

**Committee of the Whole Meeting
October 10, 2023**

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:30 p.m. at the Caledonia Fire Station 11, located at 6900 Nicholson Road.

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee Martin, Trustee McManus, Trustee Hammes and Trustee Wishau.

Absent: None.

Staff: Also present were Administrator Kathryn Kasper, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, Village Attorney/HR Manager Tyler Helsel and Village Attorney Elaine Ekes.

2 – Approval of Minutes

Committee of the Whole: 9/25/2023, 9/26/2023A, 9/26/2023B; Public Works: 9/11/2023

Motion by Trustee Stillman to approve the Committee of the Whole minutes of the above meeting(s) as printed. Seconded by Trustee McManus. Motion carried unanimously.

Motion by Trustee Stillman to approve the Public Works Committee minutes of the above meeting(s) as printed. Seconded by Trustee McManus. Motion carried unanimously.

3 – Public Comment (Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.)

None

4 – New Business

4A – Legislative & Licensing (Trustee Martin)

None

4B. Public Works (Trustee Stillman)

4B1. Heavy Trucking Signage Discussion for Meadow Drive, Tabor Road, Harvest Lane and Matthew Drive

Schmidt presented the concerns that residents have posed regarding heavy truck traffic along Matthew Drive. There are currently no signs posted for roads that connect STH 31 and STH 32, staff recommends utilizing MUTCD signage and special weight restrictions as authorized by ordinance and state statute. Schmidt requested that the Committee authorize staff to post the proper signage at both ends of Matthew Drive, Meadow Drive, Harvest Lane, and Tabor Road to assist with heavy vehicles tracking onto these roads.

Motion by President Weatherston to authorize staff to implement special weight restrictions signs on these roads. Seconded by Trustee Stillman. Motion carried unanimously.

4B2. Request for Variance at 3900 Valley Road

Item to be laid over to the following meeting by request of staff.

4C. Personnel (Trustee Stillman)

None.

4D. Finance (Trustee Wishau)

4D1. Sole source request for drug testing equipment for new public safety facility

Motion by Trustee McManus to approve the Sole source request for drug testing equipment for new public safety facility and forward to the Board for approval. Seconded by Trustee Pierce. Motion carried unanimously.

4D2. New EMS billing services provider contract approval request

Kasper stated that a new EMS billing services provider contract is needed due to the sale of the company we had previously engaged with for these services.

Motion by President Weatherston to approve the New EMS billing services provider contract approval request and forward to the Board for approval. Seconded by Trustee Martin. Motion carried unanimously.

4D3. Honor Guard fundraising efforts discussion

Chief Botsch discussed a fundraising effort sponsored by the Moose Lodge to cover costs related to Caledonia participating in the national honor guard even in Washington DC. The Board talked about funding logistics and personnel required for coverage.

No formal action was taken, but there was a general agreement indicated by a head nod.

4E. General

4E1. Discussion – Village Board Vacancy

The Board discussed the statutory options available regarding a vacancy: holding it for the upcoming election or having the remaining trustees nominate someone for appointment.

President Weatherston voiced a preference for nomination. He indicated that if the Board cannot reach a majority consensus on the nomination, the decision should default to an election. Regardless of the method chosen, the selected individual will serve the remainder of the term.

Attorney Ekes outlined the possible approaches. Historically, vacancies were filled through a nomination and board approval.

The consensus favored opening the appointment to the public, with an application deadline set for November.

4E2.Suggested Agenda Items To Be Placed On The Next Meeting Agenda (With No Action)

None.

5 – Old Business

5A – Legislative & Licensing (Trustee Martin)

5A1.Title 2 Chapter 3 suggested revision review (Legislative & Licensing Committee: 5/16/23, 3/0; 8/29/23)

Trustee Martin examined the outstanding revisions and instructed the staff to return with a finalized Ordinance.

5A2.Attendance Policy for Village Board, Committee(s) and Commission(s) (Legislative & Licensing Committee: 8/1/23; 8/29/23)

Motion by Trustee Pierce to approve the Attendance Policy for Village Board, Committee(s) and Commission(s) and forward to the Board for consideration. Seconded by Trustee McManus. Motion carried unanimously.

5A3.Title 2 Chapter 6 – Ethical Standards Discussion on Language Revisions to the Ordinance (Legislative & Licensing Committee: 7/18/2023, 8/1/23; 8/29/23)

Discussion regarding state ethics code and folding that into the ordinance. Trustee Martin would like language related to attorney opinions and ethical questions to be covered in the ordinance. The topic of conflicts of interest was acknowledged as being nuanced, with potential differences in interpretations and the attorneys feel that a Brightline rule would be very difficult to apply. Ekes will return with text for the board to review.

6 – Adjournment

President Weatherston adjourned the meeting at 7:47 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk