
PUBLIC WORKS COMMITTEE MEETING
Tuesday, August 22, 2023 at 5:15 PM
Caledonia Village Hall – 5043 Chester Lane

1. Call to Order
2. Approval of Minutes – July 10, 2023.
3. Special Event Parking Restriction – Historical Society Car Show
4. Adjournment

August 17, 2023

Joslyn Hoeffert
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

1. Call to Order

Dale Stillman called the meeting to order at 4:30 p.m. at the Caledonia Village Hall, 5043 Chester Lane, Racine, Wisconsin.

Present: Village Trustee Stillman and Village Nancy Pierce standing in for Anthony Hammes. Alan Peters – The Glen @ Waters Edge LLC

Absent: Anthony Hammes (Excused)

Staff present: Village Engineer Ryan Schmidt

2. Approval of Minutes

Motion by Trustee Pierce to approve the minutes from the July 10, 2023, meeting. Seconded by Trustee Stillman. Motion carried, unanimously.

3. Request to Issue Early Building Permits – The Glen @ Water's Edge

Village Engineer presented a request from Developer John Wahlen of The Glen at Waters Edge LLC to the committee for the request to issue building permits early prior to the road being paved in the newly approved subdivision that is currently undergoing construction. Discussion ensued amongst the members and the Village Engineer. Staff reiterated that this type of review for Developers is something that will only be done on a case-by-case basis and is not a blanket approval for similar requests. Staff expressed that this property had frontage abutting an improved road, but not on the road currently under construction where the access would occur. Staff presented the 9 conditions that an approval would require and recommended that it should also have Village Board approval before this would be considered. Developers representative Alan Peters in the audience presented his considerations for allowing the early building permits which included allowing the model to be built for presales and that the only work to be completed would be footing and foundations since paving would occur in October.

Motion made by Trustee Pierce to recommend approval to the Village Board for issuing an early building permit per the Village Engineer's Memo dated July 6, 2023. Seconded by Trustee Stillman. Motion carried unanimously.

4. Request to Grade into Wetland Setback – Lot 16 Karen Jean North Subdivision

The Village Engineer explained the memo by Public Services Director Anthony Bunkelman regarding the inquiry received about Lot 16 in Karen Jean North. The prospective buyer brought forth the request to build a home on this lot which requires disturbing an area labeled as a wetland setback. The Declaration of Restrictive Covenants for the subdivision states that the setback is not to be disturbed. The HOA, DNR and Utility District have since approved the request to allow the home to be constructed by disturbing the setback. Trustee Stillman had concerns about the home being built so close to a wetland. The Village Engineer described that the approval was for allowing for the work in the setback to be disturbed, contrary to the Restrictive Covenants, and that Village Staff would follow the standard building permit process for all other concerns regarding footing and foundations, etc.

Motion by Trustee Pierce to allow a single-family home to be constructed on Lot 16 per the Public Service Directors memo dated June 29, 2023. Seconded by Trustee Stillman. Motion carried, unanimously.

5. Welcome Sign Location

The Village Engineer recommended this carry-over discussion from a previous meeting be laid over to a later date to await direction from the committee working on the branding and modifications to the Village Logo font. Directions were given to Staff by Dale Stillman to have a plan showing access points to the Village and what signs are currently in place available for the next meeting.

Motion made by Trustee Pierce to lay over the meeting to a later date. Seconded by Trustee Stillman. Motion carried unanimously.

6. Adjournment

Trustee Pierce motioned to adjourn. Seconded by Trustee Stillman. Motion carried unanimously. Meeting adjourned at 4:55 p.m.

MEMORANDUM

Date: August 11, 2023

To: Public Works Committee

From: Ryan Schmidt, P.E.
Village Engineer

Re: **Caledonia Historical Society – Car Show Special Event**

BACKGROUND INFORMATION

The Village of Caledonia has received a request from the Caledonia Historical Society about hosting their 42nd annual car show at their property adjacent to Linwood Park on 5 Mile Road. The event is expected to be held on Saturday, September 9th, 2023 from 10am to 4pm. The Flyer has been included with this memo as an exhibit. The Historical Society has requested temporary no parking along the north side of 5 Mile Road during the event. This request has been approved in the past and the Highway Department has been providing these signs for many years. This is a formal request to provide the signage again for the 2023 event and is recommended for approval.

RECOMMENDATION

Move to approve temporary no parking sign placement along 5 Mile Road at the Caledonia Historical Society for the Annual Car Show on September 9, 2023.

BREW TOWN CRUISERS

42nd Annual Car Show at The Caledonia Historical Society



Saturday, September 9th, 10 am to 4pm *Rain or Shine*

Caledonia Historical Society: 7330 5 Mile Rd, Racine, WI 53402

\$15 Registration Fee, Dash Plaques to first 100 Cars, all makes, models and years welcome

Cars 30 years and older to be judged

Music by Slick Rick — 50/50 Raffle — Food and Beverages

For more information phone Ron Maleu (920) 566-4650 or John Hojnacki (414) 425-0222

or chs@caledoniahistoricalsociety.org

Enjoy the 17 acres and visit the 1840 Log Cabin, 1902 Train Depot, Caboose, and 1877 Town Hall. Visit the Botting Machine Shed for Crafts, food and beverages.

Menu on back

From: Ron Cooke

Sent: Monday, July 31, 2023 5:56 AM

To: Bill Jacoby <BJacoby@caledonia-wi.gov>

Subject: RE: Caledonia historical society car show sept. 10th

Good Morning Bill. The Caledonia historical society will be having their car show on Sept. 9th. this year. Last year you provided no parking signs for the 5 mile road to prevent any safety issues by the entrance. Since this event is on a Saturday we will take down the signs and put them in the parking area in front of the society and Linwood park. On Saturday last year an officer came and put up the signs. If acceptable we would be more than happy to put them up. Don't want to waste officers time. Thanks for your consideration. If you need to talk.....Ron Cooke 262-939-7229.

I have attached a brochure for the event. All are welcome.