

Committee of the Whole Meeting (b)
September 26, 2023

1 - Order

President Weatherston called the Committee of the Whole meeting to order at 6:30 p.m. at the Caledonia Village Hall.

2 - Roll Call

Board: President Weatherston, Trustee Pierce, Trustee Stillman, Trustee Martin, Trustee McManus, and Trustee Wishau.

Absent: Trustee Hammes was excused.

Staff: Also present were Administrator Kathryn Kasper, Village Engineer Ryan Schmidt, Development Director Peter Wagner, Police Chief Christopher Botsch, Fire Chief Jeff Henningfeld, Finance Director Wayne Krueger, and Village Attorney/HR Manager Tyler Helsel. Village Attorney Elaine Ekes was also present.

3 – Approval of Minutes

Legislative & Licensing Committee 8/29/2023; Finance Committee 9/12/2023

Motion by Trustee Martin to approve the Legislative & Licensing Committee minutes of the following meeting(s) as printed. Seconded by Trustee Pierce. Motion carried unanimously.

Motion by Trustee Wishau to approve the Finance Committee minutes of the following meeting(s) as printed. Seconded by Trustee Martin. Motion carried unanimously.

4 – Public Comment (Provides a two-minute opportunity for citizens to voice opinions to the Village Board. The Village Board cannot respond as this may conflict with open meeting requirements.)

None

5 – New Business

5A – Finance (Trustee Wishau)

5A1. Ehlers presentation on Village of Caledonia TID districts

Harry Allen from Ehlers gave a presentation on the TID districts within the Village. The presentation provides a overview of tax increment districts and the current landscape of the specific districts that the village currently has open. Allen presented projections for the TID districts and discussed potential developments that could significantly influence these districts.

5A2. Status of Corrbitt Subrogation Claim Release (Finance Committee: 7/25/23 3,0; Village Board: 8/8/23 6,0)

An update was provided, noting that the board had approved the claims based on the provided signatures and releases. These releases were sent out, and while they have been acknowledged, they have not been returned yet.

5B – Legislative & Licensing (Trustee Martin)

5B1.Outside Employment Policy suggested verbiage (Legislative & Licensing Committee: 8/1/23; 8/29/23)

Helsel expressed a desire to make additional edits to the document and that the changes to the policy be incorporated into the employee handbook.

5B2.Title 2 Chapter 3 suggested revision review (Legislative & Licensing Committee: 5/16/23, 3/0; 8/29/23)

Item 5B2 was laid over to the next meeting.

5B3.Attendance Policy for Village Board, Committee(s) and Commission(s) (Legislative & Licensing Committee: 8/1/23; 8/29/23)

Item 5B3 was laid over to the next meeting.

5B4.Title 2 Chapter 6 – Ethical Standards Discussion on Language Revisions to the Ordinance (Legislative & Licensing Committee: 7/18/2023, 8/1/23; 8/29/23)

Item 5B4 was laid over to the next meeting.

5C.Public Works (Trustee Stillman)

None.

5D.Personnel (Trustee Stillman)

None.

5E.Finance (Trustee Wishau)

5E1.Review of the 2024 proposed Village of Caledonia budget

The Board chose to defer discussions on the budget to the October budget meeting. This allows for any necessary revisions before the budget's final adoption in November.

5F.General

5F1.Suggested Agenda Items To Be Placed On The Next Meeting Agenda (With No Action)

Trustee McManus proposed that this topic be added to Public Works – Heavy Trucking Signage for Matthew Drive.

Trustee Wishau requested to review certain financial policies and procedures with Finance Director Krueger and bring it back to the Committee of the Whole for review.

6 – Adjournment

President Weatherston adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Joslyn Hoeffert, Village Clerk