water Utility Invoices in the amount of \$591,748.62. Seconded by Commissioner Kaplan. **Motion carried.**

- c. Commissioner Minto moved to approve of the Storm Water Utility Invoices from the previous Utility District meeting in the amount of \$177,142.90. Seconded by Commissioner Kaplan. **Motion carried.**

Commissioner Minto moved to approve the current Storm Water Utility Invoices in the amount of \$8,473.50. Seconded by Commissioner Kaplan. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Working on Facility Plan. Looking to schedule additional flow monitoring and looking at a potential site near the Root River Interceptor for a potential storage tank.

c. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

d. Water Impact Fee / Sewer Connection Fee Update

Reviewing information received.

e. Hoods Creek Attenuation Basin Expansion

Concrete work has been completed. Mechanical work continues. Start up and testing on the Air Exchanger was started on January 5th. The Contractor was also working on caulking and sealing the cells from the various concrete pours.

f. Central Lift Station Safety Site & Attenuation Basin

Facilities Plan was updated with the Public Hearing Minutes and submitted to the Wisconsin DNR for final approval. Continue to work on Preliminary Design. Proposed to be bid in December 2023 with Construction March 2024 – September 2025.

g. North Kremer Watermain Project

Awaiting Final Pay Request.

h. Dominican Lift Station Rehab Project

Start up on one of the new pumps was done on January 4th. Will operate on 1 new pump with the bypass as a backup until the second pump is returned. Anticipating Second pump to be delivered near the end of January. Keeping constant contact with LW Allen on status of pump. Generator Startup and testing started on January 10th.

i. Concord Apartments Meter Vault

Meter head will be installed on the master meter when the jumpers have been installed. Waiting for parts to be delivered.

j. Washington Meadows Watermain

Balance of project will be performed in 2023.

k. TID #4 Elevated Storage Tank & Adams Road Watermain

Design continues.

l. Hoods Creek – Aldebaran Brushing Project

Left message with Contractor about starting work.

m. Douglas Avenue – OMG Ditch Project

Trees removed from the channel. Contractor waiting for proper weather to start grading. Excavated material will be brought to Crawford Park for future sledding hill. Coordinating with Riley as necessary.

n. Turtle Creek Restoration

Letters went out in December from Village for upcoming appraisals. Easement areas were staked, and Southern Wisconsin Appraisal is sending letters for meetings for appraisals.

o. Westview Village Storm Improvements

Contractor completed work. Will need to perform any final restoration / touch up in Spring. Will need to process a Change Order for time when received.

8. Action Items

a. Ross Holdings LLC, 7 ½ Mile Road – Storm Water Management Plan Approval

Director Bunkelman gave a brief summary of the Storm Water Management Plan Update for the project. The Storm Water Management Plan meets the Village Ordinance and is ready for Utility District Approval.

Commissioner Minto moved to approve the Storm Water Management Plan for Ross Holdings LLC for Lot 1 of CSM No. 3332. Seconded by Commissioner Ruffalo.
Motion carried.

b. Ross Holdings LLC, 7 ½ Mile Road – Site Improvement Plan Approval

Director Bunkelman gave a brief summary of the Site Improvement Plan and the grading of the site with the Storm Water Pond. There also is a necessary Declaration of Restrictive Covenants document needed for being within the District but not having Sewer and Water available at this time.

Commissioner Minto moved to approve the Site Improvement Plan for Ross Holdings LLC for Lot 1 of CSM No 3332 subject to the condition of execution of a Declaration

of Restrictive Covenants document for Sanitary Sewer and Water connections when they become available. Seconded by Commissioner Ruffalo. **Motion carried.**

c. Eaton, 11131 Adams Road – Water Request

Director Bunkelman gave a presentation of potential solutions to provide water to the Eaton Property. There are also several concerns with the amount of water that Eaton may need which will determine which alternative for Eaton would be pursued. To appropriately review the alternatives the Water Demand for Eaton would need to be provided. After it is received a cost estimate can be generated.

Commissioner Ruffalo moved to authorize the Caledonia Utility District Staff to work with Foth Infrastructure & Environment LLC to provide a cost estimate to provide a safe and sustainable water supply to Eaton subject to the following. Eaton to provide the water demand for the facility and Foth to provide a professional services cost estimate for the study. Seconded by Commissioner Kaplan. **Motion carried.**

9. Adjournment

Upon a motion by Commissioner Ruffalo and seconded by Commissioner Strack, the Commission moved to adjourn the regular meeting at 6:55pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E.
Public Services Director