

**Village of Caledonia Utility District Meeting
September 7, 2022**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, September 7, 2022. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, Robert Kaplan, John Strack and Trustee Lee Wishau. Also, present were Utility Operations Supervisor Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Trustee Wishau and seconded by Commissioner Strack, the Commission approved the minutes from the Utility District’s previous regular meeting held August 3, 2022. A copy of the minutes has been furnished to each Commissioner. **Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
 - a. Racine Water Utility Minutes**

The Commission looked over the agenda and minutes from the August 16th meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
 - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda and minutes from the August 16th meeting of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
- 6. Approval of O&M Bills**
 - a.** Upon a motion by Commissioner Minto and seconded by Trustee Wishau, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$925,193.09. **Motion carried.**
 - b.** Upon a motion by Commissioner Minto and seconded by Trustee Wishau, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$80,619.75. **Motion carried.**
 - c.** Upon a motion by Commissioner Minto and seconded by Trustee Wishau, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$175,116.78. **Motion carried.**

7. Project Updates

a. Construction Contract Status

The current contract statuses were shared with the Commissioners.

b. Riverbend Lift Station Safety Site, Lift Station & Forcemain Upgrade

Working on Facility Plan. Looking to schedule additional flow monitoring and looking at a potential site near the Root River Interceptor for a potential storage tank.

c. Annual Televising Program – Sanitary Sewer

Continuing to perform repairs that staff can perform.

d. Water Impact Fee / Sewer Connection Fee Update

Reviewing information received.

e. Hoods Creek Attenuation Basin Expansion

Concrete pours are ongoing. Halfway done with base slabs. A9 poured and A8 poured week of August 8. Forming of walls continues. Decks started week of August 15. Submittals being reviewed.

f. Central Lift Station Safety Site & Attenuation Basin

Scheduled Public Hearing for the Facility Plan for November 2nd. Continue to work on Preliminary Design. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

g. North Kremer Watermain Project

Restoration Completed. Will be following through on punch list items.

h. Dominican Lift Station Rehab Project

Contractor having difficulty obtaining surge relief valve for the project. Tentatively to be received by mid-September. Awaiting a revised schedule from Contractor and will be processing a Change Order when valve is received for adjusting the time.

i. Concord Apartments Meter Vault

PTS has revised their mobilization cost. Will be moving forward with PTS.

j. Washington Meadows Watermain

Schedule for work tentatively for Fall of 2022 or Spring of 2023. Will have a Pre-Construction Meeting prior to work beginning.

k. TID #4 Elevated Storage Tank & Adams Road Watermain

Plans shared with District last month. Design continues.

l. Hoods Creek – Aldebaran Brushing Project

Left another message with Contractor about getting quote for work.

m. Douglas Avenue – OMG Ditch Project

Pre-Bid Meeting with Contractors held August 23rd. Pre-Qualification forms received. Bid Opening set for September 1.

n. Turtle Creek Restoration

Forwarded relocation order and necessary information to begin appraisal process.

o. Westview Village Storm Improvements

Contract awarded. Tentative construction for mid to late September. Will be setting up a Pre-Construction meeting for early September.

8. Action Items

a. Caledonia Corporate Park – Mass Grading Plan & Storm Water Management Plan Approval

Trustee Wishau moved to approve the Storm Water Management Plan and the Mass Grading Plan for the Caledonia Corporate Park subject to the conditions listed in the August 30th memo from the Public Services Director. Seconded by Commissioner Kaplan. **Motion carried.**

b. Authorization of Signatures – Storm Water Drainage Easement Pond, Storm Water Drainage Easement Swales, and Deposit Agreement – 6525 7 Mile Road – Dean & Karen Erno

Commissioner Minto moved to authorize the President & Secretary of the Caledonia Utility District to execute the Storm Water Easements and the Deposit Agreement for 6525 7 Mile Road with Dean & Karen Erno. Seconded by Trustee Wishau. **Motion carried.**

c. Authorization of Signatures – Storm Water Drainage Easement and Deposit Agreement – 7295 7 Mile Road – Ruben Gonzalez & Jennifer Lein

Commissioner Minto moved to authorize the President & Secretary of the Caledonia Utility District to execute the Storm Water Easement and the Deposit Agreement for 7295 7 Mile Road with Ruben Gonzalez & Jennifer Lein. Seconded by Trustee Wishau. **Motion carried.**

d. Hoods Creek Attenuation Basin Expansion Change Order #3

Trustee Wishau moved to approve Change Order #3 for the Hoods Creek Attenuation Basin Expansion Project for additional excavation, geotextile fabric, stone, and lime stabilization with an increase in cost of \$60,787.06. Seconded by Commissioner Kaplan. **Motion carried.**

e. STH 32 Stream Restoration – Contract Award

Commissioner Minto moved to authorize the Caledonia Utility District to issue the Notice of Award to A.W. Oakes & Son Inc for the STH 32 Stream Restoration Project in the amount of \$279,831.00. Seconded by Commissioner Pirk. **Motion carried.**

Commissioner Minto moved to authorize the Caledonia Utility District President & Secretary to execute any contract documents as necessary. Seconded by Commissioner Pirk. **Motion carried.**

f. Prairie Pathways Phase IV – Subdivision System Acceptance

Commissioner Minto moved to accept the Subdivision System for Prairie Pathways Phase IV. Seconded by Trustee Wishau. **Motion carried.**

g. Briarwood Amendment #1 Condominium Plat Approval

Commissioner Minto moved to approve the Briarwood Condominium Plat subject to the conditions on the August 24th memo from the Village Engineer. Seconded by Commissioners Ruffalo. **Motion carried.**

h. Westview Village Storm Improvements Project – Wanasek Corp Request – Discussion

The Utility District Commission discussed the request from the Wanasek Corp for a time extension for the Westview Village Project. The initial request was for an additional month. The second request is for approximately 2 weeks. The Commission discussed that 1 month was too much and 2 weeks would be acceptable.

i. Caledonia Utility District Draft 2023 Budget

Director Bunkelman went through the Sanitary Sewer, Water, and Storm Water Draft Budgets. The Village Board will be having their meetings the first week of October.

9. Adjournment

Upon a motion by Trustee Wishau and seconded by Commissioner Minto, the Commission moved to adjourn the regular meeting at 8:09pm. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E.
Public Services Director