

**PARK & RECREATION ADVISORY COMMITTEE MEETING**  
**Monday, February 13, 2023 at 5:00 PM**  
**Caledonia Village Hall – 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes from the January 9, 2023 meeting
3. Public Comment (2 minutes/person)
4. Gorney Park Project – Evaluate costs associated with Dog Park on north side of Gorney Park.
5. Maple Park Project – Evaluate costs for sidewalk and shelter installation.
6. Crawford Park Master Grading Plan Update
7. Meeting Schedule
8. Adjournment

Dated this February 10, 2023

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a “meeting” within the meaning of Wisconsin’s open meeting law. Nevertheless, only the committee’s agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

**Park & Recreation Advisory Committee Meeting  
January 9, 2023**

Committee: Caledonia Trustee Holly McManus, Residents: Michael Lambrecht, Carl Garnetzke, Andrew Kallenbach, Christian De Jong, Josh Sopzcak, Lee Wishau

Staff/Others: Ryan Schmidt, Peter Wagner, Tony Bunkelman

**1. Call the meeting to order**

Meeting was called to order at 5:00 pm by Chairperson Holly McManus

**2. Approval of Minutes**

Michael Lambrecht moved to approve the minutes of the November 14, 2022 Parks & Recreation Advisory Committee Meeting. Seconded by Carl Garnetzke. Josh Sopzcak and Lee Wishau abstained. Motion carried unanimously.

**3. Public comment**

Tom Devornay, 5329 Sunshine Lane, stated that he is still opposed to the Crawford Park entrance on Sunshine Lane and that the Committee should also know that he wants he would like an open space with trees in place of the proposed soccer field as shown on the plan. He added that he spoke with neighbors in the area and will be submitted a list of signatures in opposition.

Pat Rader, asked if the dog park has been relocated on the site and the Committee stated it was up for discussion on the agenda.

Bob Roeder, 8510 7 Mile Road, stated he is opposed to the proposed dog park at Gorney Park. He stated that Whitnall Park closed their dog park due to problems and that if built here, the Village will have similar problems.

**4. Gorney Park Dog Park**

Trustee Wishau presented the new northern dog park design and what constraints and benefits associated with the new location. The committee discussed the proposed location and requested that updated cost estimates be presented to the Committee for review to install the dog park on the north portion of the park along 7 Mile Road. The 2023 CIP budget allots a total of \$30,000 in park impact fees. If costs exceed this amount, the Village Board will need to approve any budget increase for the project. Carl Garnetzke stated that he is in opposition to the proposed dog park because we have existing dog parks in the near area that residents can use.

**5. Maple Park Project**

Ryan Schmidt presented an overview of the development project which includes concrete sidewalks and open-air shelter. The shelter will be located north of the existing playground and have sidewalks extend to the east and west connecting to the existing neighborhood sidewalks abutting the park. The costs will likely exceed the budgeted amount and will require a request for additional funds. The committee discussed options to value engineer the project to reduce costs. Staff will provide final numbers at a future meeting.

**6. Nicholson Wildlife Refuge**

Staff provided information regarding the water drainage issues facing the park discussing existing drainage tiles and the impacts of the reconstruction of 5 Mile Road. The DNR required that the drainage tile not drain to the north to preserve the wetlands within the refuge. There is a suspected broken drainage tile causing water to stay on the site. To repair this broken tile, the Village will need to experience several dry seasons to access the drainage tile.

**Park & Recreation Advisory Committee Meeting  
January 9, 2023**

**7. Crawford Park Master Grading and Erosion Control Plan**

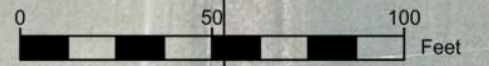
Ryan presented the RFP responses with the Committee. The Village received three responses. Staff evaluated the responses and recommended Clark Deitz as the consultant to do the work as they were the most affordable and meet the scope of the project. The plan should be completed in March 2023. This plan will guide the Village when phasing the development of Crawford Park.

**5. Adjournment**

Christian De Jong moved to adjourn. Seconded by Carl Garnetzke. Motion carried unanimously at 6:23 PM.

# PROPOSED DOG PARK at GORNEY PARK

DRAWN BY: CALEDONIA ENGINEERING  
DATE DRAWN: 12-6-2022



IMPROVE  
CULVERT  
CROSSING


PARKING LOT

PROP

# MEMORANDUM

Date: February 9, 2023

To: Parks and Recreation Advisory Committee  
Finance Committee  
Village Board

From: Ryan Schmidt, P.E.   
Village Engineer

Re: Maple Park Sidewalk and Open-Air Shelter Cost Analysis

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## Background Information

As part of the 2022 budget, \$40,000 dollars was set aside as part of the CIP plan for the extension of sidewalk and installation of an open-air shelter at Maple Park. These funds come directly from Park Impact Fees and were to be utilized in 2022. A recommendation was made to go out for proposals to purchase and install the structure as well as install sidewalk in the park in October 2022. The 20' x 28' shelter has since been purchased in 2022 for \$21,108. The shelter is built using concrete bases, tubular steel columns, laminated wood beams, 2x8 tongue and groove decking, and a metal roof. During that time, staff has worked with contractors to get pricing on the shelter installation (labor) and the proposed concrete sidewalk.

The final cost proposals for the shelter installation are as follows:

- **J.W. and Sons LLC: \$9,100.00**
- Deck It Out Builders: \$15,200.00
- Carbide Carpentry: \$15,650.00

The final costs for the concrete installation were broken down into two alternatives; to install concrete from both sides of the park to the shelter and to only install concrete under the shelter and on the east side of the park. The breakdown is as follows:

- **Pete's Crete LLC: Whole Project: \$23,076.00 East Side and Slab: \$12,015.00**
- G.I. Concrete: Whole Project: \$26,281.00 East Side and Slab: \$13,683.75
- Wandel Contractors: Whole Project: \$40,870.16 East Side and Slab: \$24,884.40

Based on the above costs and the current Park Impact Fees dedicated for the project, the Village cannot install the shelter and the sidewalk on the eastern portion of the site within the \$40,000 budget. Based on the two lowest contractors, we have the following numbers to work with:

- Purchase Shelter, Install Shelter, and Construct Full Length Sidewalk.
  - **\$53,284.00**
- Purchase Shelter, Install Shelter, and Construct East Sidewalk Only.
  - **\$42,223.00**

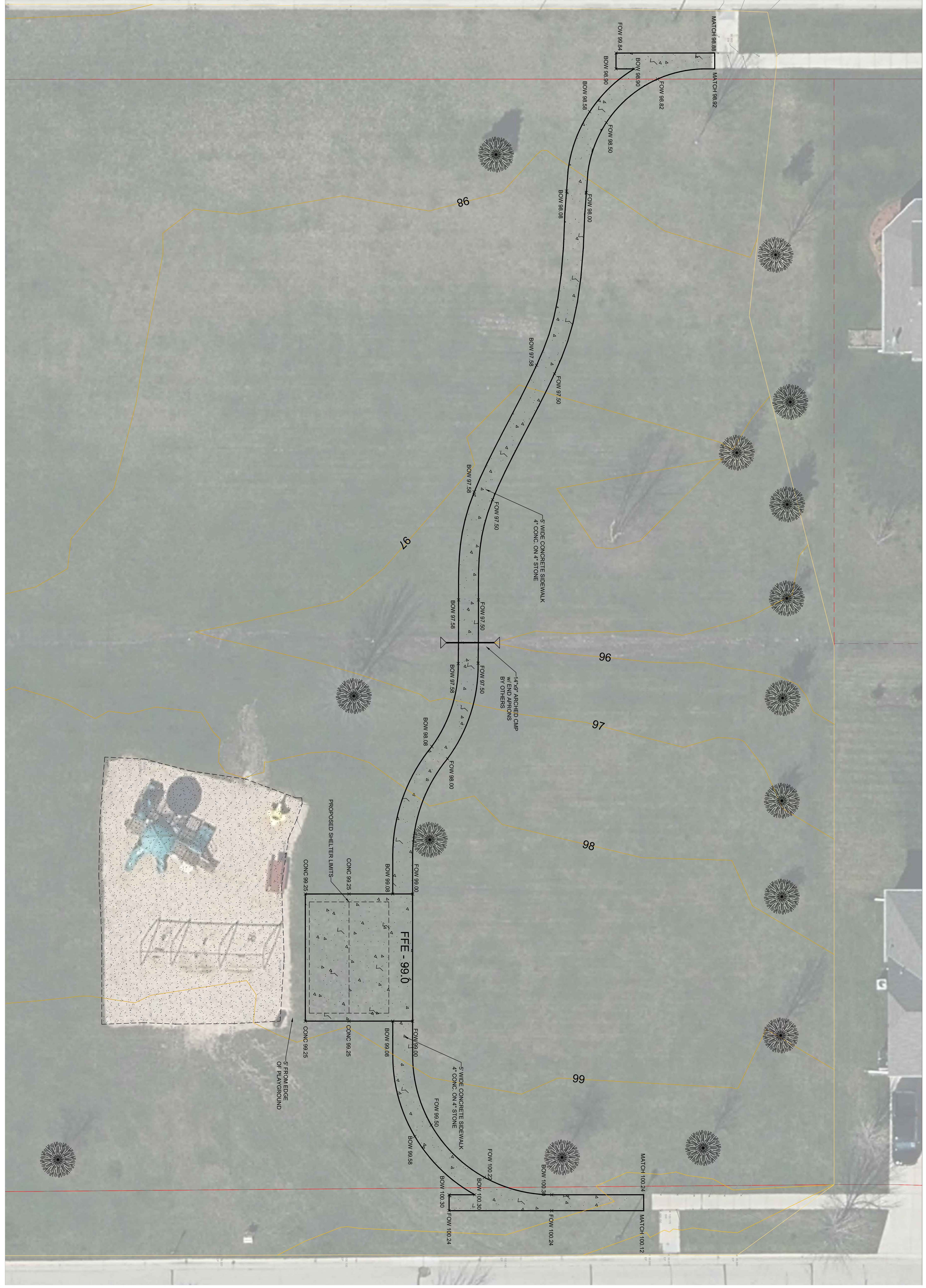
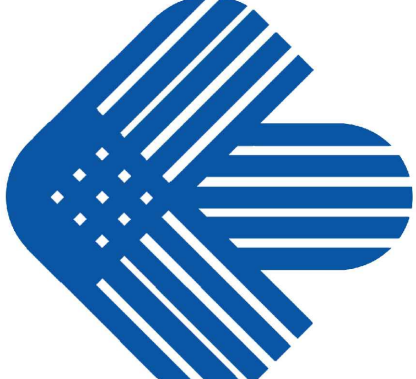
To complete the vision of the park and install the sidewalk in any capacity, the Parks Advisory Committee will need to recommend to the Finance Committee and the Village Board to authorize the use of additional Park Impact Fees. The committee will need to decide whether or not to provide an additional \$5,000 for completing the smaller portion of the project, or \$15,000 for the full site completion. A contingency has been added in the numbers requested. The total cost for concrete does not exceed the threshold for public bidding and allows the Village to perform the work within the Village's procurement policy.

If the Park Advisory Committee is in favor of extending the sidewalk in both directions and completing the entire project, a motion is needed as recommended below. If the Parks Committee believes that the east walk is satisfactory and serves the need of the community, a motion will still be needed to request additional funds, but for only the \$5,000 total.

### **Staff Recommendation**

**PARKS - Move to recommend to the Finance Committee and Village Board to authorize the expenditure of an additional \$15,000 in Park Impact Fees at Maple Park for the installation of concrete pedestrian path connecting both the east and west sides of the park to the new shelter.**

**FINANCE – Move to authorize the expenditure of an additional \$15,000 in Park Impact Fees at Maple Park for the installation of a concrete pedestrian path connecting both the east and west sides of the park to the new shelter.**

Village of Caledonia  
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**PROPOSED PLANS FOR**  
**MAPLE PARK**  
**SIDEWALK EXTENSION**  
 ELLIS / BANNOCH / SINA

REVISION/ISSUE			
NO.	INITIALS	DATE	DESCRIPTION

VILLAGE OF CALEDONIA  
ENGINEERING

SURVEYED BY	INT.	DATE

DRAWN BY	INT.	DATE

DESIGNED BY	INT.	DATE

CHECKED BY	INT.	DATE

HORIZ. SCALE: 1"=10'  
VERTICAL SCALE: 1"=4'

SHEET NUMBER

# 1.0