

**Committee of the Whole Meeting  
October 24, 2023**

**1 - Order**

President Weatherston called the Committee of the Whole meeting to order at 6:30 p.m. at the Caledonia Village Hall.

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee McManus, Trustee Hammes and Trustee Wishau.

Absent: Trustee Martin

Staff: Also present were Administrator Kathryn Kasper, Public Services Director Tony Bunkelman, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, Village Attorney/HR Manager Tyler Helsel and Village Attorney Elaine Ekes.

**2 – Approval of Minutes**

Committee of the Whole: 10/10/23

Motion by Trustee Wishau to approve the Committee of the Whole minutes of 10/10/23 as printed. Seconded by Trustee Pierce. Motion carried unanimously.

**3 – Public Comment (Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.)**

None

**4 – New Business**

**4A – Legislative & Licensing (Trustee Martin)**

None

**4B. Public Works (Trustee Stillman)**

None

**4C. Personnel (Trustee Stillman)**

None

**4D. Finance (Trustee Wishau)**

**4D1. Discussion regarding sale of current Station #12**

Administrator Kasper requested Board direction regarding what process to pursue for the

sale of the property. Board directed staff to evaluate process and bring back to Board to decide process at the next village board meeting.

**4D2. Request for permission to procure and identification of funding source of chipper for recycling.**

Bunkelman presented the reason for new chipper for recycling. Got 3 quotes following procurement policy. Due to familiarity with product and ability to service and repair equipment in house staff requests to go with the Vermeer which is the 2nd lowest cost quote.

Motion by Trustee Wishau to approve procurement and funding identification of a chipper for recycling and forward to the Board for approval. Seconded by President - Weatherston. Motion carried unanimously.

**4D3. Request for permission to procure and identification of funding source of office furniture for village hall.**

Administrator Kasper presented reasons for the request for office furniture to create additional office space to accommodate added Village Staff. Director Bunkelman described the design of the proposed office space to be located where filing cabinets are currently stored.

Motion by President Weatherston to approve the procurement and funding of additional office furniture for village hall and forward to the Board for approval. Seconded by Trustee Hammes. Motion carried unanimously.

**4E1.Suggested Agenda Items To Be Placed On The Next Meeting Agenda (With No Action)**

McManus followed up with no trucking signs on Meadows.

**5 – Old Business**

**5A – Legislative & Licensing (Trustee Martin)**

**5A1. Title 2 Chapter 3 suggested revision review (Legislative & Licensing Committee: 5/16/23, 3-0; 8/29/23; Committee of the Whole: 9/26/23 laid over, 10/10/23)**

Weatherston asked staff why revisions are not imitating State Statutes. Ekes summarized the process in amending Title 2 and explained the proposed red lined changes. Weatherston requested Board members to review the proposed changes to Title 2 as some revisions may conflict with State Statute. Board Members reviewed the various proposed changes.

Motion from Trustee Stillman to lay over to next Committee of the Whole meeting. Seconded by Trustee McManus. Motion carried unanimously.

**5A2. Title 2 Chapter 6 – Ethical Standards Discussion on Language Revisions to the Ordinance (Legislative & Licensing Committee: 7/18/2023, 8/1/23; 8/29/23; Committee of the Whole: 9/26/23 laid over, 10/10/23)**

Motion from Trustee Stillman to table this item. Seconded by Trustee Wishau. Motion carried unanimously.

**5B. Public Works (Trustee Stillman)**

**5B1. Request for Variance at 3900 Valley Road (Committee of the Whole: 10/10/23 laid over)**

Motion from Trustee Stillman to table this item. Seconded by Trustee Wishau. Motion carried unanimously.

**6 . The Committee of the Whole will take up a motion to go into CLOSED SESSION, for the following purpose(s): pursuant to s. 19.85(1)(e), Wis. Stat., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically as it relates to: potential land transfer from Racine County.**

Motion by Trustee Stillman to go into CLOSED session. Seconded by Trustee Hammes.

Trustee Pierce – aye	Trustee Hammes – aye
Trustee McManus – aye	Trustee Wishau – aye
Trustee Stillman – aye	President Weatherston – aye

Motion carried, unanimously.

**7. The Committee of the Whole reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item(s) discussed during the CLOSED SESSION and to move on to the remaining item(s) on this agenda or other agendas as posted.**

Motion by Trustee Pierce to go into OPEN session. Seconded by Trustee Wishau.

Motion by Trustee Pierce to direct staff to issue a letter to the County requesting transfer of 13038 Golf Rd. from the County to the Village of Caledonia. Seconded by Trustee Wishau. Motion carried, unanimously.

**8. Adjournment**

President Weatherston adjourned the meeting at 7:27 p.m.

Respectfully prepared and submitted,

Kathryn Kasper, Village Administrator