

**Village of Caledonia Utility District Meeting  
July 13, 2022**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, July 13, 2022. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Commissioners Michael Pirk, Tony Minto, Dave Ruffalo, Robert Kaplan, and Trustee Lee Wishau. Commissioner John Strack was excused. Also, present were Utility Manager Robert Lui, and Public Services Director Anthony Bunkelman.
- 3. Approval of Minutes**
  - a.** Upon a motion by Commissioner Minto and seconded by Commissioner Pirk, the Commission approved the minutes from the Utility District’s previous regular meeting held June 1, 2022. A copy of the minutes has been furnished to each Commissioner.  
**Motion carried.**
- 4. Citizen Comments – None**
- 5. Communications and Announcements**
  - a. Racine Water Utility Minutes**

The Commission looked over the minutes from the May 17<sup>th</sup> meeting of the Racine Water Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
  - b. Racine Wastewater Utility Agenda & Minutes**

The Commission looked over the agenda from the June 7<sup>th</sup> meeting and the minutes from the May 17<sup>th</sup> & June 7<sup>th</sup> meetings of the Racine Wastewater Utility. Director Bunkelman gave a brief summary of the action taken by the Utility.
  - c. Racine Wastewater – Correspondence for North Main and Gould Interceptor Upgrade and Storage Unplanned Expanded Sewer Service Facility Project Cost of Service Study**

Racine Wastewater has notified the Village of this project and has prepared a COSS. The COSS discusses the 2 alternatives and the amounts the SSR parties will pay for each alternative. Caledonia does not have a cost share in this project due to performing projects within its system, with the caveat that Caledonia stays under its contracted capacity at the Riverbend connection point. The COSS is proposed to be acted on at the August meeting of the Racine Wastewater Utility.
  - d. Racine Wastewater – Correspondence for 2023 Revenue Sharing Payment**

Racine Wastewater sent correspondence for the 2023 Revenue Sharing Payment component of the Sewer Agreement. 2023’s Revenue Sharing is \$325,361.00.

**e. Staffing Update**

Director Bunkelman indicated that will be an Operator in Training starting on August 8<sup>th</sup>. Manager Lui and Director Bunkelman had also 2 conducted interviews for the remaining Operator position and have made an offer to one of the candidates.

**f. 2021 Consumer Confidence Report**

A copy of the 2021 CCR is in the packet for each of the Commissioners. A link to the CCR is placed on the Utility Bills and 500 copies were printed and distributed to local businesses. There were no violations of any of the items tested.

**g. 2021 CMOM**

A copy of the executive summary of the CMOM Report is in the packet for each of the Commissioners. A couple of highlights are that there were no SSO's in 2021 and that with the completion of the Caddy Vista Sewer Improvements Project all of the outstanding items from the Original CMOM Strategic Plan (MMSD 2015) have been addressed.

**6. Approval of O&M Bills**

- a. Upon a motion by Commissioner Minto and seconded by Commissioner Pirk, the Commission approved payment of O&M Bills, related to the Sewer Utility District totaling \$816,061.61 subject to reconciliation of the Von Brisen invoice. **Motion carried.**
- b. Upon a motion by Commissioner Minto and seconded by Commissioner Pirk, the Commission approved payment of O&M Bills, related to the Water Utility District totaling \$1,655,511.21 subject to reconciliation of the Von Brisen invoice. **Motion carried.**
- c. Upon a motion by Commissioner Minto and seconded by Commissioner Pirk, the Commission approved payment of O&M Bills related to the Storm Water Utility District totaling \$79,063.36. **Motion carried.**

**7. Project Updates**

**a. Construction Contract Status**

The current contract statuses were shared with the Commissioners.

**b. Riverbend Lift Station Safety Site**

Working on Facility Plan. Looking to schedule additional flow monitoring and looking at a potential site near the Root River Interceptor for a potential storage tank.

**c. Riverbend Lift Station & Forcemain Upgrade**

Working on Facilities Plan. Same as above.

**d. Annual Televising Program – Sanitary Sewer**

Continuing to perform repairs that staff can perform.

**e. Water Impact Fee / Sewer Connection Fee Update**

Mount Pleasant sent over information on per acre fee and Ordinance that put fee into effect. Will be reviewing information.

**f. Hoods Creek Attenuation Basin Expansion**

Excavation for Basin completed. Lime Stabilization and proof roll performed. Mud slab poured for wet well. Base slab being formed up and rebar being laid out.

**g. Central Lift Station Safety Site & Attenuation Basin**

Sent responses to comments back to DNR. Will be looking to schedule a Public Hearing for the Facility Plan once final revisions are made. Continue to work on Preliminary Design. Proposed to be bid in April 2023 with Construction May 2023 – July 2024.

**h. North Kremer Watermain Project**

Restoration Completed. Will be creating a punch list for any remaining items.

**i. Dominican Lift Station Rehab Project**

Contractor having difficulty obtaining surge relief valve for the project. Tentatively to be received by mid-July. Awaiting revised schedule from Contractor and will be processing a Change Order when valve is received for adjusting the time.

**j. Erie Street Sanitary Sewer Improvements**

Project Completed.

**k. Concord Apartments Meter Vault**

Easement for Master Water Meter vault obtained. Preliminary schedule from PTS is September for installation.

**l. Washington Meadows Watermain**

Contract awarded to Reesman's. Signed contracts returned. Schedule for work tentatively Fall of 2022 or Spring of 2023.

**m. Hoods Creek – Aldebaran Brushing Project**

Spoke with contractor on having log jams removed. Awaiting quote for work.

**n. Alcyn Drive – Drainage Complaint**

Waiting for contractor pricing. Then will respond to owners.

**o. Douglas Avenue – OMG Ditch Project**

Due to owners want work done in October, set bid date for August 31. Set up meeting to meet with Owners prior to bidding.

**p. Turtle Creek Restoration**

Forwarded relocation order and necessary information to Southern Wisconsin Appraisal to begin appraisal process.

**q. Westview Village Storm Improvements**

Contract awarded. Tentative construction for mid to late August. Will be setting up a Pre-Construction meeting for early August.

**8. Action Items**

**a. Change Order #1 – Hoods Creek Attenuation Basin Expansion**

Commissioner Minto moved to approve Change Order #1 for the Hoods Creek Attenuation Basin Expansion Project to adjust contract language as stated in the Change Order. Seconded by Commissioner Pirk. **Motion carried.**

**b. Change Order #2 – Hoods Creek Attenuation Basin Expansion**

Commissioner Minto moved to approve Change Order #2 for the Hoods Creek Attenuation Basin Expansion Project to adjust contract language as stated in the Change Order. Seconded by Commissioner Pirk. **Motion carried.**

**c. IDDE Program Contract Amendment #2**

Trustee Wishau moved to approve Professional Engineering Services Contract Amendment #2 with Strand & Associates for Illicit Discharge monitoring for an additional 3 years with the not to exceed amount of \$35,900, up to an additional \$2,200 of laboratory fees, and authorize the President & Secretary of the Caledonia Utility District to execute Contract Amendment #2. Seconded by Commissioner Minto. **Motion carried.**

**d. Storm Water Management Plan Approval – Caledonia Public Safety Building**

Engineer Bunkelman gave an explanation of the Storm Water Management Plan and the information needed to provide approval. CJ Beyer of Clark Dietz was in attendance and confirmed that he can provide the information necessary.

Commissioner Ruffalo moved to conditionally approve the Storm Water Management Plan for the Caledonia Public Safety Building pending the necessary information is provided to Director Bunkelman and accepted. Seconded by Trustee Wishau. **Motion carried.**

**9. Adjournment**

Upon a motion by Commissioner Minto and seconded by Commissioner Kaplan, the Commission moved to adjourn the regular meeting at 7:15pm. **Motion carried.**

Respectively submitted,  
Anthony A. Bunkelman P.E.  
Public Services Director