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## FINANCE COMMITTEE MEETING AGENDA

**Tuesday, April 4, 2023 at 4:00 p.m.**  
**Caledonia Village Hall - 5043 Chester Lane**

1. Call to Order
2. Approval of Minutes
3. Sole Source Request for the Village Beautification Program
4. **Resolution 2023-XX** - Resolution Authorizing The Payment To Ryan Anderson Auto Loss Claim Involving The Caledonia Police Department
5. Adjourn

Dated March 31, 2023

Joslyn Hoeffert  
Village Clerk

Only committee members are expected to attend. However, attendance by all Board members (including non-members of the committee) is permitted. If additional (non-committee) Board members attend, three or more Board members may be in attendance. Section 19.82(2), Wisconsin Statutes, states as follows:

If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for the purposes of exercising the responsibilities, authority, power or duties delegated to or vested in the body.

To the extent that three or more members of the Caledonia Village Board actually attend, this meeting may be rebuttably presumed to be a "meeting" within the meaning of Wisconsin's open meeting law. Nevertheless, only the committee's agenda will be discussed. Only committee members will vote. Board members who attend the committee meeting do so for the purpose of gathering information and possible discussion regarding the agenda. No votes or other action will be taken by the Village Board at this meeting.

## **1. Call to Order**

Trustee Wishau called the meeting to order at 5:45 p.m.

Committee Members: President Dobbs, Trustee Weatherston, and Trustee Wishau. Trustee Stillman, Trustee McManus, and Trustee Martin were also present.

Absent: None.

Department Managers: Also present were Public Services Director Anthony Bunkelman, Village Engineer Ryan Schmidt, Finance Director Wayne Krueger, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire BC Walter Leininger and Administrator Kathy Kasper. Attorney Elaine Ekes was also present.

## **2. Approval of Minutes**

Motion by Trustee Weatherston to approve the minutes dated February 14, 2023.  
Seconded by President Dobbs. Motion carried, unanimously.

## **3. Resolution 2023-13 - A Resolution Of The Village Of Caledonia Amending The 2023 Village Of Caledonia Budget And Authorizing The Expenditure Of Park Impact Fees Not To Exceed \$60,000 For The Installation Of A Fence Enclosure For The Purposes Of A Dog Park On The North Side Of Lower Gorney Park**

Motion by President Dobbs to lay over Resolution 2023-13 to the Village Board for as presentation and consideration of final approval. Seconded by Thomas Weatherston.  
Motion carried unanimously.

## **4. Resolution 2023-14 – Resolution Amending The 2023 Village Of Caledonia Budget To Reflect Transfer Of Park Impact Fees For The Installation Of Concrete Pedestrian Path And Open-Air Shelter At Maple Park**

Motion by Trustee Weatherston to approve Resolution 2023-14 – Resolution Amending The 2023 Village Of Caledonia Budget To Reflect Transfer Of Park Impact Fees For The Installation Of Concrete Pedestrian Path And Open-Air Shelter At Maple Park.  
Seconded by President Dobbs. Motion carried unanimously.

## **5. Resolution 2023-15 – Resolution Amending The 2023 Village Of Caledonia Budget To Reflect The Refurbishment Of A 2003 Dump Truck**

Motion by Trustee Weatherston to approve Resolution 2023-15 – Resolution Amending The 2023 Village Of Caledonia Budget To Reflect The Refurbishment Of A 2003 Dump Truck. Seconded by President Dobbs. Motion carried unanimously.

**6. Resolution 2023-XX – Resolution Authorizing The Payment To Liberty Mutual For Auto Loss Claim Involving The Caledonia Fire Department**

Motion by Trustee Weatherston to approve Resolution 2023-XX – Resolution Authorizing The Payment To Liberty Mutual For Auto Loss Claim Involving The Caledonia Fire Department and forward to the Village Board. Seconded by President Dobbs. Motion carried unanimously.

**7. Adjournment**

Motion by Trustee Weatherston to adjourn. Seconded by President Dobbs. Motion carried unanimously.

Meeting adjourned at 5:52 p.m.

Respectfully submitted,  
Joslyn Hoeffert, Village Clerk



To: Finance Committee

RE: Village Beautification Project Funding

For several years, the Village, namely the Community Development Authority (CDA), has partnered with the Caledonia Business Association for the installation and maintenance of flowerpots along Douglas Avenue. Recently, the responsibility of implementing this program has shifted completely to the Village. The Village Board has approved the allocation of funds for this project in the Community Development Budget for 2023.

Due to the unique service requirements of this project, staff is requesting approval for sole sourcing the maintenance program for this project with Milaegers. They have the staff and expertise with planting and maintaining the flowerpots throughout the year and are a local business. If approved, staff will contract with Milaegers for \$12,312 for the planting, maintenance, and removal of plant material for nineteen flowerpots located along Douglas Avenue between 4 Mile Road and the Parkview Apartment entrance.

Sincerely,

Peter Wagner, ACIP  
*Development Director*

Village of Caledonia  
5043 Chester Lane  
Racine, WI 53402

VILLAGE OF CALEDONIA

FISCAL NOTE: SOLE SOURCE REQUEST VILLAGE BEAUTIFICATION PROGRAM - MILAEGER'S LANDSCAPE MANAGEMENT

FISCAL YEAR: 2023

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	YEAR TO DATE EXPENDITURES	CURRENT BALANCE	BUDGET MODIFICATION	BUDGET AFTER MODIFICATION	REMAINING BUDGET BALANCE
DEPARTMENT: COMMUNITY DEVELOPMENT							
Professional Services	100-60-61000	\$ 45,000	\$ 60	\$ 44,940	\$ -	\$ 45,000	\$ 44,940
		\$ 45,000	\$ 60	\$ 44,940	\$ -	\$ 45,000	\$ 44,940

There is no budgtary impact of the Sole Source request as the program funds were approved in the 2023 Adopted Budget.

**RESOLUTION NO. 2023-XX**  
**(4/10/2023)**

**RESOLUTION AUTHORIZING THE PAYMENT TO RYAN ANDERSON AUTO LOSS  
CLAIM INVOLVING THE CALEDONIA POLICE DEPARTMENT**

**WHEREAS**, the Village of Caledonia is self-insured under CVMIC for all property and liability claims;

**WHEREAS**, the Village of Caledonia, through the Caledonia Police Department was involved in a traffic incident, when Ryan Anderson ran over a portion of the traffic stop stick deployed by the Caledonia Police Department during an unrelated traffic pursuit; on March 2, 2023;

**WHEREAS**, on March 2, 2023, Ryan Anderson submitted a claim in the amount of \$493.28 requesting reimbursement for the amount paid in connection with the vehicle incident with his vehicle as detailed in **Exhibit A**, attached hereto.

**WHEREAS**, on April 3, 2023, the Finance Committee recommended that the Village resolve this claim by paying Ryan Anderson a total of \$493.28 as a settlement of the claim and that any such payment shall not be construed as an admission of liability upon the part of the Village, and its employees and officials, with liability being expressly denied; and

**NOW, THEREFORE, BE IT RESOLVED** by the Caledonia Village Board, that the recommendation of the Finance Committee is hereby adopted and approved, and such claim shall be resolved by paying Ryan Anderson a total of \$493.28 upon the execution of a release in exchange for the settlement payment of the claim as set forth above.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this \_\_\_\_ day of April 2023.

**VILLAGE OF CALEDONIA**

By: \_\_\_\_\_  
James R. Dobbs  
Village President

Attest: \_\_\_\_\_  
Joslyn Hoeffert  
Village Clerk

## EXHIBIT A

71078

\*INVOICE\*

AUTO GROUP  
**ZEIGLER**

13313 Washington Avenue  
Mount Pleasant, WI 53177  
Main Phone: 262-884-7575

RYAN ANDERSON  
4310 KENNEDY DR  
RACINE, WI 53404-1245  
HOME: 262-672-8377 CONT: 262-672-8377  
BUS: 262-884-2600 CELL: 262-672-8377

PAGE 1

SERVICE ADVISOR: 4812 CHAD SCHMITZ

BUS: 262-884-2800 CALL: 202-872-3344

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG	
QUARTZ WHI	22	HYUNDAI TUCSON	5NMJACAE1NH080218		30061/30062	T4876	
DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
03FEB22 IS			16:00 21MAR23		159.00	WNEXT	21MAR23
03FEB22 DD							
R.O. OPENED		READY	OPTIONS: SOLD-STK:NH080218 DLR:5561 ENG:2.5_Liter_DOHC				
09:40 21MAR23		10:36 21MAR23					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
A							
HYUNDAI FACTORY PREPAID MAINTENANCE NON TURBO, EVERY 7,500 MILES							
HPPM HYUNDAI FACTORY PREPAID MAINTENANCE NON							
TURBO, EVERY 7,500 MILES							
				3435	CEW	26.05	26.05
				1	26350-2S000 SERVICE KIT-OIL FILTER	17.09	17.09
				6	HY0W20 0W20 FULL SYNTHETIC QS UD	6.95	6.55
PARTS:	56.39	LABOR:	26.05	OTHER:	0.00	TOTAL LINE A:	82.44

B RETAIL MULTIPOINT INSPECTION WITH REPORT CARD							
MPI RETAIL MULTIPOINT INSPECTION WITH REPORT CARD							
				3435	IPS		(N/C)
PARTS:	0.00	LABOR:	0.00	OTHER:	0.00	TOTAL LINE B:	0.00

C** REPLACE UNDER BODY SHIELD							
BR BODY REPAIR							
				3435	C	82.50	82.50
				6	11254-06206-B BOLT	1.08	1.08
				1	84217-CW000 UNDER COVER ASSY, LH	368.42	368.42
PARTS:	374.90	LABOR:	82.50	OTHER:	0.00	TOTAL LINE C:	457.40

*****							
ESTIMATE:	17.19		21MAR23 09:40	SA:	4803		
CONTACT:							
*****							

CUSTOMER PAY SHOP SUPPLIES FOR REPAIR ORDER	12.38
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WARRANTY DISCLAIMER: ALL PARTS AND ACCESSORIES ARE SOLD AND ALL REPAIRS ARE PROVIDED BY THE DEALERSHIP AS-IS. THE DEALERSHIP HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF PARTS OR ACCESSORIES OR THE REPAIR. THE ONLY WARRANTIES ON PARTS AND ACCESSORIES OR REPAIRS ARE THOSE WHICH MAY BE OFFERED BY THE MANUFACTURER OR THE ORIGINAL PARTS DISTRIBUTOR AND ONLY SUCH MANUFACTURER OR DISTRIBUTOR SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. CUSTOMER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFIT OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.		*SHOP SUPPLY COSTS:		DESCRIPTION	TOTALS
By signing below, you acknowledge that you were notified of and authorized the Dealership to perform the services/repairs itemized in this Invoice and that you received (or had the opportunity to inspect) any replaced parts as requested by you. The vehicle is being returned to you in exchange for your payment of the Amount Due.		We have added a charge equal to 15% of the total cost of labor and parts, not to exceed \$35.00, to the Repair Order for shop supplies used in connection with this repair.		LABOR AMOUNT	
				PARTS AMOUNT	
				GAS, OIL, LUBE	
				SUBLET AMOUNT	
				MISC. CHARGES *	
				TOTAL CHARGES	
				LESS INSURANCE	
				SALES TAX	
DATE	CUSTOMER SIGNATURE	AUTHORIZED DEALERSHIP REPRESENTATIVE SIGNATURE		PLEASE PAY THIS AMOUNT	

Repairs Performed By (List mechanics/team leader and names of any subcontractors):

Names:

Motor vehicle repair practices are regulated by chapter ATCP 132, Wis. Adm. Code, administered by the Bureau of Consumer Protection, Wisconsin Dept. of Agriculture, Trade and Consumer Protection, P.O. Box 8911, Madison, Wisconsin 53708-8911.

DealerCAP 2021 CDK Global, LLC (02/21) SERVICE INVOICE TYPE 2 - 2512C - "AS-IS" - WI - 9698084

CUSTOMER COPY

1069513

71078

\*INVOICE\*

AUTO GROUP  
**ZEIGLER**

13313 Washington Avenue  
Mount Pleasant, WI 53177  
Main Phone: 262-884-7575

ANDERSON

KENNEDY DR

RACINE, WI 53404-1245

TELEPHONE: 262-672-8377 CONT: 262-672-8377

FAX: 262-884-2600 CELL: 262-672-8377

PAGE 2

SERVICE ADVISOR: 4812 CHAD SCHMITZ

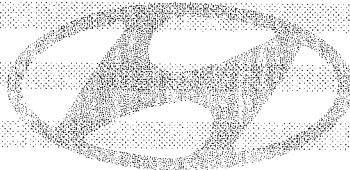
COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG	
QUARTZ WHITE	22	HYUNDAI TUCSON	5NMJACAE1NH080218		30061/30062	T4876	
DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
03FEB22 IS							
03FEB22 DD			16:00 21MAR23		159.00	WNEXT	21MAR23
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			ENG:2.5_Liter_DOHC				
09:40 21MAR23		10:36 21MAR23					
LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL

THANK YOU FOR SERVICING YOUR VEHICLE TODAY AT  
ZEIGLER HYUNDAI OF RACINE!

OUR #1 GOAL IS TO MAKE SURE YOUR VISIT  
WAS "TRULY EXCEPTIONAL"

\*\*\*\*IF YOU ARE NOT COMPLETELY SATISFIED\*\*\*\*

CONTACT OUR SERVICE DIRECTOR, ED RODRIGUEZ AT  
262-884-7575 OR edwinrodriguez@zeigler.com



HYUNDAI

**WARRANTY DISCLAIMER:** ALL PARTS AND ACCESSORIES ARE SOLD AND ALL REPAIRS ARE PROVIDED BY THE DEALERSHIP AS-IS. THE DEALERSHIP HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF PARTS OR ACCESSORIES OR THE REPAIR. THE ONLY WARRANTIES ON PARTS AND ACCESSORIES OR REPAIRS ARE THOSE WHICH MAY BE OFFERED BY THE MANUFACTURER OR THE ORIGINAL PARTS DISTRIBUTOR AND ONLY SUCH MANUFACTURER OR DISTRIBUTOR SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. CUSTOMER SHALL NOT BE ENTITLED TO RECOVER FROM THE DEALERSHIP ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFIT OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

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**\*SHOP SUPPLY COSTS:**  
We have added a charge equal to 15% of the total cost of labor and parts, not to exceed \$35.00, to the Repair Order for shop supplies used in connection with this repair.

**ALL PARTS ARE NEW UNLESS OTHERWISE INDICATED.**

DESCRIPTION	TOTALS
LABOR AMOUNT	108.55
PARTS AMOUNT	431.29
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES *	12.38
TOTAL CHARGES	552.22
LESS INSURANCE	82.44
SALES TAX	23.50
<b>PLEASE PAY THIS AMOUNT</b>	<b>493.28</b>

DATE CUSTOMER SIGNATURE AUTHORIZED DEALERSHIP REPRESENTATIVE SIGNATURE

Repairs Performed By (List mechanics/team leader and names of any subcontractors):

Names:

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**ZEGLER HYUNDAI OF  
RACIN**

13313 WASHINGTON AVE  
MOUNT PLEASANT, WI 53177  
2628847575

Cashier: DANIEL J SCHEID

Transaction 008180

Invoice #: 71078

<b>Total</b>	<b>\$493.28</b>
CREDIT CARD SALE	\$493.28
MASTERCARD 2372	

Retain this copy for statement  
validation

21-Mar-2023 10:44:32A  
\$493.28 | Method: EMV  
MASTERCARD  
XXXXXXXXXXXX2372  
RYAN ANDERSON  
Reference ID: 308000637435  
Auth ID: 02957B  
MID: \*\*\*\*\*5997  
AID: A0000000041010  
AthNtwkNm: MASTERCARD  
SIGNATURE VERIFIED

Payment E2Y9GRKBPPZ6W

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