

**Village of Caledonia Utility District Meeting  
December 7, 2022**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, December 7, 2022. The meeting was called to order by President Howard Stacey at 6:00pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Robert Kaplan, John Strack, Dave Ruffalo and Tony Minto. Trustee Wishau was excused. Also, present were Utility Operations Supervisor Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a. Upon a motion by Commissioner Pirk and seconded by Commissioner Strack, the Commission approved the minutes from the Utility District's previous regular meeting held October 12, 2022. A copy of the minutes has been furnished to each Commissioner.  
**Motion carried.**
- 4. Public Hearing**
  - a. Central Lift Station and Attenuation Basin Facilities Plan

President Stacey opened the Public Hearing at 6:05pm.

Eve Schnell and Matt Eberhardt from Foth Infrastructure & Environment, LLC were in attendance. Mrs. Schnell gave a brief presentation which included the Sewershed, Discharge to the Racine Wastewater Utility, the Sewer Agreement (2002), exceedances in heavy rain events, the reasoning for the Facilities Plan, and the proposed 3.6 MG storage tank with associated equipment.

Robert Hill, 5340 Sandhill Road - asked if the residents would smell odors.

It is not anticipated that the residents would smell odors near the attenuation basin, the basin would only be used 5 to 10 days out of the year and hopefully less. Odor Control Equipment was discussed.

Trustee Dale Stillman, 6601 Blue River Way – Asked about the depth of the proposed tank and asked what was going to happen with the excavated material.

The depth of the proposed tank was about 20 to 25 feet in depth. The excavated material could be placed on the Crawford Park property to create the proposed sledding hill.

Commissioner Dave Ruffalo, 1720 Oaklawn Drive – Discussed Odor Control and that the project should strongly consider including odor control equipment.

Robert Hill – Asked how many exceedances of the allocated capacity there have been.

It was estimated that there were at least 8 exceedances of the Allocated Capacity in the last 5 years.

Trustee Dale Stillman – Asked how the storage tank and associated equipment will be paid for.

The project would need to be borrowed for but would be funded from the Sewer Rates.

Commissioner John Strack, 826 Riva Ridge – Asked about the connection points in the Village.

The number of connection points was provided, and various Sewer Agreement capacities were discussed.

Elke Hill, 5340 Sandhill Road – asked what the shaded area was on the plan because it was near the rear yard of their home.

The shaded area was the existing concrete pad that is located on the site.

A copy of the Facilities Plan was provided to Robert and Elke Hill at their request.

President Stacey asked the audience 3 times if anyone had any further comments on the Central Lift Station & Attenuation Basin Facilities Plan.

With no further comments President Stacey closed the Public Hearing at 6:27pm.

## **5. Communications and Announcements**

### **a. Racine Water Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the October 17<sup>th</sup> and November 15<sup>th</sup> meetings of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.

### **b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the October 17<sup>th</sup> and November 15<sup>th</sup> meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.

## **6. Approval of O&M Bills**

- a.** Commissioner Pirk moved to table the approval of the Sewer Utility Invoices until the next Commission meeting and requested a revised printout with Totals. Seconded by Minto. **Motion carried.**
- b.** Commissioner Pirk moved to table the approval of the Water Utility Invoices until the next Commission meeting and requested a revised printout with Totals. Seconded by Minto. **Motion carried.**

- c. Commissioner Pirk moved to table the approval of the Storm Water Utility Invoices until the next Commission meeting and requested a revised printout with Totals. Seconded by Minto. **Motion carried.**

## **7. Project Updates**

### **a. Construction Contract Status**

The current contract statuses were shared with the Commissioners.

### **b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade**

Working on Facility Plan. Looking to schedule additional flow monitoring and looking at a potential site near the Root River Interceptor for a potential storage tank.

### **c. Annual Televising Program – Sanitary Sewer**

Continuing to perform repairs that staff can perform.

### **d. Water Impact Fee / Sewer Connection Fee Update**

Reviewing information received.

### **e. Hoods Creek Attenuation Basin Expansion**

Base slab pours and wall pours continue. It is anticipated that all of the concrete for the tank will be completed by Christmas. There is a concern on the order in which the pumps are being worked on. Working through issue with contractor.

### **f. Central Lift Station Safety Site & Attenuation Basin**

Scheduled Public Hearing for the Facility Plan for December 7<sup>th</sup>. Continue to work on Preliminary Design. Proposed to be bid in December 2023 with Construction March 2024 – September 2025.

### **g. North Kremer Watermain Project**

Restoration Completed. Will be following through on punch list items.

### **h. Dominican Lift Station Rehab Project**

Fairbanks is waiting on a rotor. Has not shipped yet. Will have the motor ready 1 week after rotor is received. Approximate timeline is January 27<sup>th</sup>. Contractor has been working on the site work as much as possible. Looking to have the Generator Testing and Pump Testing on January 9<sup>th</sup> or 10<sup>th</sup>.

### **i. Concord Apartments Meter Vault**

PTS installed Meter Vault. Should have meter head installed soon. Awaiting jumpers for the existing meters.

### **j. Washington Meadows Watermain**

Reesman's informed the Utility of the desire to start a portion of the project. Preconstruction meeting held on October 20<sup>th</sup>. Resident notice went out on October 27<sup>th</sup>. Project started on October 31<sup>st</sup>. Work requested to be performed in 2022 is completed, the balance of the project will be done in 2023.

**k. TID #4 Elevated Storage Tank & Adams Road Watermain**

Design continues. Submitted concept/preliminary layout Planning to ensure setbacks are met.

**l. Hoods Creek – Aldebaran Brushing Project**

Left message with Contractor about getting quote for work. Will be done as winter work per contractor.

**m. Douglas Avenue – OMG Ditch Project**

Worked through an insurance issue with A.W. Oakes. Crops came off of the field and the site was ready for the project to start on November 11. Held Preconstruction Meeting on November 28<sup>th</sup>. Contractor plans to start on December 5<sup>th</sup> with mobilization and tree removal.

**n. Turtle Creek Restoration**

Discussed appraisals with Southern Wisconsin Appraisal, they will be starting the notices and meetings with owners in January.

**o. Westview Village Storm Improvements**

Contractor completed work. Will need to perform any final restoration / touch up in Spring. Will need to process a Change Order for time when received.

**8. Action Items**

**a. STH 32 Stream Restoration Change Order #1**

Commissioner Minto moved to approve Change Order #1 for adding language to the Supplementary Conditions as stated in the Change Order documents. Seconded by Commissioner Kaplan. **Motion carried.**

**b. Bluffside Storm Water Management Plan Approval**

Commissioner Minto moved to approve the Storm Water Management Plan for the Bluffside Subdivision. Seconded by Commissioner Ruffalo. **Motion carried.**

**c. Bluffside Site Improvement Plan Approval**

Commissioner Minto moved to approve the Site Improvement Plans for the Bluffside Subdivision. Seconded by Commissioner Ruffalo. **Motion carried.**

**d. Bluffside Final Plat Approval**

Commissioner Minto moved to approve the Final Bluffside Subdivision Plat subject to the conditions as listed in the October 26<sup>th</sup> memo from the Village Engineer. Seconded by Commissioner Pirk. **Motion carried.**

**e. Vinvan Development LLC Storm Water Easement – 419 4 Mile Road  
Authorization of Signatures**

Commissioner Minto moved to authorize the President and Secretary of the Caledonia Utility District to execute the Stormwater Drainage Easement for 419 4

Mile Road with Vinvan Development LLC. Seconded by Commissioner Kaplan. **Motion carried.**

**f. ERU Fee Setting Resolution for Village Board**

Commissioner Minto moved to forward the Resolution for the ERU Fee to the Village Board for approval. Seconded by Commissioner Kaplan. **Motion carried.**

**g. Hoods Creek Attenuation Basin Expansion Change Order #4**

Commissioner Minto moved to approve Change Order #4 for the Hoods Creek Attenuation Basin Expansion Project with a contract increase of \$8,210.32. Seconded by Commissioner Kaplan. **Motion carried.**

**h. Hoods Creek Attenuation Basin Expansion Change Order #5**

Commissioner Minto moved to approve Change Order #5 for the Hoods Creek Attenuation Basin Expansion Project with a contract increase of \$1,321.33. Seconded by Commissioner Strack. **Motion carried.**

**i. Utility Operator's On-Call Policy**

Commissioner Ruffalo moved to forward the Utility Operator's On Call Policy to the Personnel Committee, Finance Committee, and the Village Board with the recommendation of increasing the compensation for carrying the on-call phone from 6 hours to 7 hours per week. Seconded by Commissioner Pirk. **Motion carried (5-1 Minto Nay).**

**9. Adjournment**

Upon a motion by Commissioner Minto and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 7:45pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E.  
Public Services Director