

**Committee of the Whole Meeting
November 28, 2023**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 7:19 p.m. at the Caledonia Village Hall.

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee Lambrecht, Trustee Martin, Trustee McManus, Trustee Wishau.

Absent: None

Staff: Also present were Administrator Kathryn Kasper, Public Services Director Tony Bunkelman, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Village Attorney/HR Manager Tyler Helsel and Village Attorney Elaine Ekes.

2 – Approval of Minutes

Committee of the Whole: 11/14/23

Motion by Trustee Stillman to approve the Committee of the Whole minutes of 11/14/23 as printed. Seconded by Trustee Lambrecht. Motion carried unanimously.

3 – Public Comment (Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.)

None

4 – New Business

4A – Legislative & Licensing (Trustee Martin)

4A1. Title 2, Chapter 8 review

Motion by Trustee Martin to approve Title 2, Chapter 8 as written and move to the board for approval. Seconded by President Weatherston. Motion carried unanimously.

4A2. An Ordinance To Amend Section 9-4-5 (B) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To The REU Charge

Public Services Director gave a brief presentation on the item and explained the impetus for the change, namely due to improvements in technology in the water meters.

Motion from Trustee Pierce to approve An Ordinance To Amend Section 9-4-5 (B) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To The REU Charge, and forward to the board for final approval seconded by Trustee Stillman. Motion carried unanimously.

4A3. An Ordinance To Amend Section 9-1-56 (G) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To The REU Charge

Public Services Director gave a brief presentation on the item and explained the impetus for the change, namely due to improvements in technology in the water meters.

Motion from Trustee Pierce to approve An Ordinance To Amend Section 9-1-56 (G) Of The Code Of Ordinances For The Village Of Caledonia, Racine County, Wisconsin, Relating To The REU Charge, and forward to the board for final approval seconded by Trustee Martin. Motion carried unanimously.

4A4. Discussion on status of revisions to remaining chapters of Title 15

Attorney Ekes provided an update to status of revision to Title 15. Direction was given to staff to bring the finalized chapters through to board for approval, bring the fee schedule through for approval and then continue to work on the chapters that need further revision or review.

4A5. Discussion on process of filling vacant Trustee seat

President Weatherston kicked off the discussion by referencing state statute 17-2-4 that allows that president to make a nomination when there is a vacancy on the board. Trustee Martin expressed displeasure with the way the process unfolded at Village Board and indicated that it was in opposition of the memo process outlined and emailed on 10/11/23 to the Trustees by the former clerk. Trustee Pierce expressed issues with any personnel committee meeting, questioning whether there was a violation of open meeting laws and stating that the process was disrespectful of the other candidates. Attorney Ekes explained that with the implementation of committee of the whole and subsequent suspension of personnel committee, there was no open meetings violations.

President Weatherston suggested that rather dwelling on what had happened, that they find a way to move forward and asked Trustee Martin to outline what she thinks should happen. The process is as follows: Apply with a resume, review resume, interview all candidates in open session, board discussion, nominations entertained and voted on. Attorney Ekes added that other applicants should be asked to leave during interviews.

Trustee Pierce stated that this was not how her process went and suggested interviewing top 3 candidates. Trustees Stillman is fine with whatever the board at the time decides is appropriate. Trustee Lambrecht feels that we just need to establish a process whatever it is. Trustee McManus - completely comfortable with interviewing 3 candidates and then nominating from interview. President Weatherston suggested establishing a date that would edict it just going to election, possibly 1st Tuesday in January.

Attorney Ekes recommended drafting as a resolution so not to bind board but give them some flexibility. Staff instructed to draft and bring to committee of the whole on 12/12/23.

4B.Finance (Trustee Wishau)

4B1. Sole source request for Air Valves for Central Lift Station

Public Services Director gave an overview of the need for the air valves, usage of and why a sole source was requested.

Motion from Trustee Martin to approve sole source of air valves for central lift station, and forward to the board for final approval seconded by Trustee Wishau. Motion carried unanimously.

4C. Public Works (Trustee Stillman)**4C1. Discussion regarding speed on 4 ½ Mile Rd**

Discussion was had by the committee, led by Trustee McManus as she requested the item be placed on the agenda. One resident has repeatedly lodged complaints about the speed on this road, submitting videos as backup for the complaints. Trustees McManus and Wishau both stated they have personally experienced speeding on this road. Trustee McManus would like to explore options to control speeding. Staff was directed to collect speed data on this road and come back to the committee of the whole to further discuss.

4D1. Suggested Agenda Items To Be Placed On The Next Meeting Agenda (With No Action)

Update on status of 6121 Hwy 31
Code enforcement update
2035 comp plan update
Village 5-10 year vision

5 – Old Business**5A – Legislative & Licensing (Trustee Martin)**

5A1. Title 2 Chapter 3 suggested revision review (Legislative & Licensing Committee: 5/16/23, 3-0; 8/29/23; Committee of the Whole: 9/26/23 laid over, 10/10/23, 10/24/23 laid over, 11/14/23 postponed)

Motion from Trustee Pierce to approve Title 2, Chapter 3 as revised and move to the board for approval. Seconded by Trustee Martin. Motion carried unanimously.

6. Adjournment

President Weatherston adjourned the meeting at 8:11 p.m.

Respectfully prepared and submitted,

Kathryn Kasper, Village Administrator